

Issued to M/s: \_\_\_\_\_



STATE BANK OF PAKISTAN  
SBP BANKING SERVICES CORPORATION

**REQUEST FOR QUOTATIONS**

**FOR**

**SUPPLY, INSTALLATION, TESTING & COMMISSIONING OF 3 NOS. 1TR INVERTER TYPE  
SPLIT AIR CONDITIONER UNITS AT SBP BSC (BANK), MUZAFFARABAD**

September 2022

SBP-BSC (Bank)



Contractor Stamp and Signature



STATE BANK OF PAKISTAN  
SBP BANKING SERVICES CORPORATION (BANK),  
MUZAFFARABAD

Reference No: MUZ/ENGG./054878/ACs-2022

Dated: 15-09-2022

**SUPPLY, INSTALLATION, TESTING & COMMISSIONING OF 3 NOS. 1TR INVERTER TYPE  
SPLIT AIR CONDITIONER UNITS AT SBP BSC (BANK), MUZAFFARABAD  
REQUEST FOR QUOTATIONS**

1. Sealed Quotations are invited from the bidders/firms dealing in Supply & Installation of AC's and are registered with Income Tax Department and are on Active Tax Payers list of Federal Board of Revenue/AJK Council. (If the bidder/firm is not registered with Sales Tax Department, 100% applicable sales/services tax shall be deducted by the Bank at source if applicable).
2. The RFQ containing detailed terms and conditions etc. are available at the office of Assistant Executive Engineer, Engineering Department, State Bank of Pakistan SBP BSC (Bank), Muzaffarabad Phone # 05822-921927. The RFQ can be obtained through an application on the letter head of the firm/ company. The prospective bidders may download the RFQ from procuring agency's website i.e. [www.sbp.org.pk](http://www.sbp.org.pk) and submit the RFQ in accordance with the given requirements, duly signed & stamped by the authorized person.
3. Quotations must be dropped in tender box kept in the office of the PA to Chief Manager, SBP BSC (Bank) Muzaffarabad on or before 22-09-2022 till 03:00 PM. The quotations will be opened on the same day at the same venue at 03:30 PM in the presence of the bidders who will like to attend the quotations opening session. In case opening date is falling on a public holiday, the quotations will be opened on next working day at the same time at the same venue.

- Sd/-

**Chief Manager**

State Bank of Pakistan  
SBP BSC (Bank) Muzaffarabad  
Phone: 05822-921927

SBP-BSC (Bank)



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**SUPPLY, INSTALLATION, TESTING & COMMISSIONING OF 3 NOS. 1TR INVERTER TYPE  
SPLIT AIR CONDITIONER UNITS AT SBP BSC (BANK), MUZAFFARABAD  
(BILL OF QUANTITIES)**

SR. NO	DESCRIPTION	UNIT	QTY	RATE WITH ALL TAXES (Rs.)	TOTAL AMOUNT WITH ALL TAXES (Rs.)
1.	<b>Supply of AC's</b> Supply of following Split ACs units Comprising of One Condensing unit for outdoor and One wall mounted indoor units with MS stands, with all accessories, electrical controls, thermostat, safety valves with standard installation kit etc. with auto restart option after sudden failure, having warranty of 3-years for compressor and one year for parts. Complete unit in all respect as directed by Engineer/In-charge.				
1.1	1 TR Wall Mounted Inverter type split AC (heat & Cool) with net cooling capacity of minimum 12,000 BTU/hr., and heating COP not less than 3.0, cooling EER not less than 2.8 complete in all respects as directed by Engineer/In-charge.	Nos.	03		
2.	<b>Copper Piping &amp; Insulation</b> Supply of copper piping suitable for 1 TR split AC units, mentioned at serial # 1 with suitable aero flex insulation or equivalent covering with water proof tape if required as per site requirements, complete in all respects as directed by Engineer/In-charge.				
		Rft	70		
3.	<b>Dura Duct</b> Supply of Dura Duct or equivalent of size 60 x 60 mm or required size as per site requirement to be fixed with screws, washer with well finishing required for the covering the drain pipes, copper pipes and electrical wiring of all 3 numbers splits ACs, complete in all respects as directed by Engineer/In-charge.				
		Rft	90		
4.	<b>Drain Piping</b> Supply, of uPVC Class "D" drain pipe1" inch dia with tees, bends,/elbows and other accessories, from Inner Unit to the drain Network, complete in all respects to make the system operational and as per standard specifications and as per directions of Engineer-in-charge.				
		Rft	90		
5.	<b>Electrical Wiring</b> Supply of circuit wiring of size 2x4 sq.mm Cu/PVC/PVC power cables + 1x2.5 Sq.mm Cu/PVC/PVC as ECC (Pakistan Cables or approved equivalent make) along with control cable from indoor to outdoor unit				
		Job	03		



