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**STATE BANK OF PAKISTAN**

**SBP Banking Services Corporation**

**Application Form-Procurement Specialist (OG-4)**







Paste 1 passport size photograph with white background



# Serial #: (for official use)

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Please read the instructions carefully given at the bottom before filling in this Form



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| --- | --- |
| **Section I-Personal Information**  |  |
| Name  |  |  |
| Father’s Name |  |  |
| CNIC Number  |  |  |  |  |  | **-** |  |  |  |  |  |  |  | **-** |  |
| Date of Birth (DD/MM/YYYY) | Domicile | Nationality | Gender | Religion |
| **-** **-** |  |  |  |  |
| Do you claim age relaxation? | Area for claiming age relaxation? | Are you employee of SBP/SBP BSC/NIBAF? |
|  |  |  |
| If Yes, please mention name of organization and PIN | Organization | PIN | Designation | Posting Place |
|  |  |  |  |  |
| **Address**: Current/Mailing |  | **Address**: Permanent  |  |
|  |  |
| Phone (Residence) | Phone (Office) | Mobile No. | E-mail address |
|       |       |       |       |

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| Section II-Qualification (Please use extra sheet, if required) |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of University/Institution (Most recent first)  | Degree/certificate | Subject/Specialization | Year of Passing | Percentage/CGPA |
|  |  |  |      |  |
|  |  |  |      |  |
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|  |  |  |      |  |
|  |  |  |      |  |

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| --- | --- |
| **Section III-Experience** (Please use extra sheet, if required) |  |
| Designation/Appointment (Most recent first)  | Organization | From | To |
|  |  |       |  |
|  |  |       |  |
|  |  |       |  |
|  |  |       |  |
|  |  |       |  |
|  |  |       |  |
| **Total Experience:**      **Years (****),**       **Months (****),**       **Days (****).** |  |

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|  |  |
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| **Section IV-Preferred Place of Interview (please tick only one)**  |  |
| Karachi [ ]  |  | Lahore [ ]  |  |  Islamabad [ ]  |  |

|  |  |
| --- | --- |
| **Section V-Undertaking** |  |
| I certify that the information given above is correct to the best of my knowledge and that I have not withheld any information, which may adversely affect my fitness for employment. I further certify that I have never been expelled or otherwise penalized for misconduct by any educational, professional institution or previous employer and that I have never been convicted by any court of law. I understand that in the event of my employment at SBP Banking Services Corporation, if it is found that any statement made by me is untrue, it shall be treated as an act subversive of discipline under SBP BSC Staff Regulations and will be sufficient cause for termination/dismissal of my services.I also understand that my application is liable to be rejected in case I do not meet the minimum eligibility criteria as mentioned in the advertisement for the post of Procurement Specialist (OG-4). |
| **Signature of Applicant:** |  | **Date:    -    -** |  |

**Instructions to Candidates:**

1. All entries in this Form shall be printed or written in legible handwriting.
2. Candidates employed in public/private institutions will be required to submit relieving certificate, if selected.
3. Only those candidates will be regarded as eligible who meet the minimum eligibility criteria prescribed for the post as mentioned in the advertisement for the position of Procurement Specialist (OG-4).
4. Incomplete or delayed are liable to be rejected.
5. Misinformation or any attempt to influence the selection process will be considered a definite disqualification for current as well as for all future recruitments at SBP BSC, even if the candidate is otherwise qualified.
6. Duly filled in Application Form along with CV must reach to ***Sr. Joint Director, Talent Resourcing Division, Human Resource Management Department, SBP Banking Services Corporation, Head Office, I. I. Chundrigar Road, Karachi*** within 15 days of publication of advertisement.

