



PRE-PROPOSAL CONFERENCE MINUTES

Procurement of Services of a Consultancy Firm for IT Penetration Testing Services

(RFP No. GSD (Proc. II)/IT Penetration Testing/69995/2022)

1. A Pre-Proposal conference for the captioned procurement was arranged by GSD on **December 07, 2022, at 11:00 AM** via Zoom Cloud Meeting Application.
2. The representatives of the General Services Department (GSD-SBP BSC), OCISO, and the following prospective Consultants attended the meeting;
 - i. M/s Catalytic Consulting
 - ii. M/ A. F. Ferguson & Co. (Chartered Accountants)
 - iii. M/s Ebryx (Pvt) Ltd.
3. The meeting commenced with a welcome note and a brief introduction of the participants. At the outset, all participants were briefed about the purpose of the meeting, which was to provide an overview of the bidding process, explain the scope and Terms of References (TORs), and clarify relevant queries of the participants. Further, it was conveyed that any unanswered questions (if any) would be addressed in the meeting minutes.
4. All queries and relevant responses by the Bank's representatives are given in **Annexure A**.
5. Furthermore, the following guidelines may please be noted for submission of Request for Proposals (RFP) Documents:
 - a. The Consultants must submit a complete and comprehensive response per the RFP documents' requirements. Non-compliance in this regard shall result in the rejection of the proposals.
 - b. The Consultants may write seeking any clarification or modification of the RFP Documents no later than seven (07) days before the deadline for submission of proposals. The response from SBP will be provided as soon as possible.
 - c. The Consultants must retain a soft copy of Technical proposals to be shared with us, if required, during the evaluation stage.
 - d. The response prepared as per the instructions contained in the RFP Documents, Pre-Proposal Meeting Minutes, and subsequent clarifications thereof (if any) must be submitted on or before **December 19, 2022, at 11:00 AM (PKT)** at the following address;

Joint Director

Procurement Division-II
General Services Department
4th Floor, BSC House, State Bank of Pakistan
I.I. Chundrigar Road, Karachi
Tel: (021) 3311-5420/5477
Email: gsd.proc2@sbp.org.pk

- e. No request for an extension in the submission deadline of proposals would be entertained.
- f. All submitted proposals will be opened on **December 19, 2022, at 11:30 AM (PKT)** at the Learning Resource Centre/Heritage Meeting Room, State Bank of Pakistan, I.I. Chundrigar Road, Karachi.



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- g. In case of RFP documents submission via courier, an email may be sent to gsd.proc2@sbp.org.pk to enable timely coordination and collection of the documents before the deadline. Responses received after the prescribed deadline via courier or otherwise shall not be entertained and returned unopened.
 - h. Submitting two different proposals from the same firm would result in the rejection of both proposals.
 - i. For submission of RFP Documents/attending the proposals' opening session, the representative of participating firm shall keep his/her original CNIC and proof of vaccination for entry into the premises of the State Bank of Pakistan (SBP). Furthermore, the said representative(s) details may also be shared in advance for necessary entry arrangements.
 - Name
 - CNIC#
 - Mobile#
 - Arrival Date & Time:
6. After a detailed briefing, the participants were requested to confirm whether all of their queries had been adequately addressed and that no ambiguity remained related to RFP Documents. Upon acknowledgment, the meeting concluded with a vote of thanks.



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Annexure A

Sr#.	Queries	Responses
1.	As mentioned in the score-based evaluation criteria of RFP, will grey box testing of web applications include sharing source code and other required information?	Only limited information, including test credentials, will be shared with the successful Consultant for grey box penetration testing. However, the source code requirement is beyond the scope of the subject assignment.
2.	As mentioned in the evaluation criteria of RFP, will black box Penetration testing of the Wireless network be credential-based, or will any preliminary information be shared with the Consultant?	For wireless penetration testing, only SSIDs of in-scope wireless networks will be shared with the successful Consultant. However, credentials of any wireless network will not be provided during back box testing.
3.	Will Bank provide the email addresses for phishing campaigns?	Initially, the Consultant has to explore all publically exposed email addresses of the Bank and then share them with the Bank for verification before running any simulated phishing campaign. Further, the Bank may provide additional email addresses for inclusion in simulated phishing campaigns.
4.	Can bid security be submitted with the financial proposal?	No, the refundable Bid security of Rs. 100,000/- (Rupees Hundred Thousand) in favor of SBP BSC (FTN# 9022604-6) must be submitted along with the Technical Proposal to meet the mandatory evaluation criteria given in RFP documents.
