

BANK'S NAME _____

DATE: _____

STATEMENT OF CANCELLED/UNUTILIZED L/Cs WITH FORWARD COVER

SR. No.	CLIENT	L/C AMOUNT	L/C MATURITY DATE	FORWARD BOOKING AMOUNT	FORWARD BOOKING DATE	MATURITY DATE OF FORWARD BOOKING	FORWARD BOOKING RATE	L/C CANCELLATION DATE	CLOSE OUT EXCHANGE RATE	EXCHANGE GAIN/LOSS DUE TO CANCELLATION/ UNUTILIZATION	REASONS FOR CANCELLATION/ UNUTILIZATION

(Authorized Signatory)

NAME OF THE BANK.....

**STATEMENT SHOWING SURRENDER OF FOREIGN EXCHANGE IN RESPECT OF
FOREIGN CURRENCY TERM/FIXED DEPOSITS FOR MATURITIES RANGING
BETWEEN 3 TO 12 MONTHS**

Serial No. of the Statement

Date:

Sl. No.	Account No./ F.D.R. No. etc.	Date of deposit	Date of surrender of Foreign Ex- change to SBP	Amount of Deposit	Period of Deposit	Date of maturity	Rate of interest	Particulars of existing forward contracts in case of renewal of old deposits		
								Contract No.	Date	Amount
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
11.										
			TOTAL:	_____						_____
				_____						_____

Authorized Signature

NAME OF THE BANK.....

APPLICATION FOR PAYMENT OF SUBSIDY ON FOREIGN CURRENCY TERM/FIXED DEPOSITS FROM MATURITIES ABOVE THREE (3) MONTHS

S. No.	Account No.	Date of Deposit	Reference No. of the Statement in App. V-2 and S. No. of the item		Forward Contract Number	Amount of deposit in foreign currency	Period of deposit with maturity date	Rate of interest payable
			Statement No.	Item No.				
1	2	3	4		5	6	7	8

Rate applicable for payment of subsidy	Total amount in foreign currency at the rate given in Column 9	Rate of return last allowed on such Rupee PLS Accounts	Interest amount in foreign currency at the domestic rate given in Column 11	Amount of subsidy in foreign currency (10 - 12)	Rupee equivalent of the amount of subsidy	
					Exchange Rate	Amount
9	10	11	12	13	14	

It is certified that the interest amount on the above deposits for their full term has been paid/credited to the Account-holder.

(Authorized Signature)

Monthly Statement of Foreign Currency Accounts (Foreign Equity, Foreign Currency Commercial Loans/ Insurance etc.)
(to be submitted by the 5th of the following month)

Month	Bank Name	Project Name	Project Address	CPEC/ Non-CPEC	IBAN (A/C No.)	Account Name	Country Code where A/C Maintained	Company NTN	Currency Code	Transaction Country Code	SBP's Approval No. and Date	Purpose Code*	Amount

* Purpose code (as per list) specifies head against which the information is required.

FORM Q.A.22

Form of undertaking to be furnished by foreign nationals resident in Pakistan and companies and firms whose head offices are outside Pakistan for maintaining Bank account

To

The Manager/Agent,

 (Name of Bank)

Dear Sir,

I/We hereby certify that the credits paid into my/our account with your bank relate normally to my/our trading business in Pakistan only and consist of the following:-

(Here state the principal sources from which rupee payments into the account are derived, e.g., payments received for goods sold, stating general nature of goods.)'

In consideration of the State Bank of Pakistan agreeing to dispense with my/our completing Form A-7 in respect of every credit to my/our account, other than from non-resident account, I/We undertake that I/We will not make available to any persons or firms in Pakistan any foreign currency which may be at my/our disposal, against reimbursement in rupees, without first having obtained the permission of the State Bank of Pakistan, (through an Authorized Dealer) by completing Form A-7 in respect of the rupee payment to my/our account. I/We further agree to complete Form A-7 in respect of any payments into the account which may not be directly connected with my/our trading activities in Pakistan, or which represent remittances received from overseas.

Yours faithfully,

(Signature of applicant)

Date

Full Name of applicant
 Nationality Passport No..... dated..... issued by.....
 Occupation
 Address
 Date of arrival in Pakistan

We certify that to the best of our knowledge and belief the information given above is correct.

Stamp and Signature of Authorized Dealer

Date.....

Note:- This form should be completed in duplicate and submitted to the A.D. with whom the account is desired to be opened.

FOREIGN EXCHANGE REGULATION ACT, 1947

Application to Transfer Pakistan Rupees From/To a Private Non-Resident Account held in Pakistan.

N.B. (1) This form should be used only when payment is made in Pakistan Rupees to or from an Account in the name of a person or firm other than a bank outside Pakistan.

