



BIDDING DOCUMENTS

For

DISPOSAL OF MISCELLANEOUS SCRAP ITEMS

June – 2025

National Open Competitive Bidding under Rule 36(a) - Single Stage One Envelope Procedure of
Public Procurement Rules-2004 (PPR-2004)

**State Bank of Pakistan,
Banking Services Corporation, Lahore Office
5th Floor, Main Building, Mall Road, Lahore
Phone: (92-42)–9902- 2291 / 2503 / 2502
Email: LHR-GSU@sbp.org.pk Website: www.sbp.org.pk**

**STATE BANK OF PAKISTAN
BANKING SERVICES CORPORATION
LAHORE OFFICE**

GSU-LHR) / DISPOSAL / 265493 / 2025

DISPOSAL NOTICE FOR SCRAP / UNSERVICEABLE ITEMS AT SBP BSC LAHORE

1. SBP Banking Services Corporation (BSC) hereinafter referred to as 'Bank', Lahore Office invites sealed offers from the interested parties that are tax filers as per details given in the documents for disposal of following Scrap / Unserviceable Items:

Packages	Item name	Estimated Annual weight/no.	Gate Money / Bid Security	Reserve Price
Package 1	Steel Strips	2,500 Kg	15,000	124/kg
Package 2	Wooden Boxes	200 Boxes	1,000	138/unit
Package 3	Miscellaneous Paper	10,000 Kg	15,000	34/kg
Package 4	Lead Seals	1,000 Kg	20,000	493/kg
Package 5	Shredded Waste of Currency	150,000 Kg	80,000	12/kg

2. The items are lying inside SBP BSC Lahore Office's premises at **56-Shahra-e-Quaid-e-Azam (Mall Road), Lahore** and are being sold on **"As is Where is basis"**. Interested bidders can visit/inspect on working days between 11:00 AM to 05:00 PM.
3. Documents containing detailed terms and conditions are available for the interested bidders at the Office of *Assistant Chief Manager, General Services Unit, 5th Floor, SBP BSC, 56-Shahra-e-Quaid-e-Azam (Mall Road), Lahore* on submission of a written request/application along with copy of CNIC/Tax registration certificate. Bidding document can be downloaded from SBP website at www.sbp.org.pk free of cost and the bid shall be submitted in accordance with the terms and conditions mentioned in the bidding document.
4. Gate money / Bid security as mentioned at para 1 in the form of Pay order/demand draft (**cash not acceptable**) shall have to be submitted by the prospective bidders along with bid for participation which will be refundable to the bidders after scrutiny of the offers and conclusion of the bidding process. However, gate money of the successful bidders shall be released after lifting of all the items as per terms and conditions of the bidding document.
5. Bids prepared in accordance with the terms and conditions mentioned in the bidding document must be delivered in tender box placed in Internal Monitoring Unit (IMU), SBP BSC, 3rd Floor, 56-Shahra-e-Quaid-e-Azam (Mall Road), Lahore on or before **July 3, 2025 up to 11:00 AM**. Bids will be opened on the same day at **11:30 AM**, in the Chamber of Sr. DCM-IMD, SBP BSC, 4th Floor, 56-Shahra-e-Quaid-e-Azam (Mall Road) Lahore.
6. This tender is only an invitation to offer and SBP BSC reserves the right to accept or reject all quotations at any time as per PPRA Rules in vogue.
7. The contract will be awarded to highest bidder complying below instructions/evaluation criteria:
- The Bidding Firm must be Tax Registered and appear on the Active Tax Payers List of FBR*
 - The Interested Firm must submit an affidavit that it has never been blacklisted or debarred by any organization and is not in the sanctioned list of NACTA (National Counter Terrorism Authority)*
 - The Interested Firm must submit an affidavit that Bidder will ensure Compliance with all prevailing regulations related to Public Health, Safety, and Environmental Protection*
 - Submission of bid securities*
 - The contract will be awarded to highest bidder subject to complied with evaluation criteria*

Assistance Chief Manager
General Services Unit, 5th Floor,
SBP BSC, 56-Shahra-e-Quaid-e-Azam (Mall Road), Lahore,
Phone: (92-42)–9902- 2291 / 2503 / 2502

