



SBP BANKING SERVICES CORPORATION
Gujranwala

BIDDING DOCUMENTS

DISPOSAL OF SCRAP ITEMS/DERECOGNIZED ASSETS AT
SBP BANKING SERVICES CORPORATION
GUJRANWALA

Jun 2026

Trust Plaza, Model Town Rd, Model Town, Gujranwala.
Phone: +92 55 9200312 PABX: +92 55 9200307 Ext.: 209 & 208





SBP BANKING SERVICES CORPORATION
Gujranwala

DISPOSAL NOTICE

Tender Ref No: GUJ/GSU/ 417916 /2026

Date : 11-Jun-2026

1. State Bank of Pakistan Banking Services Corporation Gujranwala invites expression of interest from interested parties who are available on **active taxpayer** list of FBR, for disposal of scrap items at State Bank of Pakistan SBP BSC Gujranwala.
2. The items are being sold on "**As is Where Is Basis**". Interested bidders can visit the site and inspect it on working days between 10:00 AM to 04:00 PM.
3. All applicable taxes including Withholding tax etc. will be collected on the quoted amount from successful bidder.
4. A bid security of Rs. 15,000/- shall accompany the quotation in the shape of Pay Order/ Bank Draft/Demand Draft in favor of SBP Banking Services Corporation, Gujranwala which will be refundable to the unsuccessful and successful bidders after scrutiny of the offers and conclusion of the bidding process respectively. **Bid submitted without Bid Security will be rejected.**
5. The highest bidder will have to deposit **100%** of the total offer price in the form of pay orders/Bank draft within "01" day after the issuance of "letter of acceptance" failing which, their bid security may be forfeited and the bank reserves the right to award the work to the Next Highest Bidder.
6. Bids must be dropped in tender box placed in office of **PA to Chief Manger, State Bank of Pakistan Banking Services Corporation, Gujranwala**" on or before **26th June, 2026 up to 11:00 AM**. Bids will be opened same day at 11:30 AM in the meeting room of SBP BSC Gujranwala at 1st floor of GCCI Building, Gujranwala.
7. In case the scheduled date of bid submission/opening falls on a public holiday or is declared a holiday by the Government/SBP, the bids shall be received and opened on the next working day at the same time and venue.
8. This Notice is only an invitation to offer and the Bank reserves the right to accept or reject all quotations.
9. Bidding documents may be obtained in soft/hard form free of cost upon submission of written application to this office or an email at shahzad.shoukat@sbp.org.pk; zahair.ali@sbp.org.pk. The same can also be downloaded from the website of SBP at <https://www.sbp.org.pk/>.





SBP BANKING SERVICES CORPORATION
Gujranwala

Sd/-

Chief Manager

SBP Banking Services Corporation Gujranwala

Phone: 92 55 9200312

A. INSTRUCTIONS TO BIDDERS & TERMS AND CONDITIONS:

1. Bids must be unconditional and complete in all respect. Incomplete and conditional bids will be rejected.
2. Bidders must be registered with FBR and must appear on **active tax payer list of FBR**.
3. Bid submitted without Bid Security will be rejected.
4. Tenders/quotations submission Schedule: **June 26, 2026 up to 11:00 AM**.
5. Quotations Opening Venue/Schedule: Meeting room of SBP BSC Gujranwala at 1st floor of GCCI Building, Gujranwala.
6. Bid security of Rs. 15,000/- in the shape of Pay Order/ Bank Draft/Demand Draft will have to be deposited along with the bid in favor of SBP BSC Gujranwala, which will be refundable to the unsuccessful bidders after scrutiny of the offers and successful bidder after the conclusion of the disposal process. **Bid submitted without Bid Security will be rejected.**
7. The successful bidder will lift and take away the equipment within Three (03) days from the date of notification of award.
8. Validity of Quotations from the opening date: **90 Days**.
9. Mode of Payment: Successful Bidder shall have to submit 100% of quoted amount within 01 day from the date of notification of award. The Bank will hand over the scrap items after realization of proceeds from the bidder.
10. The bidders are strongly encouraged to visit the site to get first-hand information regarding the condition, usefulness, reparability etc. of the items before submitting the quotations. The Bank shall bear no responsibility in this regard post-disposal.
11. If the bidders have any queries regarding the items, the same shall be communicated to the Bank in writing at least **03 days** prior to the date fixed for submission & opening of the quotations.