(2) This form should be completed in duplicate when transfer is from one non-resident account to another.

I/We the undersigned apply for permission to transfer/pay Rs.say.....
(in figures) (in words)

from/to the account of

.....
(name and address of transferor/transferee or full title of account debited/credited stating the country of residence and name
.....of
bank with whom account is kept.)

to/from
(name and address of transferee /transferor or full title of account credited/debited stating the country of residence and name
.....of
bank with whom account is kept.)

for the purpose stated below:-

.....
.....
.....

I/We declare that the statements on this form are true, that the transfer is solely for the purpose specified above and that this purpose in no way contravenes the provisions of the Foreign Exchange Regulation Act, 1947.

Name of Applicant
Nationality
Address

.....
Stamp & Signature(s) of
Applicant
Date

We hereby certify that the statements overleaf are to the best of our knowledge correct and that we have seen documentary evidence in support thereof and allowed transfer in terms of Chapter 8 of the Foreign Exchange Manual/apply for permission of the State Bank to effect the transfer

Date.....

Stamp & Signature of the
Authorized Dealer

.....
Space for use by the State Bank of Pakistan

State Bank of Pakistan,
Exchange Policy Department,
.....

Date

Joint Director/Deputy Director

Note:- The approval of the State Bank of Pakistan will remain valid for one month from the date of approval.

Serial No. xyz000000

FORM "M"

FOREIGN EXCHANGE REGULATION ACT, 1947**Application for permission under section 4 and 5 of Foreign Exchange Regulation Act to Purchase foreign exchange for the purpose specified below.**

If the applicant is income tax payer, please indicate:- Name and address of Authorized Dealer.....
 G.I.R. No. CNIC No., date and place of issue
 and the Income Tax Circle
 If the applicant/remitter is not an income tax payer, If the applicant/remitter is a corporate body, the word "Nil" should be clearly stated.

I/We, the undersigned hereby apply to obtain the following foreign exchange to make payment for the purpose as described below. I/We hereby declare that:-

1. The above payment is due to be made by me/us and I/we have not already obtained exchange nor have I/we made any other application for this purpose.
2. I/We assume full responsibility for complying with the provision of Foreign Exchange Regulation Act, 1947 and rules, orders and directions issued thereunder.
3. During the current calendar year I have not remitted so far any sum in excess of Rs..... including the amount now applied for an account of:-
 - *(i) Membership Fee of institutions
 - *(ii) Examination Fee
 - *(iii) Membership Fee of Social Clubs
 - *(iv) Subscription to news papers/magazines and purchase of books.
 (*Delete where not applicable.)

Amount (state currency)	Purpose	Name and address of beneficiary

Amount in words

Name (Block Letters) Address

Phone No. Nationality Signature of the applicant

(Valid for 30 days from the date of approval)
STATE BANK OF PAKISTAN CERTIFICATE OF APPROVAL (if required)

Approved for
(State amount in figures and words)

Approval No.

Date

Signature and Seal of State Bank of Pakistan
(Contd.)

To be completed by an Authorized Dealer

1. We hereby certify that the statements given above are to the best of our knowledge and belief correct and that we have seen documentary evidence in support hereof viz:-

2. We have effected the remittance of (state foreign currency) on
 by TT/MT/Draft in terms of F.E. Circular/Foreign Exchange Manual Para No.....
 dated or as per above approval of State Bank on Form "M".

Signature & Stamp of Authorized Dealer

CODING OF TRANSACTION BY AUTHORIZED DEALER/STATE BANK

Country receiving this payment.....					
Purpose for which exchange is required.....	X	X	I		
Department.....					
Amount of Foreign Exchange (In figures)					
(in words)					

.....
Signature & Stamp of State Bank/Authorized Dealer

**STATE BANK OF PAKISTAN
FOREIGN EXCHANGE REGULATION ACT, 1947**

Permit No. Not valid after

The SBP Banking Services Corporation is pleased to authorize
(Name)

of
(Address)

to remit to
(Beneficiary)

sum/s not exceeding say
(Amount in figures) (Amount in words).

A * in any one month/quarter/half year (Non-Cumulative) upto

B * per month for months upto
(amount not availed of in any month(s) being available on a cumulative basis in sub-sequent months within the validity of the permit)

C * in all during the period upto

* Strike out the clauses which do not apply

through
(Authorized Dealer in Pakistan)

for the purpose of

SBP-Banking Services Corporation,
Foreign Exchange Operations Department,
.....

