

# 8 Strategic and Corporate Planning

*Strategic & Corporate Planning Department (SCPD) has replaced the previous Department named Quality Assurance. The newly-created Department has been entrusted with a broader portfolio of responsibilities, which embodies an extended milieu including enhanced quality assurance standards, Board matters, Management Committees, etc.*

## 8.1 Overview

Strategic & Corporate Planning Department (SCPD) has replaced the erstwhile Quality Assurance Department (QAD). The Department's previous purview included the responsibilities of organizing events/meetings at corporate level like Conferences, Meetings of the Heads of Departments (HoDs) Forum and the Chief Managers (CMs) Conference, Joint Sessions of HoDs and CMs Forums as well as ensuring compliance regarding decisions made in these meetings.

## 8.2 Performance Review

### 8.2.1 Meetings of the HoDs Forum and CMs Conference

The responsibilities of SCPD include convening and organizing important meetings circulating agenda, drafting minutes and assuring compliance of the decisions made at the meetings of HoDs and CMs Forums. During FY14, the Department managed holding of 31 meetings of these Fora, which included regular as well as special meetings (Table 8.1).

### Box 8.1 Highlights

- Creation of "Strategic & Corporate Planning Department (SCPD)" in place of QAD
  - Redefined Terms of Reference (TORs)
  - Enhanced role and responsibilities as a repository of information and a facilitator
- Management Committees' Secretariat
  - Management Committees on: Strategy Development; Business Process Re-engineering; Publications; Budget; Lands, Buildings & Projects; Enterprise Risk Management Committee
- Steering Strategic Planning Process at SBP-BSC
- Coordination of the Business Planning Process of SBP-BSC
- Resolution of Systems & Procedures-related Issues
  - Systems & Procedures Division assigned to this Department, to streamline BPR activities under a single domain, removing redundancy and time delays

**Table 8.1 Meetings Managed by SCPD**

Sr.No.	Subject	No. of Meetings
1.	Meetings of the Heads of Departments (HoDs) Forum	15
2.	Meetings of the Joint Chief Managers (CMs) and Heads of Departments (HoDs) Forum	4
3.	Meetings of the SBP-BSC Departments (HOK) with the ex-MD (Acting)	12
<b>Total</b>		<b>31</b>

### 8.2.2 Strategic Planning in SBP-BSC

Formulation of a Strategic Plan, in a structured way, is a relatively recent initiative at SBP-BSC as compared to SBP. The task for the same has also been assigned to SCPD, which has already taken the requisite initial actions in this regard. To start with, the Department has arranged conferences of the Heads of Departments and Chief Managers to sensitize BSC's hierarchy about the Strategic Planning process and the requisite framework used in the development of the same. The Department has also been asked to complete the remaining framework for holding of a strategic conference for the development of a five-year strategy for the Corporation.

### 8.2.3 Business Planning in SBP-BSC

The other critical role assigned to SCPD is to act as a facilitator for carrying out the Business Planning exercise in SBP-BSC and coordinate the rest of the related activities. The Department helps monitor the progress on various activities and projects approved in the yearly business plans to see that they are on track.

### 8.2.4 Annual Performance Review

Coordination with internal stakeholders is also the key responsibility of SCPD that helps it in finalization and publication of the Annual Performance Review (APR) of the Corporation. To further streamline the development of APR and its publication, SCPD is developing an appropriate template that will serve as a guide to the APR Contributors. The Department also steers the Management Committee on Publications, which helps in the finalization of the contents of the APR and its design.

### 8.2.5 Management Committees' Secretariat

As part of the new role assigned to SCPD, the Secretariat of the six Management Committees has also been entrusted to this Department. **Box 8.2** sums up the secretarial role of SCPD.

#### **Box 8.2 Management Committees' Secretariat**

SCPD has been assigned with the responsibility of acting as central repository of information pertaining to six Management Committees, as well as to perform all secretarial functions in order to facilitate the smooth and efficient holding of the meetings of the following Management Committees and ensuring follow-up of their decisions:

1. Management Committee on Strategy Development;
2. Management Committee on Business Process Re-engineering;
3. Management Committee on Publications;
4. Management Committee on Budget;
5. Management Committee on Lands, Buildings & Projects; and
6. Enterprise Risk Management Committee.