**DISPOSAL OF SCRAP / UNSERVICABLE ITEMS LYING AT
STATE BANK OF PAKISTAN, BANKING SERVICES CORPORATION (BANK)
LAHORE OFFICE PREMISES AT MALL ROAD, LAHORE**

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PART-A: INSTRUCTIONS TO BIDDERS/PARTICIPANTS

A. INSTRUCTIONS TO BIDDERS/PARTICIPANTS	
Scope of Bid	The SBP Banking Service Corporation (hereinafter called “Bank”) wishes to receive Bids as per disposal notice and Bidding documents. Bidders can submit bids for one or more PACKAGE. Successful bidder will be declared for each Package separately.
Language of Bid	The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Bank shall be in English or Urdu (as the case may be).
Clarification of Bidding Document, Meeting and Site Visit	A prospective Bidder requiring any clarification of the Bidding Documents may approach the Bank in writing at the given address. The Bank will respond in writing to any request for clarification of the Bidding Documents that it receives no later than seven (07) days before the deadline of submission of bids. Copies of the Bank’s response (including an explanation of the query but not identifying its source) will be sent to all prospective Bidders that received the Bidding Documents from the Bank. Interested bidders can visit/inspect on working days between 11:00 AM to 05:00 PM
Amendment of Bidding Documents:	At any time before the deadline for submission of bids, SBP BSC Lahore, for any reason, either at its initiative or in response to a clarification requested by a prospective Bidder, amend the Bidding Documents. Such amendments shall take precedence over the existing document. The addendum will be binding on Bidders. It will be assumed that the amendments contained in such Addendum will have been taken into account by the Bidder in its bid.
Access to Disposal Waste	The interested bidders are strongly encouraged to visit the site within time specified to get first-hand information regarding the condition, make etc. of the items and their quantum before submitting the quotations. Interested Bidders Shall follow the Bank’s security protocols i.e Provision of Original ID Card at Bank’s gate, requirement of obtaining visiting card etc.
Condition and Specification	Item of disposal will be sold on “As is Where is basis”.
Location of Material	The items are lying inside SBP BSC Lahore Office’s premises at SBP BSC, 56-Shahra-e-Quaid-e-Azam (Mall Road), Lahore
Qualification of the Bidder	To qualify for the award of the Contract, bidders must meet the mandatory evaluation criteria, as specified in the Bidding Document.
Deadline for Submission of Bid	Sealed bids should be dropped in the tender box kept at Internal Monitoring Division, 03rd Floor SBP BSC, 56-Shahra-e-Quaid-e-Azam (Mall Road), Lahore, on or before the July 03, 2025 till 11:00 AM . The bids shall be opened on the same day i.e. July 03, 2025 at 11:30 AM in the presence of the bidders or their authorized representatives who may like to be present during the session
Late Bid	Any Bid received (either through an authorized representative or courier/postal service) after the prescribed deadline will be returned unopened to the Bidder.
One Bid per Bidder	Each Bidder shall submit only one Bid individually.
Cost of Bidding	The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Bank in no case be held responsible or liable for those costs.

Part B: Eligibility/Qualification Criteria

The mandatory eligibility/qualification criteria is as follows:

Mandatory Requirement				
Sr. #	Evaluation Parameter			Means of Verification
1	The Bidding Firm must be Tax Registered and appear on the Active Tax Payers List of FBR.			Sufficient documentary proof
2.	The Interested Firm must submit an affidavit that it has never been blacklisted or debarred by any organization and is not in the sanctioned list of NACTA (National Counter Terrorism Authority).			Affidavit on stamp paper of Rs. 300/- as per the format given.
3	The Interested Firm must submit an affidavit that Bidder will ensure Compliance with all prevailing regulations related to Public Health, Safety, and Environmental Protection.			Affidavit on stamp paper of Rs. 300/- as per the format given.
4.	Bid Security as per details below:			Payment Order in favor of SBP BSC
	Packages	Item name	Estimated Annual weight/no.	
	Package 1	Steel Strips	2,500 Kg	
	Package 2	Wooden Boxes	200 Boxes	
	Package 3	Miscellaneous Paper	10,000 Kg	
	Package 4	Lead Seals	1,000 Kg	
	Package 5	Briquettes of Shredded Waste	150,000 Kg	