Date Joint Director/Deputy Director

NOTES

1. All remittances effected under the authority of this permit must be endorsed on the reverse hereof by the Authorized Dealer at the time of remittance. The permit number should be noted on the form on which the remittance is reported to the State Bank/SBP-Banking Services Corporation.
2. When the permit is fully utilized it must be returned to the SBP-Banking Services Corporation by the Authorized Dealer alongwith form 'M' on which the last remittance has been reported.
3. Attention is drawn to sub-section 3 of Section 4 of the Foreign Exchange Regulation Act, 1947, in terms of which Foreign exchange acquired under this permit must be used only for the purpose for which it has been granted. If it cannot be so used or if the conditions under which this permit is issued cannot be complied with, the holder should without delay sell the foreign exchange to an Authorized Dealer.

P.T.O

(Endorsement by the Authorized Dealer)

Sl. No.	Date of remittance	Amount remitted	Balance	Stamp and Signature of the Authorized Dealer	Remarks
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[NAME OF AUTHORIZED DEALER (BANK)]

(Branch with Address)

ENCASHMENT
CERTIFICATE No.

Date

CERTIFICATE OF ENCASHMENT OF FOREIGN CURRENCY/INSTRUMENT

We certify having encashed the foreign currency/instrument as detailed below from Mr./
Mrs./ Miss holding nationality of as per
(country)
CNIC/Passport No. dated issued at

Date of Encashment	Purpose Code	Foreign Currency/ Type of Instrument	Amount of Foreign Currency	Rate of Conversion	Equivalent PKR paid Rs.

The above transaction has been/will be reported to S B P / SBP-Banking Services Corporation
(Place)
by us in Statement for the month of

In case of amount exceeding USD 10,000/- or equivalent, a copy of deceleration filed by the traveler with the Customs authorities in terms of SBP Notification No. F.E.1/2012-SB dated the 16th June 2012 shall be retained by the Authorized Dealers.

Signature with Stamp of
Authorized Dealer (Bank)

ELECTRONIC FORM-E

Declaration to be furnished by exporters pursuant to section 12(1) of the Foreign Exchange Regulation Act, 1947 read with government notifications No. 1(6)-ECS/48 and No. 1 (7)-ECS/48 both dated the 1st July, 1948.

1 – Form E No & Issuance Date					
2 – Trader’s Details			3 - Bank Details		
Business Name	NTN		Authorized Dealer (Bank)	City	
Address			Branch		
4 - Importer / Consignee Details					
Consignee Name & Address			Country		Port of Discharge
5-Total Invoice Value & Currency		6 - Payment Terms		7- Delivery Terms (Inco-Terms)	
8 - Goods Description				9- Quantity & UOM	
10 - Approving Authority Remarks					

Documents covering the goods in the Form-E including full set of bills of lading, railway receipt and/or other documents of title to the goods must be passed through an Authorized Dealer in Foreign Exchange. In no case may they be dispatched direct without prior special/general authority in writing of the State Bank of Pakistan.

UNDERTAKING/DECLARATION BY EXPORTER

An incorrect declaration on this form constitutes an offence under Foreign Exchange Regulation Act, 1947 (VII of 1947).

I/We, hereby declare that I/We am/are the sellers/consignors/exporters of the goods described herein in respect of which this declaration is made out and that the particulars given in this Form-E are true and that the invoice value declared in the Form-E in case of firm contracts is full value as contracted with the buyers/in case of consignment sale is a fair value of goods which are being shipped on consignment sale. I/We undertake that I/we shall deliver to the bank mentioned above the foreign exchange proceeds resulting from the export of these goods on the due date for payment or within six months from the date of shipment/dispatch whichever is earlier. In the event of consignment sale we undertake to furnish to the above bank a fully documented account sale certified by the consignees /Chamber of Commerce of the country of import or any other documents required by the State Bank of Pakistan. I/We declare that nothing material or relevant to the information given in this Form has been omitted or suppressed and whatever is stated herein is true to my/our knowledge and belief. I/We undertake to submit to the Authorized Dealer whose name appears in the Form-E within fourteen days of shipment the documents for negotiation/for sending on collection.

CERTIFICATE OF AUTHORISED DEALER

Certified that the above exporter(s) is/are known to us, that he/they is/are bonafide businessman/businessmen in Pakistan and that he/ they has/have made arrangements with us for the realization of the export proceeds, of the goods declared on this form, on the due date for payment or within six months from the date of shipment/posting, whichever is earlier, in accordance with the State Bank’s Notification No. FE 3/2001-SB dated the 28th September, 2001 and that we are satisfied with said arrangements. We have also satisfied ourselves about the bonafides of the importers/consignees abroad and their credentials etc.

*We undertake to ensure that export proceeds against shipment on firm contract shall be received by us on the due date for payment or within six months from the date of shipment/posting, whichever is earlier, in accordance with the State Bank’s Notification No.FE 3/2001-SB dated the 28th September, 2001. In the event of non-compliance due to reasons beyond our control we shall furnish to the State Bank of Pakistan a full explanation as to the reasons and circumstances resulting in our inability to comply.

