

Detail of Divisions/ Main Activities

Sr. No.	Name of Division	Functions	Headed By
1	Issue & Treasury (Cash)	<ul style="list-style-type: none"> • Issuance and exchange of Currency Notes • Issuance of Commemorative Coins and other coins. • Sale and Encashment of Prize Bonds 	DCM (I&T, BKG, Prize Bond)
2	Banking	<ul style="list-style-type: none"> • Receipts and Payments on behalf of Government • Management of Income & Expenditure Accounts • Preparation of Trial Balance, Profit & Loss Account, Balance Sheet • Reconciliation of Accounts 	
3	Prize Bonds	<ul style="list-style-type: none"> • Payment of Prize Money • Maintenance of record of Prize Bonds in circulation • Conducting Draws of Prize Bonds • Sale & Encashment of SSC and DSC • Payment of Profit 	
4	Access to Finance	<ul style="list-style-type: none"> • Monitoring and implementation of SBP financing schemes • Target monitoring of agricultural financing • Conducting awareness programs for farmers, Trade bodies and market associations with regard to agriculture, SME, Microfinance and Islamic financing schemes. 	DCM (FISU, Admin, Engg.)
5	Administration	<ul style="list-style-type: none"> • Management of HR Resources • Digital maintenance of employees data in HRMS, EIM and Leave Modules • Discipline, Trainings, Promotions etc. 	
6	Engineering	<ul style="list-style-type: none"> • Procurement of new equipment • Floating tenders for new projects • Repair and Maintenance of office buildings and equipment 	
7	Internal Monitoring	<ul style="list-style-type: none"> • Performs audit of operations • Performs preventive control functions and conducts surprise checks on behalf of CM. • Liaison with external auditors and inspection teams of IAD HOK. 	Unit Head (IMU)
8	IBSU	<ul style="list-style-type: none"> • Overall security of bank building and its assets. • Movement of bank vehicles. 	Security Officer