



**Inter Office Memorandum
General service Department
SBP Banking Services Corporation
Head Office Karachi.**

To;	1-All Head of Department, State Bank of Pakistan. 2-All Head of Department, SBP BSC (Bank) Head Office, Karachi
From;	Stationery Management Unit, GSD SBP BSC (Bank) Head office, Karachi
Reference No.	GSD/SMU/4186 / 2015 Dated; 18 Sep , 2015

**ANNUAL INDENT OF COMPUTER CONSUMABLES(CCM)
NON COMPUTER CONSUMABLES (NCM) AND
COMMUNICATON CONSUMABLES(COM)ITEMS**

All Head of Departments, State Bank of Pakistan / SBP BSC (Bank)HOK are requested to furnish us with their Category wise Annual indents pertaining to Computer Consumables (CCM),Non Computer Consumable (NCM) and Communication Consumable (COM) Items for the period from 01-01-2016 to 31-12-2016.

The requisite indents should reach us by 08 -10-2015 to enable us to procure the requisite stock well in time.

Regards

(Khuram sattar)
Deputy Director
Ext; 5473

4th floor ,subsidiary house ,I.I. Chudrigar Road ,karachi



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General service Department
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To;	1-All Head of Department, State Bank of Pakistan. 2-All Head of Department, SBP BSC (Bank) Head Office, Karachi
From;	Stationery Management Unit, GSD SBP BSC (Bank) Head office, Karachi
Reference No.	GSD/SMU/41941 2015 Dated; 18 Sep, 2015

ANNUAL INDENT OF STATIONERY ATTICLES
CATEGORY WISE CAA, CAC and CAE

All Head of Departments, State Bank of Pakistan / SBP BSC (Bank)HOK are requested to furnish us with their Category wise Annual Indents pertaining to Stationery articles CAA ,CAC and CAE for the period from 01-01-2016 to 31-12-2016.

The requisite indents should reach us by 12-10-2015 to enable us to procure the requisite stock well in time.

Regards

(Khurram sattan)
Deputy Director
Ext; 5473

4th floor ,subsidiary house ,I.I. Chudrigar Road ,karachi