*We undertake that in the event of non-realization of export proceeds against shipment on consignment sale within the stipulated period of six months, we shall obtain from the exporter(s) and furnish to the State Bank of Pakistan a full explanation as to the circumstances resulting in non-realization. We further undertake that in the event of short realization, we shall obtain from the exporter(s) and furnish to the State Bank of Pakistan a fully documented account sale certified by the consignees/Chamber of Commerce of the country of import.

ORIGINAL

FORM E

(For Exports)
Serial No. xyz 000000

TO BE SUBMITTED TO THE CUSTOMS/POST OFFICE

**Declaration to be furnished by exporters pursuant to section 12(1) of the
Foreign Exchange Regulation Act, 1947 read with government notifications
No. 1(6)-ECS/48 and No. 1 (7)-ECS/48 both dated the 1st July, 1948.**

If the applicant is income tax payer, please indicate:
G.I.R. No.
and the Income Tax Circle
If the applicant is not an income tax payer,
the word 'Nil' should be clearly stated.

CNIC No.

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Place of issue
Date of issue
of the authorized representative of exporter
signing the form.

Name and address of the Authorized Dealer

Documents covering the goods below including full set of bills of lading, railway receipt and/or other documents of title to the goods must be passed through an Authorized Dealer in Foreign Exchange. In no case may they be dispatched direct without prior special/general authority in writing of the State Bank of Pakistan.

An incorrect declaration on this form constitutes an offence under Foreign Exchange Regulation Act, 1947 (VII of 1947).

I/We, the undersigned hereby declare that I/We am/are the sellers/consignors of the goods described below in respect of which this declaration is made out and that the particulars given in the following columns are true and that the invoice value declared in column 3 in case of firm contracts is full value as contracted with the buyers/in case of consignment sale is a fair value of goods which are being shipped on consignment sale. I/We undertake that I/We shall deliver to the bank mentioned above the foreign exchange proceeds resulting from the export of these goods on the due date for payment or within six months from the date of shipment/dispatch whichever is earlier. In the event of consignment sale we undertake to furnish to the above bank a fully documented account sale certified by the consignees /Chamber of Commerce of the country of import or any other documents required by the State Bank of Pakistan. I/We declare that nothing material or relevant to the information given in this Form has been omitted or suppressed and whatever is stated herein is true to my/our knowledge and belief. I/We undertake to submit the duplicate and triplicate copies of this form to the Authorized Dealer whose name appears above within fourteen days of shipment alongwith documents for negotiation/for sending on collection.

GOODS with full details and quality as identifiable with the Market Reports	QUANTITY Bales, Bundles, Pieces Maunds, Tons, Lbs, Kgms, Cases etc.	Invoice value of goods (State currency and terms i.e. CIF/C&F/FOB)	Terms of Sale i.e. Firm Contract or Consignment Sale	Port/Station and country of destination	Name and address of the importer/ consignee
1	2	3	4	5	6
TERMS					
Name of carrying Steamer/Air Coy/ Truck Co./Railway/ Post Office	Bill of Lading/Airway Bill/Railway receipt/ Post Parcel Receipt/ Truck Receipt No.	Value declared on documents listed in Column 8.	Port of Shipment/ Post Office of dispatch	Land Custom Post	
7	8	9	10	11	

Name (Block Letters).....Phone No.
Full Address

(Stamp and Authorized Signature of Exporter)
(Contd.)

CERTIFICATE OF AUTHORIZED DEALER

Certified that the above exporter(s) is/are known to us, that he/they is/are bonafide businessman/businessmen in Pakistan and that he/they has/have made arrangements with us for the realization of the export proceeds, of the goods declared on this form, on the due date for payment or within six months from the date of shipment/posting, whichever is earlier, in accordance with the State Bank's Notification No.FE 3/2001-SB dated the 28th September, 2001 and that we are satisfied with said arrangements. We have also satisfied ourselves about the bonafides of the importers/consignees abroad and credentials etc.

*We undertake to ensure that export proceeds against shipment on firm contract shall be received by us on the due date for payment or within six months from the date of shipment/posting, whichever is earlier, in accordance with the State Bank's Notification No.FE 3/2001-SB dated the 28th September, 2001. In the event of non-compliance due to reasons beyond our control we shall furnish to the State Bank of Pakistan a full explanation as to the reasons and circumstances resulting in our inability to comply.

*We undertake that in the event of non-realization of export proceeds against shipment on consignment sale within the stipulated period of six months, we shall obtain from the exporter(s) and furnish to the State Bank of Pakistan a full explanation as to the circumstances resulting in non-realization. We further undertake that in the event of short realization, we shall obtain from the exporter(s) and furnish to the State Bank of Pakistan a fully documented account sale certified by the consignees/Chamber of Commerce of the country of import.

