



BIDDING DOCUMENTS

For

**DISPOSAL OF OLD UNSERVICEABLE AND OUT OF ORDER
ENGINEERING ITEMS AT SCRAPYARD OF SBP BSC NORTH
NAZIMABAD & ENGINEERING STORE, MAIN BANK BUILDING
COMPLEX, I.I. CHUNDRIGAR ROAD, KARACHI**

Dec-23





SBP BANKING SERVICES CORPORATION

ED/PROC-HOK/064811/2023/147

“As per published tender notice in Newspaper, PPRA & SBP websites”



PART-A
INSTRUCTIONS TO BIDDERS & TERMS AND
CONDITIONS



INSTRUCTIONS TO BIDDERS & TERMS AND CONDITIONS:

1. The State Bank of Pakistan Banking Service Corporation (hereinafter called "the Employer / Bank") wishes to receive Bids as per invitation to bids. Bidders must quote for the complete scope of works. Any Bid covering partial scope of works will be declared non-responsive.
2. Bid Opening Date/Time: As per Disposal / Tender Notice
3. Bid Opening Venue/Schedule: As per Disposal / Tender Notice
4. Bids shall be opened on the date, time and venue as mentioned above in the presence of bidders or their authorized representatives who may like to be present.
5. **Bid Security**
 - a. The amount of Bid Security shall be **Rs.120,000/-**. The Bid Security shall be in favor of '**SBP Banking Services Corporation**' in the form of either Pay Order/Bank Draft.
 - b. The Bid Security may be forfeited:
 - i. If a bidder withdraws his bid during the period of bid validity; or
 - ii. If a bidder does not accept the correction of his Bid Price, or
 - iii. In the case of a successful bidder, if he fails to submit total bid amount within 14 working days from the date of issuance of Letter of Award.
6. The Bid Validity period shall be **180 days**. A Bid valid for a shorter period shall be rejected by the Procuring Agency as non-responsive.
7. The Bidders are strongly encouraged to visit the site to get first-hand information regarding the condition, make etc. of the items and their quantum before submitting the quotation
8. Completion Time: **30 Days** from the date of receiving of Work Order
9. If the bidders have any queries regarding any item in the BOQ, the same shall be communicated to the Employer at least 07 days prior to the dated fixed for submission & opening of the quotation.
10. Bids shall be opened on the date, time and venue as mentioned above in the presence of bidders or their authorized representative who may like to be present.
11. **Arithmetic Errors**
Bids will be checked by the Employer for any arithmetic errors. Where there will be a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate will govern. The amount stated in the Bid will be adjusted by the Employer accordingly.
12. The Employer will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question like pooling or giving bribe/prizes or any sum of money to the persons responsible or engaged in procurement or to other prospective period of time, to be awarded a contract within its jurisdiction if it at any time
13. **Price Adjustment**
No Price Adjustment shall be made for any variation in the market prices, taxes/ duties or change in wages or the Law.
14. No alternate proposal(s) shall be entertained. Bidders offering more than one proposal(s) shall be disqualified and its bid shall be deemed to be non-responsive.
15. Applicable taxes/ levies etc. shall be applicable.
16. **Mode of Payment:**
Successful Bidder shall have to submit the payments as per the following schedule.
 - a) 100% quoted amount within 14 working days after issuance of Letter of Award.
 - b) Amount payable as per the actual quantities, before picking up and taking away, the materials from the Bank Premises.



17. **Dispute Resolution**

If any dispute arises between the parties (Contractor & the Bank), the matter shall be referred to the Director Engineering who will examine the matter in detail and give the decision, which will be final & binding upon the parties.

18. The Bank reserves the right to recover any amount from the payable amounts to the Contractor against any losses or damages incurred to the property, data, or persons of the Bank due to the contractor or his representative.

19. **Indemnification**

In context of this contract, the Contractor shall indemnify the Bank regarding all claims of compensations, insurances, wages, taxes, duties etc. in whatsoever form from any labour organization, government department, regulatory authority, court of law, or any other authority at any time during the execution of the Contract or after the execution of the contract.

20. The Contractor shall be responsible for any loss or damage to the Bank property, data, or persons etc. during or due to the operations carried out by the Contractor under this contract.

