



STATE BANK OF PAKISTAN
SBP BANKING SERVICES CORPORATION (BANK)
FOREIGN EXCHANGE OPERATIONS DEPARTMENT

No. FEOD/Ex-Account/23807/Circular/FE-Allocation/01/2017

September 13, 2017

The Head/Principal Offices of
Authorized Dealers in Foreign Exchange

Dear Sir/Madam

STANDARDIZED FORMAT FOR SUBMISSION OF FE ALLOCATION CASES

Attention of Authorized Dealers is invited to FEOD Circular No FEOD/RU&I/E/11537/Circular/Operations/01/2016 dated May 30, 2016 in respect of submission of cases which they are not authorized to approve.

In continuation, FEOD SBP BSC is pleased to inform that standardized covering letters and checklists for FE allocation cases have also been prepared. The objective is to bring standardization to the case submission process and to ensure that all the required documents, in support of the requests, are attached with the covering letter.

These instructions will be effective from October 15, 2017, however earlier implementation is encouraged. It may be noted that from Oct 15, 2017, cases received without compliance of these instructions shall be returned back in original to the respective AD and responsibility of such delay will lie with the AD.

In case of any enquiry in this regard, please contact Mr. Muhammad Asif/Muhammad Sufyan Rana at phone no. 021-32455385/32455314 or email: muhammad.asif@sbp.org.pk/sufyan.rana@sbp.org.pk

Encl:

1. Covering letter format.
2. Checklist.

Yours truly,

(Sd/-)

(M. Shahid Ashraf)
Head of Department