*(Strike out the portion not applicable and authenticate with initials)

Date.....

.....
(Stamp and Signature of Authorized Dealer)

TO BE COMPLETED BY CUSTOMS/POST OFFICE

1. Month in which this item is included in the Customs/Post Office Return.....
2. Value assessed by the Customs/Post Office.....
3. Shipping Bill/Airway Bill/Post Parcel Receipt No..... dated.....

SEAL

.....
(SIGNATURE OF CUSTOM OFFICER)

Contd.....

CERTIFICATE BY AUTHORIZED DEALER IN PAKISTAN

(Applicable where advance payment or irrevocable or confirmed letter of credit is required in cover of the shipment).

WE HEREBY CONFIRM THAT:

1. An irrevocable/confirmed letter of credit No.....for.....on..... has been opened covering the shipment described on Page 1.
2. a remittance forhas been received as per method No..... as indicated below on.....and has been allocated against the shipment described on Page 1.

	Amount
(1) In Pak Rupees from a Non-Resident Bank A/c.
(2) In Foreign Currency (State Currency)

Date.....

.....
(STAMP AND SIGNATURE OF AUTHORIZED DEALER)

CODING OF THE TRANSACTION BY AUTHORIZED DEALER/STATE BANK OF PAKISTAN

Shipment date									
									(For SBP use only)
Country of Destination.....									
Commodity.....									
Amount in figures....									
Quantity									
	(Lbs/Tons/Maunds/Bales/Pieces/Bundles/Kgms)							(For SBP use only)	
BL/RR/AWB/PPR/TR. No.									

Date.....

.....
STAMP AND SIGNATURE OF AUTHORIZED DEALER/STATE BANK

DUPLICATE

FORM E

(For Exports)
Serial No. xyz 000000

TO BE SUBMITTED TO THE CUSTOMS/POST OFFICE

Declaration to be furnished by exporters pursuant to section 12(1) of the Foreign Exchange Regulation Act, 1947 read with government notifications No. 1(6)-ECS/48 and No. 1 (7)-ECS/48 both dated the 1st July, 1948.

If the applicant is income tax payer, please indicate:
G.I.R. No.
and the Income Tax Circle
If the applicant is not an income tax payer, the word 'Nil' should be clearly stated.

CNIC No.

					-						-	
--	--	--	--	--	---	--	--	--	--	--	---	--

Place of issue
Date of issue
of the authorized representative of exporter signing the form.

Name and address of the Authorized Dealer

Documents covering the goods declared below including full set of bills of lading, railway receipt and/or other documents of title to the goods must be passed through an Authorized Dealer in Foreign Exchange. In no case may they be despatched direct without prior special/general authority in writing of the State Bank of Pakistan.

An incorrect declaration on this form constitutes an offence under Foreign Exchange Regulation Act, 1947 (VII of 1947).

I/We, the undersigned hereby declare that I/We am/are the sellers/consignors of the goods described below in respect of which this declaration is made out and that the particulars given in the following columns are true and that the invoice value declared in column 3 in case of firm contract is full value as contracted with the buyers/in case of consignment sale is a fair value of goods which are being shipped on consignment sale. I/We undertake that I/We shall deliver to the bank mentioned above the foreign exchange proceeds resulting from the export of these goods on the due date for payment or within six months from the date of shipment/dispatch whichever is earlier. In the event of consignment sale we undertake to furnish to the above bank a fully documented account sale certified by the consignees/Chamber of Commerce of the country of import or any other documents required by the State Bank of Pakistan. I/We declare that nothing material or relevant to the information given in this Form has been omitted or suppressed and whatever is stated herein is true to my/our knowledge and belief. I/We undertake to submit the duplicate and triplicate copies of this form to the Authorized Dealer whose name appears above within fourteen days of shipment alongwith documents for negotiation/for sending on collection.

GOODS with full details and quality as identifiable with the Market Reports	QUANTITY Bales, Bundles, Pieces Maunds, Tons, Lbs, Kgms, Cases etc.	Invoice value of goods (State currency and terms i.e. CIF/C&F/FOB)	Terms of Sale i.e. Firm Contract or Consignment Sale	Port/Station and country of destination	Name and address of the importer/ consignee
1	2	3	4	5	6
TERMS					
Name of carrying Steamer/Air Coy/ Truck Co./Railway/ Post Office	Bill of Lading/Airway Bill/Railway Receipt/ Post Parcel Receipt/ Truck Receipt No.	Value declared on documents listed in Column 8.	Port of Shipment/ Post Office of despatch	Land Custom Post	
7	8	9	10	11	

Name (Block Letters).....Phone No.
Full Address

(Stamp and Authorized Signature of Exporter)
(Contd.)