Part C: General Conditions of Contract

General Conditions of Contract (GCC)		
1.	Applicable Law	The Contract shall be governed by the laws of the Islamic Republic of Pakistan.
2.	Authorized Representatives	Any action required or permitted to be taken, and any document required or permitted to be executed, under this Contract by the Bank or the Service Provider may be taken or executed by the officials specified in the SCC.
3.	Taxes, Duties and other applicable laws.	The Service Provider shall ensure compliance with local laws and applicable regulations. Any additional tax, levies, duties, or modification in the existing rates of tax and other applicable laws imposed during the pendency of this contract shall be paid by bidder.
4.	Currency of Bid	The Unit rate and the prices shall be quoted by Bidder entirely in Pak Rupees
5.	Effectiveness of Contract	This Contract shall come into effect on the date the Contract is signed by both parties or such date as may be stated in the Special Conditions of Contract .
6.	Force Majeure	<p><u>Definition</u> For this Contract, "Force Majeure" means an unforeseeable event that is beyond the reasonable control of a Party, and which makes a Party's performance of its obligations under the Contract impossible as to be considered impossible under the circumstances. The Party affected by Force Majeure shall on the occurrence of such event leading to Force Majeure, immediately notify the other Party in writing and take all reasonable steps to overcome the Force Majeure.</p> <p><u>No Breach of Contract</u> The failure of a Party to fulfill any of its obligations under the contract shall not be considered to be a breach of or default under this Contract, insofar as such inability arises from an event of Force Majeure, provided that the party affected by such an event;</p> <ol style="list-style-type: none"> has taken all reasonable precautions, due care and reasonable alternative measures to carry out the terms and conditions of this Contract, and has informed the other Party as soon as possible about the occurrence of such an event. <p><u>Extension of Time</u> Any period within which a Party shall, under this Contract, complete any action or task or additional task shall be extended for a period equal to the time during which such Party was unable to perform such activities as a result of Force Majeure or on the advice of Bank.</p>
7.	Confidentiality	<p>Information relating to evaluation of bids and recommendations concerning to award of the contract shall not be disclosed by the Bank to the bidders or to any other person who is not officially concerned with the process, until the announcement of the result of evaluation.</p> <p>The Bidder shall not disclose or attempt to make public any information relating to the bidding documents, bidding process and award of the contract to any person or entity without the Bank's prior written consent.</p> <p>In case of any disclosure related to the bidding process and contractual obligations at any stage by any bidder, the Bank may reject its bid and/or terminate the contract. .</p>

General Conditions of Contract (GCC)		
8.	Disputes Resolution Procedure	<p>If any dispute arises between the parties (The Bank and the Successful Bidder), regarding the performance of the Services or anything contained in the Contract, the matter shall be referred to the Director-GSD or any other officer authorized by the Bank who will examine the matter in detail and give a decision.</p> <p>In case any party is not satisfied with the decision, the matter shall be referred to arbitration in accordance with the Arbitration Act, 1940. The place of Arbitration shall be Karachi, Pakistan.</p>
9.	Blacklisting	Under PPR-2004, SBP BSC Lahore can inter alia blacklist and debar bidders as per rules and regulation in place.

Part D: Special Conditions of Contract

The following are the Special Conditions of Contract:

		Special Conditions of Contract (SCC)								
1.		The Bank is "SBP Banking Services Corporation Lahore"								
2.	Title	<p>The Title & Reference of the Disposal is;</p> <p style="text-align: center;">DISPOSAL OF MISCELLANEOUS SCRAP ITEMS GSU-LHR) / DISPOSAL / XXXX / 2025</p>								
3.	Addresses	<p>The addresses are:</p> <p>Bank:</p> <p style="text-align: center;">Chief Manager SBP Banking Services Corporation Lahore</p> <p style="text-align: center;">Tel: 042-99022291 / 2282 / 2503 Email: LHR-gsu@sbp.org.pk</p> <p>Bidder:</p> <p>Attention: _____</p> <p>Address: _____</p> <p>Tel/Mob# _____</p> <p>Email: _____</p>								
4.	Representative	<p>The Authorized Representatives are:</p> <p>For the Bank (Nominee of the Bank)</p> <p>○ Name: _____</p> <p>○ Designation: _____</p> <p>For the Bidder (Nominee of the Bidder)</p> <p>○ Name: _____</p> <p>○ Designation: _____</p>								
5.	Method of Procurement	Bidding shall be conducted using the National Competitive Bidding Procedure specified in the PPRA Rules-2004, Rule-36(a) i.e Single stage – Single envelope procedure								
6.	Terms of Contract	<p>The term of the contract the will be one year which can be extended to 02 more years after mutual consent of Bank and successful bidder. Rates quoted by the bidders shall remain valid for one year from the date of notification of award and for contract, 20% raise will be applicable on previous year rates, the formula for extension is tabulated below:</p> <table border="1" style="width: 100%;"> <thead> <tr> <th>Description</th> <th>Rate for 01st Year (A)</th> <th>*Rate for 02nd Year (B)</th> <th>*Rate for 03rd Year (C)</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>$A+(A*20\%)$</td> <td>$B+(B*20\%)$</td> </tr> </tbody> </table> <p><i>*In case, contract is extended.</i></p>	Description	Rate for 01 st Year (A)	*Rate for 02 nd Year (B)	*Rate for 03 rd Year (C)			$A+(A*20\%)$	$B+(B*20\%)$
Description	Rate for 01 st Year (A)	*Rate for 02 nd Year (B)	*Rate for 03 rd Year (C)							
		$A+(A*20\%)$	$B+(B*20\%)$							

		Bidders are bound to lift items within 15 days after receipt of Notification of Award / Work Order by the Bank (for first lot) and within 07 days as and when instructed by the bank during the year.			
7.	Sub-Contracting	Sub-Contracting is NOT allowed under any circumstances.			
8.	Confidentiality	The successful bidder while rendering the required services shall not release any information acquired from the Bank due to their exposure that is sensitive and should be kept strictly confidential irrespective of the fact it is specified or otherwise.			
9.	Penalty	It would be binding for the contractor to lift the desired quantity of waste material within the specified 10 days’ time as and when so advised continuously by the authorized Bank official (over phone/written or by any other means of communication). Failure to do so shall result in a penalty of Rs. 1000/- day for each day, if the lifting is delayed.			
10.	Bid Validity	Validity of bid from the opening date: 120 Days			
11.	Bid Security	Bid Security tabulated below in the form of Pay order/demand draft (cash not acceptable) shall have to be deposited by the prospective bidders for participation:			
		Packages	Item name	Estimated Annual weight/no.	Gate Money / Bid Security
		Package 1	Steel Strips	2,500 Kg	15,000
		Package 2	Wooden Boxes	200 Boxes	1,000
		Package 3	Miscellaneous Paper	10,000 Kg	15,000
		Package 4	Lead Seals	1,000 Kg	20,000
		Package 5	Briquettes of Shredded Waste	150,000 Kg	80,000
12.	Performance Security	Within fourteen (14) days of the receipt of notification of award the successful Bidder shall furnish the performance security as per amount tabulated below in the form of Bank Guarantee enforceable in Pakistan for the entire contract period in favor of State Bank of Pakistan, SBP Banking Services Corporation (Bank), Lahore.			
		Failure of the successful Bidder to comply with the requirement performance security, shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event “THE BANK” may make the award to the next highest evaluated Bidder or call for new bids			
		Packages	Item name	Estimated Annual weight/no.	Performance Security
		Package 1	Steel Strips	2,500 Kg	30,000
		Package 2	Wooden Boxes	200 Boxes	2,000
		Package 3	Miscellaneous Paper	10,000 Kg	30,000
		Package 4	Lead Seals	1,000 Kg	40,000
		Package 5	Briquettes of Shredded Waste	150,000 Kg	150,000
13.	Payment	Contractor shall have to submit the payment as per the actual quantities/weights, carried out in the presence of Bank’s representative at spot before lifting the items. Contractor will have to submit 10% Advance Tax under section 236-A over and above the quoted rate before lifting of every lot/tranche. Further, the Contractor is solely responsible for payment of any other applicable taxes/ levies etc. (if any) to respective authorities without any cost and consequences to be charged to the Bank. In case of any change in rate of advance tax by Government of Pakistan (GOP), successful bidder shall pay the revised rate notified by the GOP.			