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12. Quotations shall be opened on the date, time and venue as mentioned above in the presence of bidders or their authorized representatives who may like to be present.
13. Bank will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract within its jurisdiction if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or to obtain the said equipment.
14. No Price Adjustment shall be made for any variation in the market prices, taxes/ duties or change in wages or the Law.
15. The rate quoted will be “**Excluding**” all applicable taxes and tax will be charged over & above the quoted amount.
16. The Bank reserves the right to recover any amount from the payable amounts to the Successful bidder against any losses or damages incurred to the property, data, or persons of the Employer due to the successful bidder or his workers’ negligence.
17. The successful bidder shall be responsible for any loss or damage to the Bank property, data, or persons etc. during or due to the operations carried out by the successful bidder under this contract.
18. The successful bidder and his staff, assigns or suppliers etc. shall have to strictly follow the protocols & regulations of the Internal Bank Security Department.
19. The contractor shall be responsible for collection of all the items at designated location.
20. Bids not meeting the above criteria shall be liable for rejection.
21. In case the scheduled date of bid submission/opening falls on a public holiday or is declared a holiday by the Government/SBP, the bids shall be received and opened on the next working day at the same time and venue.





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B. Financial Bid

Sr No	Description	Unit	Quantity	Unit Price (Excluding Taxes)	Total Price (Excluding Taxes)
1.	Computer Table	Nos.	1		
2.	Computer Table	Nos.	1		
3.	Computer Table	Nos.	1		
4.	Computer Table	Nos.	1		
5.	Officer Chair-Low Back	Nos.	1		
6.	Officer Chair-Low Back	Nos.	1		
7.	Officer Chair-Low Back	Nos.	1		
8.	Officer Chair-Low Back	Nos.	1		
9.	Officer Chair-Low Back	Nos.	1		
10.	Officer Chair-Low Back	Nos.	1		
11.	Officer Chair-High Back	Nos.	1		
12.	Computer Chair	Nos.	1		
13.	Sofa Set (Imported 3 Seater)	Nos.	1		
14.	Purpose Built Steel Box	Nos.	1		
15.	Lahori Room Air Cooler (Ba-888 Bright)	Nos.	1		
16.	Sofa Set	Nos.	1		
17.	Electric Water Cooler	Nos.	1		
18.	Water Cooler - 60 Gallons	Nos.	1		
19.	STEEL CABINET	Nos.	1		
20.	Gas Stove	Nos.	1		
21.	Rod Heater	Nos.	4		
22.	Iron Scrap	KGs	250		
23.	STEEL CABINET	Nos.	1		
24.	Foldable Curtains	Nos.	2		
25.	Wood Scrap	KGs	200		
26.	Wash Basin	Nos.	1		
27.	Steel Planters	Nos.	2		
28.	Pedestal Fans	Nos.	4		
29.	Notice Board	Nos.	2		
30.	Visitor Chairs	Nos.	8		
31.	Iron Stool	Nos.	1		
32.	Bracket Fans	Nos.	7		
33.	Plastic Scrap	KGs	25		
34.	Monitor	Nos.	1		
35.	Cartons	KGs.	50		