CERTIFICATE OF AUTHORIZED DEALER

Certified that the above exporter(s) is/are known to us, that he/they is/are bonafide businessman/businessmen in Pakistan and that he/they has/have made arrangements with us for the realization of the export proceeds, of the goods declared on this form, on the due date for payment or within six months from the date of shipment/posting, whichever is earlier, in accordance with the State Bank's Notification No.FE 3/2001-SB dated the 28th September, 2001 and that we are satisfied with said arrangements. We have also satisfied ourselves about the bonafides of the importers/consignees abroad and credentials etc.

*We undertake to ensure that export proceeds against shipment on firm contract shall be received by us on the due date for payment or within six months from the date of shipment/posting, whichever is earlier, in accordance with the State Bank's Notification No.FE 3/2001-SB dated the 28th September, 2001. In the event of non-compliance due to reasons beyond our control we shall furnish to the State Bank of Pakistan a full explanation as to the reasons and circumstances resulting in our inability to comply.

*We undertake that in the event of non-realization of export proceeds against shipment on consignment sale within the stipulated period of six months, we shall obtain from the exporter(s) and furnish to the State Bank of Pakistan a full explanation as to the circumstances resulting in non-realization. We further undertake that in the event of short realization, we shall obtain from the exporter(s) and furnish to the State Bank of Pakistan a fully documented account sale certified by the consignees/Chamber of Commerce of the country of import.

*(Strike out the portion not applicable and authenticate with initials)

Date.....

.....
(Stamp and Signature of Authorized Dealer)

TO BE COMPLETED BY CUSTOMS/POST OFFICE

1. Month in which this item is included in the Customs/Post Office Return.....
2. Value assessed by the Customs/Post Office.....
3. Shipping Bill/Airway Bill/Post Parcel Receipt No..... dated.....

SEAL

.....
(SIGNATURE OF CUSTOM OFFICER)

Contd.....

CERTIFICATE BY AUTHORIZED DEALER IN PAKISTAN

(Applicable where advance payment or irrevocable or confirmed letter of credit is required in cover of the shipment).

WE HEREBY CONFIRM THAT:

1. An irrevocable/confirmed letter of credit No.....for.....on..... has been opened covering the shipment described on Page 1.
2. a remittance forhas been received as per method No..... as indicated below on.....and has been allocated against the shipment described on Page 1.

	Amount
(1) In Pak Rupees from a Non-Resident Bank A/c.
(2) In Foreign Currency (State Currency)

Date.....

.....
(STAMP AND SIGNATURE OF AUTHORIZED DEALER)

CODING OF THE TRANSACTION BY AUTHORIZED DEALER/STATE BANK OF PAKISTAN

Shipment date	(For SBP use only)						
Country of Destination.....							
Commodity.....							
Amount in figures....							
Quantity							
	(Lbs/Tons/Maunds/Bales/Pieces/Bundles/Kgms)						(For SBP use only)
BL/RR/AWB/PPR/TR. No.							

Date.....

.....
STAMP AND SIGNATURE OF AUTHORIZED DEALER/STATE BANK

TRIPPLICATE

FORME

(For Exports)
Serial No. xyz 000000

TO BE SUBMITTED TO AN AUTHORIZED DEALER WITHIN FOURTEEN DAYS OF SHIPMENT

Declaration to be furnished by exporters pursuant to section 12(1) of the Foreign Exchange Regulation Act, 1947 read with government notifications No. 1(6)-ECS/48 and No. 1 (7)-ECS/48 both dated the 1st July, 1948.

If the applicant is income tax payer, please indicate:
G.I.R. No.
and the Income Tax Circle
If the applicant is not an income tax payer,
the word 'Nil' should be clearly stated.

CNIC No.

					-										-		
--	--	--	--	--	---	--	--	--	--	--	--	--	--	--	---	--	--

Place of issue
Date of issue
of the authorized representative of the exporter
signing the form.

Name and address of the Authorized Dealer

Documents covering the goods below including full set of bills of lading, railway receipt and/or other documents of title to the goods must be passed through an Authorized Dealer in Foreign Exchange. In no case may they be dispatched direct without prior special/general authority in writing of the State Bank of Pakistan.

An incorrect declaration on this form constitutes an offence under Foreign Exchange Regulation Act, 1947 (VII of 1947).