21. The Contractor and his staff, assigns or suppliers etc. shall have to strictly follow the rules & regulations of the Internal Bank Security Department.

22. **Confidentiality**

The Contractor shall keep strictly confidential and not make use of any confidential information supplied by the Bank other than to perform this Contract, and shall impose the same obligations on its employees.

23. The successful bidder shall have to arrange the weighing scale properly calibrated for weighing the items mentioned in KGs in the BOQ.

24. Bank/ Bank reserve the right to reject any or all of the Bids as per PPRA rules.

25. **Grievance**

Any bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances to Grievance Redressal Committee (GRC) as below within seven days of announcement of the technical evaluation report and five days after issuance of final evaluation report.

Chairman (Grievance Redressal Committee)
SBP Banking Services Corporation
1st Floor, HRMD, BSC House,
I.I. Chundrigar Road,
Karachi - Pakistan

Undertaking by the Bidder:

I _____ had visited the site and have fully understood the scope of work & specifications. All the above Terms & Conditions are acceptable to us. We are not blacklisted by the Bank or any other organization. We also undertake that this quotation has been prepared without any collusion/pooling, or by adopting and unauthorized practice.

Date: _____

Bidder's Signature



Details of Bidder / Contractor	
Name of the Bidder	
CNIC No.	
Company / Business Name	
NTN Number	
Phone No. / Cell No.	
Fax No.	
Email ID	
Business Address	



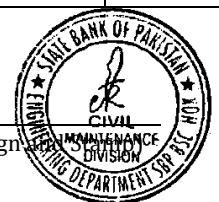
PART-B

BILL OF QUANTITIES

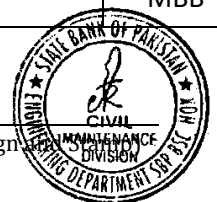


BILL OF QUANTITIES

Sr. No.	Description of Material	Unit	Qty	Unit Rate (Rs.)	Total Amount (Rs.)	Location
1	Old GI Ducting/ Metal	Kg	500			NN/MBB *
2	Old MS Pipe/ MS Scrap	Kg	500			NN/MBB
3	Old GI Cladding/ Scrap	Kg	100			NN/MBB
4	Old Rolling Shutter	No.	4			MBB
5	Old Plastic Blower of Wall Mounted Fan Coil Unit	No.	20			NN/MBB
6	Unserviceable Rockwool Insulation	Kg	100			NN/MBB
7	Unserviceable Belts of Motors	No.	50			NN/MBB
8	Unserviceable Valves	No.	20			NN/MBB
9	Empty Paint Gallons	No.	30			NN/MBB
10	Unserviceable Big Blower	No.	1			MBB
11	Unserviceable PVC PCB Cards	No.	20			MBB
12	Fan Coil Unit Coil 2-TR Wall Mounted	No.	10			NN/MBB
13	AC Evaporator Coil 8-TR	No.	5			NN/MBB
14	AC Condenser Coil 8-TR	No.	5			NN/MBB
15	AC Evaporator Coil 4-TR	No.	10			NN/MBB
16	AC Condenser Coil 4-TR	No.	10			NN/MBB
17	AC Evaporator Coil 2-TR	No.	20			NN/MBB
18	AC Condenser Coil 2-TR	No.	20			NN/MBB
19	AC Evaporator Coil 1.5-TR	No.	10			NN/MBB
20	AC Condenser Coil 1.5-TR	No.	10			NN/MBB
21	Compressor 4-TR	No.	15			NN/MBB
22	Compressor 2-TR	No.	25			NN/MBB
23	Compressor 1.5-TR	No.	10			NN/MBB
24	Compressor 8-TR	No.	10			NN/MBB
25	Condenser 1.5-TR Outdoor	No.	1			MBB
26	Cooling Coil 4-TR Indoor	No.	8			MBB
27	Empty Oil Canes 10 liter	No.	80			MBB