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36.	Hp 600 Pro Desk	Nos.	1		
37.	Hp 8100 Pc (B-Type)	Nos.	1		
38.	P.C - HP 8200	Nos.	1		
39.	P.C - HP 8200	Nos.	1		
40.	P.C - HP 8200	Nos.	1		
41.	P.C - HP 8200	Nos.	1		
42.	P.C - HP 8200	Nos.	1		
43.	P.C - HP 8200	Nos.	1		
44.	P.C - HP 8200	Nos.	1		
45.	P.C - HP 8200	Nos.	1		
46.	P.C - HP 8200	Nos.	1		
47.	Pc (Type B) Hp Compaq Elite 8300	Nos.	1		
48.	Pc Acer 6900	Nos.	1		
49.	Pc Acer 6900	Nos.	1		
50.	Pc Acer 6900	Nos.	1		
51.	Pc Acer 6900	Nos.	1		
52.	Pc - HP 8100	Nos.	1		
53.	Pc - HP 8100	Nos.	1		
54.	Pc Hp 8100 (B Type)	Nos.	1		
55.	Pc Hp 8100 (B Type)	Nos.	1		
56.	Pc Hp 8100 (B Type)	Nos.	1		
57.	Pc Hp 8100(B Type)	Nos.	1		
58.	Pc-Acer 6900	Nos.	1		
59.	Hp Prodesk 600	Nos.	1		
60.	Printer	Nos.	1		
61.	Dot Matrix 80 Column - Epson	Nos.	1		
62.	Printer	Nos.	1		
63.	Printer	Nos.	1		
64.	Laser Printer- Network	Nos.	1		
65.	Laser Printer- Network	Nos.	1		
66.	Hp Laserjet 4515n Printer	Nos.	1		
67.	Printer Dot Matrix - Oki MI6300	Nos.	1		
68.	Printer Dot Matrix - Oki MI6300	Nos.	1		
69.	Printer	Nos.	1		
70.	Printer Hp-1160	Nos.	1		





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71.	Printer -Epson Dot Matrix Lq310	Nos.	1		
72.	Printer -Epson Dot Matrix Lq310	Nos.	1		
73.	Printer Debited Vide Sbp Letter	Nos.	1		
74.	Printer Debited Vide Sbp Letter	Nos.	1		
75.	Printer Epson Lx-300	Nos.	1		
76.	Printer Epson Lx-300	Nos.	1		
77.	Printer Epson Lx-300	Nos.	1		
78.	Printer Epson Lx-300	Nos.	1		
79.	Printer	Nos.	1		
80.	Dot Matrix 136 Column – Epson	Nos.	1		
81.	Network Hp Laserjet 603n	Nos.	1		
82.	Printer Dot Matrix: Epson Lq2190 136 Column	Nos.	1		
83.	Printer Dot Matrix: Epson Lq2190 136 Column	Nos.	1		
84.	Dot Matrix Printers (80 Col.) -	Nos.	1		
85.	Dot Matrix Printers (80 Col.) -	Nos.	1		
86.	Desktop Printer HP 1160	Nos.	1		
87.	Printer Epson Lx-300	Nos.	1		
88.	Printer Epson Lx-300	Nos.	1		
89.	Printer Epson Lx-300	Nos.	1		
90.	Printer Epson Lx-300	Nos.	1		
91.	PAPER & PACKET BINDING MACHINE - KXZB2	Nos.	1		
92.	PACKET AND PAPER BINDING MACHINE	Nos.	1		
93.	PAPER &PACKET BINDING MACHINE	Nos.	1		
94.	PAPER BANDING MACHINE	Nos.	1		
95.	AIR CONDITIONERS SPLIT (1 TON)	Nos.	1		
96.	PACKET BANDING MACHINE WITH PRINT FEATURE	Nos.	1		
97.	BUNDLE BANDING MACHINE	Nos.	1		





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98.	AC Split	Nos.	1		
99.	AC Split (1.5 Ton)	Nos.	1		
100.	AC Split (2 Ton)	Nos.	1		
101.	AC Split (1 Ton)	Nos.	1		
102.	AC SPLIT (1.5 Ton)	Nos.	1		
103.	Fax Machine	Nos.	1		
104.	Fax Machine	Nos.	1		
Total Quoted Amount in Figures					
Total Quoted Amount in Words: Rupees					

Undertaking by the Bidder:

I/we have visited the site and have fully understood the scope of work & specifications. I/ we have sufficient resources to carry out above works. All the above Terms & Conditions are acceptable to us. We also undertake that our firm is not blacklisted by the SBP / SBP BSC or any other Government / Semi Organization.

Date:

Signatures of the Bidder_____

Name of bidder _____

CNIC No. _____





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C. BIDDER/FIRM DETAILS

Name	
CNIC No.	
Company Name(if any)	
Phone	
Fax	
Email	
Business Address	

