



STATE BANK OF PAKISTAN
I. I. Chundrigar Road
Karachi

**Statistics & DWH
Department**

Ref No. DS. DWCD. 4(1)-2018-015028

July 12, 2018

The Presidents / CEOs / Heads
All Scheduled Banks / DFIs / MFIs / Exchange Cos. (A & B Category)

Dear Sir/Madam,

Verification of User Accounts on Data Acquisition Portal (DAP)

Please refer to circular letter No. DS. DWCD. 4(1)-2016-4336/16 dated February 19, 2016 wherein all scheduled banks / DFIs / MFIs were advised to deactivate all unwanted accounts and verify the access rights of all users on Data Acquisition Portal (DAP) used for reporting data to State Bank of Pakistan.

2. In order to authenticate the authorized users and their access rights periodically on DAP, it has now been decided that this process of user's access rights verification should be conducted by all Reporting Institutions (RIs) on continuous basis, at least once in a quarter.
3. Further, it has been observed that there are multiple administrative user accounts of RIs on DAP. Whereas it is recommended to have an admin user with a suitable backup. Having many admin users may result in breach of system and data security. Therefore, RIs are advised to review their admin users and rationalize the same to limit the number of such users to a maximum of three (03).
4. Compliance of these instructions may be verified during on-site inspection by SBP.

In case of any query, please contact SBP Data Warehouse Support Team at:

E-mail: dwhsupport@sbp.org.pk
Phone (021-32453623).

Yours truly

Sd/-

Dr. Azizullah Khattak,
Director