



STATE BANK OF PAKISTAN

SBP Banking Services Corporation

SBP Banking Services Corporation invites applications from talented Pakistani/AJK nationals possessing requisite qualification and experience for the following positions for its head office located at Karachi:

Surveillance Supervisor (On Contract)

Job Responsibilities

- Manage & maintain all incident video clips report. Provide the concerned video clip in accordance with SBP BSC Security Policy, as required.
- Report any safety considerations to the appropriate authority for action.
- Report and offer solutions to any area of vulnerability to loss from internal or external sources to Security Officer of SBP BSC.
- Report violations of Criminal Investigation requirements to Security Officer of SBP BSC.
- Maintain compliance with in-department procedures and policies.
- Coordinate with vendors for consistent availability of warranty, maintenance and support services.
- Ensure that all Network Management and monitoring system are operational and effectively used for proactive network monitoring and management.
- Conduct electrical safety checks on security equipment regularly.
- Supervise immediate staff by scheduling rotation shifts on weekdays as well as on public holidays to ensure staff presence at all times.
- Maintain video recording of all cameras as per SBP BSC policy.
- Maintenance of equipment as per OEM recommended routines and logbooks accordingly.

Eligibility Criteria

Qualification: Diploma of Associate Engineer (DAE) in Computer Information Technology or Electronics from a recognized institute/board. Graduate Degree in relevant field shall be preferred.

Age: Maximum 40 years as on the last date of submission of application to SBP BSC.

Experience: Minimum Five (05) years of relevant post-qualification experience with supervisory capabilities in operations and maintenance of command and control center. Retired personnel of armed forces having relevant experience shall be given preference.

Surveillance Operator (On Contract)

Job Responsibilities

- Monitor perimeter and vulnerable areas of Bank through video surveillance regularly.
- Immediately inform the Surveillance Supervisor in case of an incident or unusual activity relating to security.
- Manage and maintain camera status and immediately inform supervisor if any camera is out of order.
- Inform appropriate authorities through Surveillance Supervisor immediately in the event of an extreme emergency such as a robbery, fire or a seriously ill or injured person,
- Record detailed report of unusual occurrences with timings and ensure storage of all relevant videos for reference and necessary action.
- Report and record any malfunctioning of surveillance equipment to supervisor and follow up for rectification.
- Ensure adherence to bank rules at all times relating to safety & security protocols.
- Work in rotation shifts on weekdays as well as on public holidays.

Eligibility Criteria

Qualification: Diploma of Associate Engineer (DAE) in Computer Information Technology or Electronics from a recognized institute/board. Professional courses in the relevant field shall be considered an added advantage.

Age: Maximum 40 years as on the last date of submission of application to SBP BSC.

Experience: Minimum Three (03) years of relevant post-qualification experience in surveillance/monitoring/control room duties at reputed organizations. Retired personnel of armed forces having relevant experience shall be given preference.

Application Procedure

The application form is available at the Bank's website <https://www.sbp.org.pk/careers/bsc-status.htm>. Duly filled in application form along with updated CV MUST reach to "Joint Director, Resource Management Division, HRMD, State Bank of Pakistan, SBP BSC, Head Office, Karachi (Tel#111-727-111 Ext: 5361)" within 15 days of publication of this advertisement. Successful candidates shall be appointed on contract basis initially for a period of two (02) years renewable on the basis of their performance and conduct during the contract period. The selected candidates will be offered market competitive salary.