



State Bank of Pakistan

Statistics and DWH Department

I.I. Chundrigar Road

Karachi.

Monthly Reporting of Foreign Currencies Buying by Authorized Hotels

Name of Hotel: _____

Address of Hotel: _____

Reporting Month: _____ NTN: _____

Details of Foreign Currencies Buying

Currency	Amount	Name of Bank/ Exchange Company* along with address to whom FCY Surrendered
US Dollar		Name of Bank with branch address
Pound Sterling		
Euro		
UAE Dirham		Name of Bank/Exchange Company with branch address
...		
...		
...		

*Exchange Companies established under F.E. Circular No. 09 of July 30, 2002

Memorandum items:

Receipts from Foreign Guests in PKR other than Foreign Currency Buying

Description	Amount in PKR
1. Receipts for accommodation	
2. Receipts for goods and services	
3. Receipts for payments to others	
A. Total Receipts (1+2+3 = a+b+c)	
a. Cash Receipts	
b. Receipts through credit cards	
c. Online receipts	

B. Total number of foreign guests stayed (in numbers)	
C. Total number of nights foreign guests stayed (in numbers)	

Contact Information:

Reporting Person

Contact Person: _____

Designation: _____

Office Telephone No.: _____

Mobile No.: _____

Fax No.: _____

E-mail: _____

Alternate E-mail (if any): _____

Supervisor

Contact Person: _____

Designation: _____

Office Telephone No.: _____

Mobile No.: _____

Fax No.: _____

E-mail: _____

Alternate E-mail (if any): _____