

**Employee Training & Awareness**

- Provide employees with specific training and guidance on coronavirus-related frauds like phishing emails.
- These training sessions may provide employees with guidance on identifying potential coronavirus-related phishing websites or emails and educate employees on the risks of opening unidentified links or attachments.
- Conduct simulations of coronavirus-related phishing attacks to ensure that employees are well informed to identify and deal with such cyber incidents.
- Encourage and help employees to promptly report any suspicious phishing activities in order to allow the necessary actions to be taken in the first instance.
- Use trusted sources—such as legitimate, government websites—for up-to-date, fact-based information about COVID-19.
- Do not reveal personal or financial information in email, and do not respond to email solicitations for this information.