

Sr. No.	Name of Division	Functions	Headed By
1	Issue & Treasury Division	<ul style="list-style-type: none"> • Issuance and exchange of Currency Notes • Issuance of Commemorative Coins and other coins • Sale and Encashment of Prize Bonds • Remittance Management • Management of Vaults 	Sr. DCM
2	Administration Division (SMU)	<ul style="list-style-type: none"> • Management of HR Resources • Digital maintenance of employees data in HRMS EIM and Leave Modules • Discipline • Trainings • Promotions • Salary/Pension payment • Loans payment • Procurement of new equipment • Floating tenders for new projects • Repair and Maintenance of office buildings and equipment 	Sr. DCM
3	Banking Division	<ul style="list-style-type: none"> • Receipts and Payments on behalf of Government • Maintaining Current Accounts of Banks • Management of Income & Expenditure Accounts • Preparation of Trial Balance, Profit & Loss Account, Balance Sheet • Reconciliation of Accounts • Opening of L/Cs on behalf of Govt. Departments 	DCM
4	Prize Bonds & Securities Division	<ul style="list-style-type: none"> • Payment of Prize Money • Maintenance of record of Prize Bonds in circulation • Conducting Draws of Prize Bonds • Sale & Encashment of SSC and DSC • Payment of Profit 	DCM
5	Development Finance Support Division/FEOU	<ul style="list-style-type: none"> • Monitoring and implementation of SBP financing schemes • Target monitoring of agricultural financing • Conducting awareness programs for farmers, Trade bodies and market associations with regard to agriculture, SME, Microfinance and Islamic financing schemes. 	DCM

		<ul style="list-style-type: none"> • Monitoring Exports, Imports, Foreign Exchange Transactions and payment of subsidies against exports • Checking of various forms received for Authorized Dealers to monitor the flow of Foreign Exchange • To ensure repatriation of export proceeds • Verification of EE/EF Statements 	
6	Internal Monitoring Unit	<ul style="list-style-type: none"> • Performs pre- audit of all payments effecting Expenditures like Salary, Medical, Procurement, TA/DA, R&R, Utility expenses and Staff loans. • Performs preventive control functions and conducts surprise checks on behalf of CM. • Liaison with external auditors and inspection teams of IAD HOK. 	CM
7	IBSU	<ul style="list-style-type: none"> • Overall security of bank building and its assets. • Movement of bank vehicles. 	Security Officer