



STATE BANK OF PAKISTAN  
SBP BANKING SERVICES CORPORATION (BANK)  
RAWALPINDI

CMU/RWP/**60932** /Disposal Shredded Waste /2024

DISPOSAL OF SHREDDING WASTE  
AT  
STATE BANK OF PAKISTAN SBP BSC (BANK) RAWALPINDI

May 2024



**STATE BANK OF PAKISTAN  
SBP BANKING SERVICES CORPORATION (BANK),  
RAWALPINDI**

**No. CMU/RWP/60932 /Disposal Shredded Waste /2024**

**Dated : 17-05-2024**

**DISPOSAL OF SHREDDING WASTE AT STATE BANK OF PAKISTAN  
SBP BSC (BANK), RAWALPINDI**

Sealed quotations are invited from the interested bidders for disposal of shredding waste on weekly basis or as and when required from the premises of State Bank of Pakistan, SBP BSC Rawalpindi.

BOQ containing terms and conditions can be obtained free of cost from the office of the Assistant Chief Manager (GSU) Second Floor, SBP BSC Rawalpindi during office hours on any working day or can be downloaded from website of the State Bank of Pakistan from the following link. <https://www.sbp.org.pk/tenders/2024/2024.asp>

The bids prepared in accordance with the instructions contained in the bidding documents, must reach the office of the undersigned on or before **24-May-2024** till **11:00 am** Bids will be opened on the same day at **11:30 am** at State Bank of Pakistan Rawalpindi in the presence of bidder's representative who may wish to attend.

**-Sd/-**  
**Chief Manager**  
State Bank of Pakistan  
SBP BSC Rawalpindi  
Tel: 9273610

**Disposal of Shredded Waste at SBP BSC Rawalpindi**  
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**(BILL OF QUANTITIES)**

Item No.	Description	Unit	Qty	Rate/Bag
1	Lifting of shredding waste (Weight 28-30kg)	Per Bag	01	

**INSTRUCTIONS TO BIDDERS & TERMS AND CONDITIONS**

- Bids/quotations submission Schedule: 24-05-2024 till 11:00am**
- Quotations Opening Venue/Schedule:** Office of Chief Manager at 1st Floor, State Bank of Pakistan, SBP BSC, Rawalpindi at **24-05-2024 till 11:30 am**
- Validity of Quotations/Bids** from the opening date: **120 Days**
- Contractor shall deposit bid security amounting to **Rs. 10,000/-** in shape of CDR along with the bid. Any bid submitted without bid security will be rejected at the time of opening.
- Mode of Payment: 100%** payment to bank before lifting of shredding waste
- If the bidders have any queries regarding any item of works in the BOQ, the same shall be communicated to the Employer prior to the date fixed for submission & opening of the Bids. The response to such queries shall be communicated to all the firms who have taken the documents at their given addresses.
- Bids shall be opened on the date, time and venue as mentioned above in the presence of bidders or their authorized representatives who may like to be present.
- Bids will be checked by the Employer for any arithmetic errors. Where there will be a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern. The amount stated in the Bid will be adjusted by the Employer accordingly, which shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount, the Bid will be rejected.
- The Employer will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question like pooling, or giving bribery/ prizes or any sum of money etc. to the persons responsible or engaged in procurement or to other prospective bidders; or the Employer will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract within its jurisdiction. If it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing a contract.

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10. No **Price Adjustment** shall be made for any variation in the market prices, taxes/ duties or change in wages or the Law.
11. If any dispute arises between the parties (Contractor & the Employer), the matter shall be referred to the Chief Manager who will examine the matter in detail and give the decision which will be final, conclusive & binding upon the parties.
12. The arrangement of labor & transport for lifting of shredding bags will be responsibility of bidder.
13. Successful Bidder will have to submit an amount of Rs. 50,000/- as security on award of contract which may be withheld by the bank on breach of any terms and conditions.
14. **The shredding waste is to be lifted by the bidder at his own cost, transportation and labor on as and when directed by the bank, failing which a penalty of Rs. 1000/ day will be imposed.**
15. **Successful bidder will provide empty bags and plastic seals used for tying bags to the bank as and when needed.**
16. The contractor shall be responsible for any loss or damage to the employer property, data, or persons etc. during or due to the operations carried out by the contractor under this contract. Any damage to the property will be restored by the contractor at his own risk and cost. The contractor will not use resources of the Bank and violation thereof will be penalized.
17. The contractor and his staff, assigns or suppliers etc. shall have to strictly follow the rules & regulations of the Internal Bank Security Department.
18. Contractor shall keep strictly confidential and not make use of any confidential information supplied by the Employer other than to perform this Contract, and shall impose the same obligations on its employees.
19. Bank/ employer reserve the right to reject any or all of the quotations as per PPRA rules.
20. **Weight of bags will be 28-30kg. If briquettes are not made, contractor will be responsible to collect shredded waste material collected in bags after weighing bags in presence of Employer's representative.**
21. The sale proceeds should be submitted in cash in same day before Public hours of the bank in form of Cash.

**Undertaking by the Bidder:**

I ----- have visited the site and have fully understood the scope of work & specifications. All the above Terms & Conditions are acceptable to us. We are not blacklisted by the Bank or any other organization. We also undertake that this quotation has been prepared without any collusion/pooling or by adopting any unauthorized practice.

**Date:**

**Bidders Signature**

<b>Name &amp; CNIC No. of the contact person</b>	
<b>Company/Business Name:</b>	
<b>Phone No:</b>	
<b>Business Address:</b>	