14.	Price Adjustment	No Price Adjustment shall be made for any variation in the market prices, taxes/duties or change in wages or the Law.
15.	Lifting Cost and bags/seals	The scrap items/shredding waste is to be lifted by the bidder at his own cost, transportation and labor on as and when directed by the bank, failing which a penalty of Rs. 1000/ day will be imposed Successful bidder will provide empty bags, plastic seals and any other required item used for tying bags to the bank as and when needed
16.	Lifting of Waste Material	The contractor would be responsible to arrange vehicle(s) and suitable number of workers for lifting of waste at his own cost. The Contractor will provide in advance the details of any vehicle(s) that is required to enter the premises of the Bank for uplifting of waste material along with the details of the driver(s) of the vehicle and labor(s) involved in lifting of material. The Successful Bidder shall be responsible for engaging adequate number of manpower for providing quality services in THE BANK including their hygienic conditions/manners.
17.	Time Schedule for Lifting	The contractor shall provide services during working hours on working days or on any other day and timing including gazette holidays (if required by the Bank)
18.	Requirement of Gate Pass	Waste will be taken out from the Bank's premises upon issuance of "Gate Pass" by the bank authorities.
19.	Use of Bank's Property	The Contractor shall not make any kind of excavation or construction including alteration or modification in the premises, including electrical appliances, sanitary fittings and other fitting/equipment, without the permission of THE BANK in writing and further he shall have no right to use THE BANK's property for his employee's personal purpose and residence.
20.	Notification of Award	The notification of award will be issued to bidder complied with evaluation criteria and quoted highest rates. The successful bidder is obliged to respond to "letter of acceptance"/Notification of Award (NoA) within Seven (15) Days of issuance, failing which, their bid security may be forfeited and the bank reserve the right to award the work to the Next Highest Bidder.
21.	Engagement in Other Business Activities	The resource person will not be allowed to engage in any other business activity related to the Bank for example sale/purchase of prize bonds, encashment of prize bonds or claim/defective notes or coins. A strict punitive action will be taken against him if he ever found indulged in such acts and the decision of Chief Manager will be final on this matter.
22.	Failure to perform Work	In case the successful bidder refuses to take up the work, the Performance Security shall be forfeited and the contractor shall be barred or banned for participation in future tenders of the Bank. The decision of the Chief Manager shall be final & binding in this regard
23.	Damage to Bank's Property	The Bank reserves the right to recover any amount from the payable amounts to the Successful bidder against any losses or damages incurred to the property, data, or persons of the Employer due to the Successful bidder or his worker's negligence
24.	Rejection of Proposal	The Bank will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the auction in question like pooling, or giving bribery/ prizes or any sum of money etc. to the persons responsible or engaged in disposal process or to other prospective bidders; or the Bank will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract within its jurisdiction if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a contract
25.	Corrupt & Fraudulent Practices	The Bank requires compliance with its policy regarding corrupt and fraudulent practices. In pursuit of this policy, the Bank follows, inter alia, the instructions contained in Rule 2(f) of PPR 2004 .
26.	Termination of contract	The Bank by written notice of default sent to the concerned party may terminate the Contract if the other party causes a fundamental breach of the Contract. Fundamental breaches of Contract shall include, but shall not be limited to the

		<p>following:</p> <ul style="list-style-type: none"> a) the bidder fails to perform any other obligation(s) under the Contract; b) bidder's failure to submit performance security (or guarantee) within the time stipulated; c) the bidder has abandoned or repudiated the contract. d) the bidder is declared bankrupt or goes into liquidation other than for a reconstruction or amalgamation; e) if the bank determines, based on the reasonable evidence, that the Supplier has engaged in corrupt, coercive, collusive, obstructive or fraudulent practices, in competing for or in executing the Contract
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PART-E (Contract Forms)

Form of Contract

THIS CONTRACT (hereinafter called the “**Contract**”) is made on the _____ day of the month of _____, 2025, between, SBP Banking Services Corporation Lahore Office, (Hereinafter referred to as “**Bank**” which expression shall, wherever the context so permits, include its successors in interest and assigns) through _____ who is duly authorized in this behalf, of the First Part

AND

M/s _____, incorporated/registered under the applicable laws in Pakistan, having its principal office at _____. (Hereinafter called “**The Contractor/Service Provider**” which expression shall, wherever the context so permits, include its successors in interest and assigns) through _____ who is duly authorized in this behalf of the other Part

(The Bank and The Service Provider are hereinafter collectively referred to as the “Parties” and individually as a “Party”).

