

TWO VOLUMES
Volume-I: Instructions to Bidders &
Conditions of Contract
Volume-II: Financial Bid



**STATE BANK OF PAKISTAN
SBP BANKING SERVICES CORPORATION (BANK)**

(VOLUME – 1)

TECHINICAL BID DOCUMENTS

FOR

**SUPPLY OF ESSENTIAL SPARE PARTS OF 02 NOS. MITSUBISHI LIFTS
INSTALLED AT LRC & BSC BUILDINGS SBP HEAD OFFICE KARACHI**

August 22





SBP BANKING SERVICES CORPORATION
Engineering Department
Head Office Karachi

No. ED/Proc. Unit/HOK (Misc.)/048562/2022

INVITATION TO BIDS

1. State Bank of Pakistan Banking Services Corporation (SBP-BSC) invites sealed bids from the contractors / firms, registered with Income Tax and Sales Tax Department and who are on Active Taxpayers List of the Federal Board of Revenue for procurement as below:

S. No.	Tender No.	Description of Projects	Date & Time of Technical bid opening	Address of Bidding Documents Issuance	Address of Bid Submission
1.	70	Supply of Split AC at Engineering store for RAAST monitoring room & ITD conference hall, SBP Karachi	21-Sep-22 at 03:00PM	Executive Engineer (Procurement), 1 st Floor, SBP Bolton Market Building, M.A. Jinnah Road, Karachi	Tender box kept in the Office of PA to Director Engineering, 1 st Floor, SBP Bolton Market Building, M.A. Jinnah Road, Karachi
2.	71	Supply of Essential Spare Parts of 06 Nos. Passenger Lifts installed at Main Bank Building SBP Head Office Karachi	21-Sep-22 at 03:05PM	Jinnah Road, Karachi (Ph # 021-3245-4105/71)	
3.	72	Supply of Essential Spare Parts of 02 Nos. Mitsubishi Lifts installed at LRC & BSC Buildings SBP Head Office Karachi	21-Sep-22 at 03:10PM		
4.	73	Construction of Office Space for Digital Financial Services Group at 2nd Floor LRC Building, SBP Head Office Karachi	21-Sep-22 at 03:15PM	Engineering Unit, 1st Floor, SBP BSC (Bank), Thandi Sarak, Hyderabad (Ph No. 022-9200607)	Tender box kept in the Office of PA to Chief Manager at 2 nd floor, SBP BSC (Bank) Thandi Sarak, Hyderabad
5.	Hyd-3	Supply, Installation, Testing and Commissioning of 150 KVA Diesel Generator Set at SBP-BSC, Hyderabad	21-Sep-22 at 03:00PM		

2. Bidding documents, containing detailed terms and conditions, etc. are available at the issuing address specified in the above table. Price of the bidding documents is Rs.1,000/- (Non-Refundable) for each work. The firms are required to submit their application on letter head for issuance of bidding documents along with Cash or Pay order drawn in favor of SBP-BSC as bidding documents fee. Bidding documents can also be download from SBP website at www.sbp.org.pk free of cost and submit the bids on the said bidding documents in hard form in accordance with tender requirements. In case of any discrepancy/conflict between submitted document and provision of this document on procuring agency website, the later shall prevail.

3. The bidders are requested to bid for each project separately as per its requirements and schedule. Each bid will be evaluated and awarded separately.

4. The bids, prepared in accordance with the instructions in the bidding documents, must reach at the specified address mentioned in the above table on or before **21-Sep-22 till 02:30 PM**. Bids will be opened on the same day as per timing mentioned in the above schedule. In case bid opening date is falling on a public holiday, the bid will be opened on next working day at the same time and venue. This advertisement is also available on PPRa and SBP websites at www.ppra.org.pk and www.sbp.org.pk respectively.

Sd/-

Director Engineering
1st Floor, Engineering Department,
SBP-BSC Bolton Market Building,
M.A. Jinnah Road Karachi



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1.	Instructions to Bidders and Terms & Conditions
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INSTRUCTIONS TO BIDDERS & TERMS AND CONDITIONS

The State Bank of Pakistan Banking Service Corporation (hereinafter called "the Employer / Bank") wishes to receive Bids as per invitation to bids (hereinafter referred to as "the goods / works"). Bidders must quote for the complete scope of works. Any Bid covering partial scope of works will be declared non-responsive.

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|---------------------------------------|--|
| 1. Type of Contract | Item Rate on re-measured basis |
| 2. Bid Submission Schedule: | As mentioned in Invitation to Bid |
| 3. Bid Opening Venue/Schedule: | As mentioned in Invitation to Bid |
| 4. Bidding Procedure | |

Bidding shall be conducted using the National Competitive Bidding Procedure specified in the PPRA Rules-2004, Rule-36(b) i.e Single stage – two envelope procedure. The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the Financial Proposal and the Technical Proposal. The envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion. Initially, only the envelope marked "TECHNICAL PROPOSAL" shall be opened and the envelope marked as "FINANCIAL PROPOSAL" shall be retained in the custody of the Employer without being opened. The Employer will evaluate the technical proposal in a manner prescribed in evaluation criteria, without reference to the price and reject any proposal which does not conform to the specified requirements. The Financial envelope of qualified bidders would be opened. The Bid security would be placed with financial proposal. The Employer will award the Contract to the bidder whose bid has been found most advantageous bid i.e the bid which has been determined to be substantially responsive to the eligibility criteria and other terms of Bidding Documents and which is the lowest evaluated Bid Price.

5. BID SECURITY:

Each bidder shall furnish, as part of his bid in Technical Envelope, a Bid Security of fixed amount of Rs.50,000/- in the shape of Pay Order / Demand Draft / Deposit at call in favor of SBP-Banking Service Corporation. This shall be returned to the un-successful bidders after signing of the Contract with the successful bidder.

- 6.** In case the successful bidder refuses to take up the works, its Bid Security without prejudice to any other remedy available in the tender documents shall be forfeited and works may be awarded to second most advantageous bidder. The decision of the Head/ Director Engineering shall be final & binding in this regard.

7. PERFORMANCE SECURITY:

5% of the Contract Price state in the Letter of Acceptance / Award in the form of Pay Order/ Demand Draft in favour of SBP-Banking Service Corporation

- a. The Performance Security would remain valid till successful completion of Defect Liability Period and would be released after successful completion of defect liability period (360 days from issuance of Completion Certificate).
- b. In case, the cost of the Works is less than four million, the Bid Security of the successful bidder shall be retained as Performance Security.
- c. If the Contractor fails to complete the works as per the Contract and as per the directions of the Engineer In-Charge, the Performance Security without prejudice to any other remedy available under the Contract shall be forfeited without prior notice.

- 8.** Bank/Employer reserves the right to reject any or all of the quotations as per PPRA rules.

- 9. Completion / Delivery Time:** 120 Days

- 10. Defects Liability Period / Warranty Period:** 360 Days (360 days from issuance of Completion Certificate)