I/We, the undersigned hereby declare that I/We am/are the sellers/consignors of the goods described below in respect of which this declaration is made out and that the particulars given in the following columns are true and that the invoice value declared in column 3 in case of firm contract is full value as contracted with the buyers/in case of consignment sale is a fair value of goods which are being shipped on consignment sale. I/We undertake that I/We shall deliver to the bank mentioned above the foreign exchange proceeds resulting from the export of these goods on the due date for payment or within six months from the date of shipment/dispatch whichever is earlier. In the event of consignment sale we undertake to furnish to the above bank a fully documented account sale certified by the consignees/Chamber of Commerce of the country of import or any other documents required by the State Bank of Pakistan. I/We declare that nothing material or relevant to the information given in this Form has been omitted or suppressed and whatever is stated herein is true to my/our knowledge and belief. I/We undertake to submit the duplicate and triplicate copies of this form to the Authorized Dealer whose name appears above within fourteen days of shipment alongwith documents for negotiation/for sending on collection.

GOODS with full details and quality as identifiable with the Market Reports	QUANTITY Bales, Bundles, Pieces Maunds, Tons, Lbs, Kgms, Cases etc.	Invoice value of goods (State currency and terms i.e. CIF/C&F/FOB)	Terms of Sale i.e. Firm Contract or Consignment Sale	Port/Station and country of destination	Name and address of the importer/ consignee
1	2	3	4	5	6
		TERMS			
Name of carrying Steamer/Air Coy/ Truck Co./Railway/ Post Office	Bill of Lading/Airway Bill/Railway Receipt/ Post Parcel Receipt/ Truck Receipt No.	Value declared on documents listed in Column 8.	Port of Shipment/ Post Office of despatch	Land Custom Post	
7	8	9	10	11	

Name (Block Letters).....Phone No.
Full Address

(Stamp and Authorized Signature of Exporter)
(Contd.)

CERTIFICATE OF AUTHORIZED DEALER

Certified that the above exporter(s) is/are known to us, that he/they is/are bonafide businessman/businessmen in Pakistan and that he/they has/have made arrangements with us for the realization of the export proceeds, of the goods declared on this form, on the due date for payment or within six months from the date of shipment/posting, whichever is earlier, in accordance with the State Bank's Notification No. FE 3/2001-SB dated the 28th September, 2001 and that we are satisfied with said arrangements. We have also satisfied ourselves about the bonafides of the importers/consignees abroad and credentials etc.

*We undertake to ensure that export proceeds against shipment on firm contract shall be received by us on the due date for payment or within six months from the date of shipment/posting, whichever is earlier, in accordance with the State Bank's Notification No. FE 3/2001-SB dated the 28th September, 2001. In the event of non-compliance due to reasons beyond our control we shall furnish to the State Bank of Pakistan a full explanation as to the reasons and circumstances resulting in our inability to comply.

*We undertake that in the event of non-realization of export proceeds against shipment on consignment sale within the stipulated period of six months, we shall obtain from the exporter(s) and furnish to the State Bank of Pakistan a full explanation as to the circumstances resulting in non-realization. We further undertake that in the event of short realization, we shall obtain from the exporter(s) and furnish to the State Bank of Pakistan a fully documented account sale certified by the consignees/Chamber of Commerce of the country of import.

*(Strike out the portion not applicable and authenticate with initials)

Date.....

.....
(Stamp and Signature of Authorized Dealer)

(Contd)

CERTIFICATE BY AUTHORIZED DEALER IN PAKISTAN

We certify that in accordance with method No.....as indicated below:-

- (1) the full proceeds of the export detailed on this form have been received.
- (2) the sale proceeds of the goods sold on consignment basis as per Account Sale attached to this form have been received.

	Amount
(1) In Pak Rupees from a Non-Resident Bank A/c.
(2) In Foreign Currency (State Currency)

Date.....

.....
(STAMP AND SIGNATURE OF AUTHORIZED DEALER)

CODING OF THE TRANSACTION BY AUTHORIZED DEALER/STATE BANK OF PAKISTAN

Shipment date	(For SBP use only)								
Country of Destination.....									
Commodity.....									
Amount in figures....									
Quantity									
	(Lbs/Tons/Maunds/Bales/Pieces/Bundles/Kgms)							(For SBP use only)	
BL/RR/AWB/PPR/TR. No.									

Date.....

.....
STAMP AND SIGNATURE OF AUTHORIZED DEALER/STATE BANK

QUADRUPLICATE

FORME

(For Exports)
Serial No. xyz000000

FOR AUTHORIZED DEALER'S RECORD

Declaration to be furnished by exporters pursuant to section 12(1) of the Foreign Exchange Regulation Act, 1947 read with government notifications No. 1(6)-ECS/48 and No. 1 (7)-ECS/48 both dated the 1st July, 1948.

If the applicant is income tax payer, please indicate:
G.I.R. No.
and the Income Tax Circle
If the applicant is not an income tax payer, the word 'Nil' should be clearly stated.