WHEREAS,

The Bank is desirous for *Disposal of Miscellaneous Scrap Items at SBP BSC Lahore*

- a) for which purpose the Bank issued Disposal Notice **LHR-GSU/Disposal/265493 / 2025** calling for bids in the manner as provided for in the **Public Procurement Rules, 2004 (PPR-2004) and Disposal of Public Assets Regulations, 2024.**
- b) the Service Provider submitted its bid and the bid of the Service Provider has been accepted by the Bank, where after, the Bank has offered to the Service Provider to perform the services as per this contract.
- c) the Service Provider, having represented to the Bank that they have the required professional skills, and personnel and technical resources, have agreed to provide the Services on the terms and conditions outlined in this Contract.

NOW THEREFORE the parties hereto hereby agree as follows:

1. The following documents attached hereto shall be deemed to form an integral part of this Contract:

- a. Instruction to Bidders
- b. Eligibility/Qualification Criteria
- c. The General Conditions of Contract;
- d. The Special Conditions of Contract;
- e. Contract Form
- f. Bill of Quantities, Financial Bids
- g. The following Appendices:
 - Appendix A: Affidavit for Bidder’s Blacklisting Status
 - Appendix B: Affidavit for Bidder’s Compliance with Public Health, Safety, and Environmental Protection
 - Appendix C— Service Provider’s Bid
 - Appendix D—Notification of Award
 - Appendix E —Letter of Acceptance
 - Appendix F— Performance Guarantee
 - Appendix G— Integrity Pact

2. The mutual rights and obligations of the Bank and the Service Provider shall be as outlined in the Contract, in particular:

- a) The Service Provider shall carry out the Services only through its regular/contracted employees, hereinafter referred to as 'The Service Provider's employee (s)' in accordance with the provisions of the Contract; and
- b) The Service Provider will deposit the value of shredded waste before lifting in accordance with the provisions of the Contract along with all the applicable taxes required under the existing laws at the time of lifting of shredded waste during the period of providing services.

3. The Service Provider shall provide the Services during the period commencing dd-mm-yyyy and continuing through dd-mm-yyyy or any other period as may be subsequently agreed by the parties in writing.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

For and on behalf of the Bank <i>[Authorized Representative]</i> <i>(Name, Designation, Official Stamp and signature)</i>	For and on behalf of the Service Provider <i>[Authorized Representative]</i> <i>(Name, Designation, Official Stamp and signature)</i>
Witness 1	Witness 1
Name: _____ CNIC# _____ Signature: _____	Name: _____ CNIC# _____ Signature: _____
Witness 2	Witness 2
Name: _____ CNIC# _____ Signature: _____	Name: _____ CNIC# _____ Signature: _____

BILL OF QUANTITIES – FINANCIAL BIDS

PACKAGE 1 – STEEL STRIPS

Item Description	Unit	Quoted Bid Amount per Kg (Rs.)		
		Rate for 01 st Year (A)	In case of extension by both parties	
			*Rate for 02 nd Year (B)	*Rate for 03 rd Year (C)
			$A+(A*20\%)$	$B+(B*20\%)$
Steel Strips	Kg			
Total in Words = Rupees _____ _____ only				

**In case of contract is extended*

Note: Successful bidder will have to submit 10% Advance Tax under section 236-A over and above the quoted rate and submit tax submission receipt in this regard.

Undertaking by the Bidder:

I _____ had visited the site and have fully understood the scope of work & specifications. The above rates are inclusive of all labor charges, Tool & Plants, overheads, safety equipments/PPEs/measures etc. I/ we have sufficient resources to carry out above works. All the above Terms & Conditions are acceptable to us. We also undertake that our firm is not blacklisted by the SBP / SBP BSC or any other Government / Semi Organization.