Sr. No.	Description of Material	Unit	Qty	Unit Rate (Rs.)	Total Amount (Rs.)	Location
28	Empty Oil Canes 20 liter	No.	15			MBB
29	Used Engine Oil	Liters	2500			MBB
30	Oil & Fuel Filters	No.	15			MBB
31	Empty Old MS Panel	No.	3			MBB
32	MS Grill Electrical Distribution Room	No.	1			MBB
33	Faulty Bracket Fans	No.	17			MBB
34	Faulty Pedestal Fans	No.	7			MBB
35	Faulty Ceiling Fans with Wings	No.	10			MBB
36	Faulty Exhaust Fans	No.	35			MBB
37	Tube lights 4 ft.	No.	500			MBB
38	Energy Savers	No.	20			MBB
39	Round Shaped LED down lights	No.	25			MBB
40	Tube Light Fixtures 2 x 4	No.	20			MBB
41	Tube Light Fixtures 2 x 2	No.	20			MBB
42	Hand Dryer	No.	6			MBB
43	LED Bulbs	No.	200			MBB
44	Empty Old DBs	No.	5			MBB
45	Three Phase Breakers MCCBs	No.	5			MBB
46	Copper Bur Bars	Kg	300			MBB
47	Wooden Flush Door	No.	2			MBB
48	Flower Pots Fiber	No.	30			MBB
49	Wooden Sheets	No.	10			MBB
50	Aluminum Framing (False Ceiling)	No.	250			MBB
51	GI Frame 2' - 6" x 7' x 0"	No.	2			MBB
52	Dampa False Ceiling Sheet	No.	70			MBB
53	MS I Grinder 4" x 10" x 12"-0	Nos.	1			MBB
54	Iron sheet 5' x 4' size	Nos.	7			MBB
55	Plastic Spray Pump (10 liters water capacity) 2 feet size	Nos.	2			MBB
56	Electric Choke, 40 watts	Nos.	50			MBB



Sr. No.	Description of Material	Unit	Qty	Unit Rate (Rs.)	Total Amount (Rs.)	Location
57	CPVC Pipe 12" dia	Feet	40			MBB
58	Gutter Pump 3' dia	No.	1			MBB
59	PVC Pipes (Broken Mix) (one lot)	Kg	50			MBB
60	G.I Pipes (Broken Mix) Different Sizes (one lot)	Kg	150			MBB
61	Boring Pump (double nali) 2 HP	Nos.	2			MBB
62	Submersible Pump (Boring)	Nos.	2			MBB
63	Battery, 250 watts	Nos.	1			MBB
64	UPS Batteries, 12 watts	Nos.	25			MBB
65	Copper Piping	Kg	100			MBB
66	Circuit Breaker, 1200 Watts, heavy duty	Nos.	6			MBB
67	Damaged Flush Door Shutters (various sizes)	Nos.	88			BMB
68	Damaged Wooden Windows with Shutters	Nos.	5			BMB
69	Damaged Wooden Door Frames	Nos.	11			BMB
70	Pieces of Broken Wood Frame	Kg	100			BMB
71	Misc. Aluminum Scrap (Pillars, Channels, Sections etc.)	Kg	70			BMB
72	Misc. False Ceiling Scrap (Suspension System, Framing, Wires etc.)	Kg	50			BMB
Total Amount (Rs.)						

Amount in Words: _____



		STATE BANK OF PAKISTAN BANKING SERVICES CORPORATION Supplier Bank Account (IBAN) Details Form				S-2	
1. For Office use:							
*Office/Deptt Supplier *Supplier Type				*Supplier No. *Liability A/C *Prepayment A/C			WHT Rate
	New		Update				
2. Supplier Information							
*Supplier Name							
*Supplier NTN				CNIC No.			
Supplier Address							
Contact No.					Supplier City		
E-mail Address					Mobile		
					Fax No.		
3. Bank Account Information							
*Bank Name							
*IBAN (24 Characters)						*Supplier Stamp & Signature	
*Branch Type	Islamic		Commercial				
*Title of Account							
(For Office use only)							
Forwarded By		Verified By			Entered By (Supplier Mgt User)		
(Procurement Function)							
					Date		
<p>Field marked with * are mandatory. Information without complete Bank Account Details (IBAN) & NTN/ CNIC will not be accepted. Any changes in Supplier's particulars should be conveyed immediately to SBP BSC. SBP BSC will not be responsible for credit into wrong account of supplier due to change in bank account details not conveyed to SBP BSC or delay in settlement of supplier's claims.</p>							

