

Sr. No.	Name of Division	Functions	Headed By
1	Issue & Treasury Division	<ul style="list-style-type: none"> • Issuance and exchange of Currency Notes • Issuance of Commemorative Coins and other coins • Sale and Encashment of Prize Bonds • Remittance Management 	DCM
2	Banking Division	<ul style="list-style-type: none"> • Receipts and Payments on behalf of Government • Maintaining Current Accounts of Banks • Management of Income & Expenditure Accounts • Preparation of Trial Balance, Profit & Loss Account, Balance Sheet • Reconciliation of Accounts • Opening of L/Cs on behalf of Govt. Departments 	DCM
3	Prize Bonds & Securities Division	<ul style="list-style-type: none"> • Payment of Prize Money • Maintenance of record of Prize Bonds in circulation • Conducting Draws of Prize Bonds • Sale & Encashment of SSC and DSC • Payment of Profit • Sale and Encashment of Premium Prize Bonds. • Government credit of prize money against listed (PB-35) Prize Bonds. 	Sr. DCM
4	Development Finance Support Division	<ul style="list-style-type: none"> • Monitoring and implementation of SBP financing schemes • Target monitoring of agricultural financing • Conducting awareness programs for farmers, Trade bodies and market associations with regard to agriculture, SME, Microfinance and Islamic financing schemes. 	DCM
5	Foreign Exchange Operations Division	<ul style="list-style-type: none"> • Monitoring Exports, Imports, Foreign Exchange Transactions and payment of subsidies against exports • Checking of various forms received for Authorized Dealers to monitor the flow of Foreign Exchange • To ensure repatriation of export proceeds • Verification of EE/EF Statements 	DCM
6	Administration Division (SMU)	<ul style="list-style-type: none"> • Management of HR Resources • Digital maintenance of employees data in HRMS EIM and Leave Modules • Discipline 	Sr. DCM

		<ul style="list-style-type: none"> • Trainings • Promotions 	
7	Administration Division (MSU/GSU/Engineering Unit)	<ul style="list-style-type: none"> • Procurement of new equipment • Floating tenders for new projects • Repair and Maintenance of office buildings and equipment • Management of Medical services 	Sr. DCM
8	Internal Monitoring Unit	<ul style="list-style-type: none"> • Performs pre- audit of payments effecting Expenditures like Salary, Medical, Procurement, TA/DA, R&R, Utility expenses and Staff loans, as per revised SOPs • Performs preventive control functions and conducts surprise checks on behalf of CM. • Liaison with external auditors and inspection teams of IAD HOK. 	Sr. DCM
9	IBSU	<ul style="list-style-type: none"> • Overall security of Bank building and its assets. • Movement of Bank vehicles. 	Security Officer