Date:

Signatures of the Bidder

CNIC No. _____

PACKAGE 2 – WOODEN BOXES

Item Description	Unit	Quoted Bid Amount per Kg (Rs.)		
		Rate for 01 st Year (A)	In case of extension by both parties	
			*Rate for 02 nd Year (B)	*Rate for 03 rd Year (C)
			$A+(A*20\%)$	$B+(B*20\%)$
Wooden Boxes	Nos.			
Total in Words =				
Rupees _____				
_____ only*				

**In case of contract is extended*

Note: Successful bidder will have to submit 10% Advance Tax under section 236-A over and above the quoted rate and submit tax submission receipt in this regard.

Undertaking by the Bidder:

I ----- had visited the site and have fully understood the scope of work & specifications. The above rates are inclusive of all labor charges, Tool & Plants, overheads, safety equipments/PPEs/measures etc. I/ we have sufficient resources to carry out above works. All the above Terms & Conditions are acceptable to us. We also undertake that our firm is not blacklisted by the SBP / SBP BSC or any other Government / Semi Organization.

Date:

Signatures of the Bidder

CNIC No. _____

PACKAGE 3 – MISCELLANEOUS PAPER

Item Description	Unit	Quoted Bid Amount per Kg (Rs.)		
		Rate for 01 st Year (A)	In case of extension by both parties	
			*Rate for 02 nd Year (B)	*Rate for 03 rd Year (C)
			$A+(A*20\%)$	$B+(B*20\%)$
Miscellaneous Paper	Kg			
Total in Words = Rupees _____ _____ only*				

**In case of contract is extended*

Note: Successful bidder will have to submit 10% Advance Tax under section 236-A over and above the quoted rate and submit tax submission receipt in this regard.

Undertaking by the Bidder:

I _____ had visited the site and have fully understood the scope of work & specifications. The above rates are inclusive of all labor charges, Tool & Plants, overheads, safety equipments/PPEs/measures etc. I/ we have sufficient resources to carry out above works. All the above Terms & Conditions are acceptable to us. We also undertake that our firm is not blacklisted by the SBP / SBP BSC or any other Government / Semi Organization.

Date:

Signatures of the Bidder

CNIC No. _____

PACKAGE 4 – LEAD SEALS

Item Description	Unit	Quoted Bid Amount per Kg (Rs.)		
		Rate for 01 st Year (A)	In case of extension by both parties	
			*Rate for 02 nd Year (B)	*Rate for 03 rd Year (C)
			$A+(A*20\%)$	$B+(B*20\%)$
Lead Seals	Kg			
Total in Words =				
Rupees _____				
_____ only*				

**In case of contract is extended*

Note: Successful bidder will have to submit 10% Advance Tax under section 236-A over and above the quoted rate and submit tax submission receipt in this regard.

Undertaking by the Bidder:

I ----- had visited the site and have fully understood the scope of work & specifications. The above rates are inclusive of all labor charges, Tool & Plants, overheads, safety equipments/PPEs/measures etc. I/ we have sufficient resources to carry out above works. All the above Terms & Conditions are acceptable to us. We also undertake that our firm is not blacklisted by the SBP / SBP BSC or any other Government / Semi Organization.

Date:

Signatures of the Bidder

CNIC No. _____

PACKAGE 5 – BRIQUETTES OF SHREDDED WASTE

Item Description	Unit	Quoted Bid Amount per Kg (Rs.)		
		Rate for 01 st Year (A)	In case of extension by both parties	
			*Rate for 02 nd Year (B)	*Rate for 03 rd Year (C)
			$A+(A*20\%)$	$B+(B*20\%)$
Bag of Briquettes of Shredded Waste	Kg			
Total in Words = Rupees _____ _____ only*				

**In case of contract is extended*

Note: Successful bidder will have to submit 10% Advance Tax under section 236-A over and above the quoted rate and submit tax submission receipt in this regard.

Undertaking by the Bidder:

I ----- had visited the site and have fully understood the scope of work & specifications. The above rates are inclusive of all labor charges, Tool & Plants, overheads, safety equipment's/PPEs/measures etc. I/ we have sufficient resources to carry out above works. All the above Terms & Conditions are acceptable to us. We also undertake that our firm is not blacklisted by the SBP / SBP BSC or any other Government / Semi Organization.

