

DETAILS OF DIFFERENT DIVISIONS

The following Divisions are functioning on the strength of this office which comprises of the Units as mention against each:-

1) DEVELOPMENT FINANCE DIVISION

REFINANCE SCHEME UNIT which covers:

- EFS PART-I
- IERS PART I
- SME PART I
- SME PART II
- LTFF/ILTFF
- FFSAP
- CGSFWE
- Wages and Salaries for Business Concerns.
- TERF/ITERF
- Working Capital
- SME BMR
- PPRE
- RFCC/IRFCC

ACCESS TO FINANCE UNIT which covers:

- National Financial Literacy Programme.
- Branchless Banking Agents.
- Business Planning
- Focus Group Meetings of five priority sectors
- Sector of the year study
- Islamic Banking profile

2) FOREIGN EXCHANGE OPERATIONS DIVISION

- Export Unit
- Subsidies
- Misc. FX approvals.
- EE/EF Verification

3) ISSUE & TREASURY DIVISION

CASH

- Exchange Vault
- Bonded Cancelled Notes Vault
- Notes Verification Unit
- Payment Counters

- Receipts Counters
- Examination Hall
- Exchange Counters
- Special Procedure Unit
- Expeditious Verification
- DNS Exam Hall
- Prize Bond (Sale & Encashment)
- Prize Money Payment (One Window)
- Coins
- Banknote Disintegration System (BDS)
- Banknote Processing and Authentication System (BPAS)

CURRENCY MANAGEMENT UNIT

- Claim cases
- Forge Notes
- Chest Monitoring.
- Currency Contractor.

4) ADMINISTRATION DEPARTMENT

- Staff Matters Unit
- Central Leave Unit
- Salary Payment Unit
- Advances Unit
- Procurement Unit
- Receipt & Dispatch Unit
- Bank's Library
- Medical Services Unit
- Bank's Dispensary
- System & Procedure Unit (SPU)

5) BANKING DIVISION

- Public Accounts Unit
- Deposit Account Unit

6) PRIZE BONDS DIVISION

- Prize Money Payment Unit
- Premium Prize Bonds.
- Prize Bond Vault
- Small Prize Money through Bank Account.

7) SECURITIES DIVISION

- Special Saving Schemes (DSC)
- Defense Saving Schemes (DSC)

8) ENGINEERING DIVISION

- Maintenance Unit(Civil)
- Maintenance Unit (Elect. & Mechanical)
- Procurement
- Stationary
- Budgeting
- Telephone Exchange
- Server Room

ADJUDICATION DIVISION