SR. NO	DESCRIPTION	UNIT	QTY	RATE WITH ALL TAXES (Rs.)	TOTAL AMOUNT WITH ALL TAXES (Rs.)
	complete with proper fixing, fittings, drilling, chipping, cutting, screwing etc., complete in all respects as per site requirements & as directed by the Engineering/In-charge.				
6.	<b><u>Safety Circuit Breaker</u></b> Supply of 20A DP 10kA MCB Circuit Breaker in weather proof box to be installed near inner unit as safety breaker for AC with wiring termination in conduit or PVC channel, complete in all respects as directed by Engineer in-charge.	Nos.	03		
7.	<b><u>Installation, Testing and Commissioning of AC's</u></b> Services for Installation, testing & commissioning of split AC units mentioned in item no. 1 complete with inner unit and outer condenser units with inter-connection of the copper piping, control wiring, safety breaker installation, placing the outdoor unit under shade properly, copper piping and drain piping. Including brackets for hanging AC outer units on wall for fixing of AC outer units on shade/ roof, as per unit size, fabricated with MS angle iron and making good as per existing. MS Bracket will be required to be fixed with the 6mm Anchor Bolts, complete in all respect as directed by Engineer/In-charge.	Job	03		
<b>Total Amount (1-7)</b>					

(Rupees -----  
----- only)

**Instructions to Bidders and Terms & Conditions:**

- Quotations Opening Date/Time:** 22-09-2022 @ 03:30 PM
- Quotations Opening Venue:** CM Chamber, 1<sup>st</sup> Floor Main Building, SBP BSC (Bank), Muzaffarabad
- Earnest Money:** N/A
- Completion Time:** 30 Days
- Validity of Bids** from the opening date: 90 Days
- Defect Liability Period:** 365 days after completion of works
- Warranty Period:** **01 Year for AC & 03 Years for Compressor.**
- Mode of Payment:** **90%** after completion of work & **10%** on the completion of defect liability period.



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8. **The bidder shall submit the technical documents of the AC complying with the B.O.Q. in case of non-compliance with the specifications of BOQ. The bidder shall be held non-responsive.**
9. The bidders/Firms should be registered with Income Tax Department and General Sales Tax Department and Active Tax Payers List (ATL) of the Federal Board of Revenue/AJK Council. **GST and Income Registration certificate to be attached with bid. If the bidder is not in ATL, the bidder shall be held non-responsive.**
10. The bidders/firms should be registered with relevant Sales Tax Authority/Department/Board. (If the bidder/firm is not registered 100% applicable sales/services tax shall be deducted by the Bank at source)
11. Quotations shall be opened on the date, time and venue as mentioned above in the presence of bidders or their authorized representatives who may like to be present.
12. Bidders are advised to visit the site before submitting quotations. By submitting the quotations, it is deemed that bidders are fully aware of site conditions and requirements.
13. Bids will be checked by the Employer for any arithmetic errors. Where there will be a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern. The amount stated in the Bid will be adjusted by the Employer accordingly and, with the concurrence of the Bidder, shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount, the Bid will be rejected.
14. The Employer will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question like pooling, or giving bribery/ prizes or any sum of money etc. to the persons responsible or engaged in procurement or to other prospective bidders; or the Employer will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract within its jurisdiction if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a contract.
15. Sub-Contracting is not allowed under any circumstances.
16. Contractors are advised to make good any damages rendered during the job at their own expense, and must bring the site to original condition and state of cleanliness after job completion.
17. Contractor is responsible for the safety of his staff.
18. Contractors are obliged to dispose of waste and debris after approval of the Engineer In-charge.
19. Material must be of genuine origin as mentioned. Bank reserves the right to demand and check purchase documentation of the contractor to verify genuineness of material.
20. Manufacturer's warranty cards must be attached wherever applicable with delivery challan/GRN.
21. No price adjustment shall be made for any variation in the market prices, taxes/ duties or change in wages or the Law.
22. No advance payment shall be made by the Bank to the Contractor.
23. If any dispute arises between the parties (the firm & the Employer), the matter shall be referred to the Director Engineering who will examine the matter in detail and give the decision which will be final & binding upon the parties.
24. For valuation of variations and approval of rates for non-BOQ/extra items, the decision of the Director/Head Engineering will be final & binding upon the parties.
25. The firm shall keep strictly confidential and not make use of any confidential information supplied by the Employer other than to perform this Contract, and shall impose the same obligations on its employees.
26. Bank/ employer reserve the right to reject any or all of the bids as per PPRA rules.
27. All applicable taxes/ levies etc. shall be deducted at source from the firm's payable amounts at the prevailing government rates at the time of payment.
28. Those firms who have failed to perform previously with SBP / SBP BSC are not eligible to bid.
29. In case of any breach of any terms & conditions, SBP-BSC reserves right to take punitive action for which decision of the Director of Engineering shall be conclusive.



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30. In case of late completion a **penalty of Rs. 500 / day** will be imposed.

31. Bid must be un-conditional, incomplete and conditional bid will be rejected.

**Undertaking by the Bidder:**

I ----- had visited the site and have fully understood the scope of work & specifications. All the above Terms & Conditions are acceptable to us. We are not blacklisted by the Bank or any other organization. We also undertake that this quotation has been prepared without any collusion/pooling or by adopting any unauthorized practice.

**Date:**

**Bidders Signature**

<b>Name &amp; CNIC No. of the contact person</b>	
<b>Company/Business Name:</b>	
<b>NTN Number:</b>	
<b>Sales Tax number / GST / Provincial services tax</b>	
<b>Phone No:</b>	
<b>Cell No:</b>	
<b>Fax No:</b>	
<b>Email ID:</b>	
<b>Business Address:</b>	