Date:

Signatures of the Bidder

CNIC No._____

A. Affidavit for Bidder's Blacklisting Status

Dear Sir,

I/We hereby confirm and declare that I/We, M/s -----, has neither been Blacklisted/debarred under **Rule 19 of PPR-2004** nor sanctioned by National Counter Terrorism Authority (NACTA).

Detection of false declaration / statement at any stage of the entire Bidding Process / Currency of the Contract shall lead to Disqualification and forfeiture of Bid Security or Performance Guarantee, as the case may be, and termination of contract.

Seal & Signature of Bidder: _____

Date: _____

B. Affidavit for Bidder's Compliance with Public Health, Safety, and Environmental Protection

Dear Sir,

I/We hereby confirm and declare that I/We, M/s -----, will strictly adhere to all applicable laws, regulations, and guidelines related to public health, safety, and environmental protection during the waste disposal process and maintain all necessary records, permits, and documentation to demonstrate compliance with the relevant regulations. Detection of false declaration / statement at any stage of the entire Bidding Process / Currency of the Contract shall lead to Disqualification and forfeiture of Bid Security or Performance Guarantee, as the case may be, and termination of contract.

Seal & Signature of Bidder: _____

Date: _____

C. Service Provider's Bid

D. Notification of Award

E. Letter of Acceptance

F. Performance Guarantee

WHEREAS <Successful Bidder> (hereinafter called “the Supplier”) has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated *[insert date]* to delivery *[description of goods and services]* (hereinafter called “the Contract”).

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier’s performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the: *[insert date]*

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]

G. Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH RS.10.00 MILLION OR MORE

Contract Title _____

Date: _____

<Successful Bidder> hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing <Successful Bidder> represents and warrants that it has fully declared the brokerage, commission, fee etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultations fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

<Successful Bidder> certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representative or warranty.

<Successful Bidder> accepts full responsibility and strict liability for making and false declaration, not making full disclosure, misrepresenting fact or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, <Successful Bidder> agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by Makkays Pvt Ltd. as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

Bidder

Bank

a) Firm/participant Details:

Name & CNIC No.	
Company Name	
NTN	
Phone	
Fax	
Email	
Business Address	

UNDERTAKING

I / We do hereby solemnly affirm as under:

- i. I / We had visited the site and have fully understood the scope of work
- ii. I / We understood the instructions to bidders and terms & conditions of contract and are fully acceptable
- iii. That I / We have not been blacklisted, declared in-eligible or debarred by any organization / department for corrupt or fraudulent practices, or no failure to perform with SBP BSC in past and has never been sanctioned by National Counter Terrorism Authority (NACTA)
- iv. That I / We have never been involved in any litigation / arbitration / Blacklisting case.
- v. We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons

DEPONENT



STATE BANK OF PAKISTAN
STRATEGIC & CORPORATE AFFAIRS DEPARTEMENT
Supplier Bank Account (IBAN) Details Form

S-2

1. For Office use:

*Office/Deptt				*Supplier No.	(Mandatory if already exists)	WHT Rate
Supplier	New	Update		*Liability A/C		
*Supplier Type	I.e. Hospital, Labs, University, General etc.			*Prepayment A/C		

2. Supplier Information

*Supplier Name			
*Supplier NTN	Supplier Address	CNIC No.	(If NTN not available)
Contact No.		Supplier City	
E-mail Address		Mobile	
		Fax No.	

3. Bank Account Information

*Bank Name			
*IBAN (24 Characters)			*Supplier Stamp & Signature
*Branch Type	Islamic	Commercial	
*Title of Account			

(For Office use only)

Forwarded By	Verified By	Entered By (Supplier Mgt User)
(Procurement Function)		
		Date

Note: In order to comply with AML, CFT & CPF Compliance Policy issued on 31-Dec-2020 by CMD-HOK, respective office/department shall ensure that supplier (individual/entity) is not included in the list of proscribed individuals and entities (Refer to Para 8.6 of policy ibid.)

Field marked with * are mandatory.

Information without complete Bank Account Details (IBAN) & NTN/ CNIC will not be accepted.

Any changes in Supplier's particulars should be conveyed immediately to SBP BSC. SBP BSC will not be responsible for credit into wrong account of supplier due to change in bank account details not conveyed to SBP BSC or delay in settlement of supplier's claims.