

BRANCH OPENING FORM
(Development Financial Institutions)

P A R T - I

1. Name of DFI _____
2. Total number of branches _____
3. Paid-up Capital _____
4. Total Deposits _____
5. Capital Adequacy Ratio _____
6. Weekly position of Liquidity Ratio during the preceding 12 months _____

P A R T - II

1. Name of the proposed branch _____
2. Exact location of the proposed branch _____
(also mention any other name of which the place is popularly known, if any) with complete address _____

3. Year-wise estimate of business, which the proposed branch expects to attract/undertake within 3 years of its operation.

	1st Year	2nd Year	3rd Year
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- i) Amount of Deposits (COIs/CODs)
- ii) Amount of Advances
- iii) Volume of other business of the branch (Item-wise)

4. Income (source-wise) which the branch expects to earn within 3 years of its operation.

	1st Year	2nd Year	3rd Year
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- a) Interest/Return on advances
- b) Other sources, give details

Total:

5. Estimated recurring expenditure for the proposed branch
 - a) Interest/Return on various types of COIs/CODs
 - b) Staff
 - c) Premises
 - d) Furniture & Fixture
 - e) Stationary
 - f) Advertisement
 - g) Other expensesTotal:

6. Profit/loss anticipated

Signature of the CEO

**BRANCH SHIFTING/CLOSING FORM
(Development Financial Institutions)**

1. Name of the DFI _____

2. Name of the Branch _____

(Complete address)

3. *In case of Shifting:*

a. Date of shifting _____

b. Exact location of premises to which shifted _____

c. Reasons necessitating the shifting (in detail) _____

4. *In case of Closing*

a. Name of Branch _____

b. Date of opening _____

c. Date of Closing _____

d. Reasons necessitating the Closing (in detail) _____

e. Permission for opening of branch bearing No.....
datedenclosed in original for cancellation.

(Counter signature of an officer not below
the rank of Sr. Vice President of the Head
Office or equivalent with date)

(Signature of officer incharge
of the branch with date)