



## SBP Banking Services Corporation-Sialkot Office

### INVITATION TO BIDS

Invitation No. SKT/Admin(GSU)/124180 /Paper and Computer Consumables/2024-25

Date: 10<sup>th</sup> September, 2024

1. This Invitation to Bids follows the Procurement Advertisement (PA) No. SKT/Admin(GSU)/124180 /Paper and Computer Consumables/2024-25 for the procurement of *Supply of Paper and Computer Consumables at SBP Banking Services Corporation – Sialkot Office*.
2. The SBP Banking Services Corporation (SBP BSC) has reserved the funds for the procurement planned during the financial year 2024-25. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for the procurement.
3. SBP BSC now invites sealed bids from eligible Suppliers to acquire papers and computer consumables that meet the following eligibility criteria:
  - a. Bidder must be registered with Income and Sales Tax Department and must appear on Active Taxpayer List of FBR;
  - b. Bidder must show proof of offered supplies to minimum three (03) customers in Pakistan during last 5 years;
  - c. Bidder must have Annual Sales Volume/Gross Turnover of at least Two (02) million rupees for supply of items in Packages I, II, III, IV V and VI, during any of last three (03) financial years;
  - d. Bidder must not have been blacklisted or be in breach of performance with SBP or any Organization(s).
4. The bidding shall be conducted in line with the **Single Stage Two Envelope Procedure** of the Public Procurement Rules 2004 and any Regulations, Regulatory Guides, Procurement Guidelines or Instructions issued by the Public Procurement Regulatory Authority (from time to time) and is open to all potential bidders.
5. All bids must be accompanied by a Bid Securing Declaration in the format provided in the Bidding Documents.
6. This Invitation to Bids / Bidding Documents is also available on the websites: <http://www.ppra.org.pk> and <http://www.sbp.org.pk>.
7. The original bid along with one (01) copy, properly filled in, and enclosed in sealed envelope(s), must be delivered at the office of PA to Chief Manager State Bank of Pakistan Banking Services Corporation (Sialkot Office, 1<sup>st</sup> Floor, Main Building, Allama Iqbal Road Cantt. Sialkot on or before **Thursday, September 26, 2024, 11:00 AM**. The bids will be opened same day at **11:30 AM** in public and in the presence of bidders' representatives who choose to attend the opening at the aforementioned address.

#### Chief Manager

SBP Banking Services Corporation (SBP BSC) – Sialkot Office

1st Floor, Main Building, Allama Iqbal Road Cantt. Sialkot

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