



STATE BANK OF PAKISTAN
I. I. Chundrigar Road
Karachi

**Statistics
&
DWH
Department**

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Circular NO. DS. BS. 2 (1) / 000061-18

01 January, 2018

The Presidents / CEOs
All MFBs and DFIs

Dear Sir/Madam,

Subject: Reporting of Branch-wise data on items of Assets and Liabilities

Keeping in view the recent developments and importance of banking services provided by Microfinance Banks (MFBs) and Development Finance Institutions (DFIs) to their customers, the State Bank of Pakistan has decided to collect the branch-wise data from these institutions on the format reported by scheduled banks regularly on half-yearly basis. The data collected from scheduled banks relates to advances, deposits, investments, bills, debit to deposits, assets liabilities and deposits products on half yearly basis under the directives issued vide circular **NO.DS.BS.2 (1) / 2010-606** dated **10th May, 2010**.

All MFB's and DFI's are now advised to submit the following statements containing branch-wise data for end June and end December as per format **ANNEXURE-A** within the given timelines.

List of Half Yearly Returns	Timelines
1) List of Branches Opened/Closed/Merged/Shifted	By the 10 th of every following month
2) Deposits	31st January and 31st July for the half year ended December and June respectively.
3) Debits to Deposit Accounts	
4) Advances	
5) Bills Purchased & Discounted	
6) Liabilities & Assets	
7) Investment in Securities and Shares	
8) Deposits Product Types	

Please follow the enclosed guidelines while reporting the requisite data. In case of any query, please contact Banking Statistics Division, Statistics & DWH Department, State Bank of Pakistan through phone at 021-32453626 & 021-32455608.

Please note that, the deadline for submitting half yearly returns for period end June-2017 and December-2017 is **January 20, 2018** and **January 31, 2018** respectively.

Please acknowledge receipt.

Enclosure: Annexure-A

Yours truly,

Sd/-

Dr. Azizullah Khattak
Director