CNIC No.

						-								-		
--	--	--	--	--	--	---	--	--	--	--	--	--	--	---	--	--

Place of issue
Date of issue
of the authorized representative of exporter signing the form.

Name and address of the Authorized Dealer

Documents covering the goods below including full set of bills of lading, railway receipt and/or other documents of title to the goods must be passed through an Authorized Dealer in Foreign Exchange. In no case may they be dispatched direct without prior special/general authority in writing of the State Bank of Pakistan.

An incorrect declaration on this form constitutes an offence under Foreign Exchange Regulation Act, 1947 (VII of 1947).

I/We, the undersigned hereby declare that I/We am/are the sellers/consignors of the goods described below in respect of which this declaration is made out and that the particulars given in the following columns are true and that the invoice value declared in column 3 in case of firm contract is full value as contracted with the buyers/in case of consignment sale is a fair value of goods which are being shipped on consignment sale. I/We undertake that I/We shall deliver to the bank mentioned above the foreign exchange proceeds resulting from the export of these goods on the due date for payment or within six months from the date of shipment/dispatch whichever is earlier. In the event of consignment sale we undertake to furnish to the above bank a fully documented account sale certified by the consignees/Chamber of Commerce of the country of import or any other documents required by the State Bank of Pakistan. I/We declare that nothing material or relevant to the information given in this Form has been omitted or suppressed and whatever is stated herein is true to my/our knowledge and belief. I/We undertake to submit the duplicate and triplicate copies of this form to the Authorized Dealer whose name appears above within fourteen days of shipment alongwith documents for negotiation/for sending on collection.

GOODS with full details and quality as identifiable with the Market Reports	QUANTITY Bales, Bundles, Pieces Maunds, Tons, Lbs, Kgms, Cases etc.	Invoice value of goods (State currency and terms i.e. CIF/C&F/FOB)	Terms of Sale i.e. Firm Contract or Consignment Sale	Port/Station and country of destination	Name and address of the importer/ consignee
1	2	3	4	5	6
TERMS					
Name of carrying Steamer/Air Coy/ Truck Co./Railway/ Post Office	Bill of Lading/Airway Bill/Railway Receipt/ Post Parcel Receipt/ Truck Receipt No.	Value declared on documents listed in Column 8.	Port of Shipment/ Post Office of dispatch	Land Custom Post	
7	8	9	10	11	

Name (Block Letters).....Phone No.
Full Address

(Stamp and Authorized Signature of Exporter)
(Contd.)

CERTIFICATE OF AUTHORIZED DEALER

Certified that the above exporter(s) is/are known to us, that he/they is/are bonafide businessman/businessmen in Pakistan and that he/they has/have made arrangements with us for the realization of the export proceeds, of the goods declared on this form, on the due date for payment or within six months from the date of shipment/posting, whichever is earlier, in accordance with the State Bank's Notification No. FE 3/2001-SB dated the 28th September, 2001 and that we are satisfied with said arrangements. We have also satisfied ourselves about the bonafides of the importers/consignees abroad and credentials etc.

*We undertake to ensure that export proceeds against shipment on firm contract shall be received by us on the due date for payment or within six months from the date of shipment/posting, whichever is earlier, in accordance with the State Bank's Notification No. FE 3/2001-SB dated the 28th September, 2001. In the event of non-compliance due to reasons beyond our control we shall furnish to the State Bank of Pakistan a full explanation as to the reasons and circumstances resulting in our inability to comply.

*We undertake that in the event of non-realization of export proceeds against shipment on consignment sale within the stipulated period of six months, we shall obtain from the exporter(s) and furnish to the State Bank of Pakistan a full explanation as to the circumstances resulting in non-realization. We further undertake that in the event of short realization, we shall obtain from the exporter(s) and furnish to the State Bank of Pakistan a fully documented account sale certified by the consignees/Chamber of Commerce of the country of import.

*(Strike out the portion not applicable and authenticate with initials)

Date.....

.....
(Stamp and Signature of Authorized Dealer)

(Contd)

CERTIFICATE BY AUTHORIZED DEALER IN PAKISTAN

We certify that in accordance with method No.....as indicated below:-

- (1) the full proceeds of the export detailed on this form have been received.
- (2) the sale proceeds of the goods sold on consignment basis as per Account Sale attached to this form have been received.

	Amount
(1) In Pak Rupees from a Non-Resident Bank A/c.
(2) In Foreign Currency (State Currency)

Date.....

.....

(STAMP AND SIGNATURE OF AUTHORIZED DEALER)

CODING OF THE TRANSACTION BY AUTHORIZED DEALER/STATE BANK OF PAKISTAN

Shipment date	(For SBP use only)								
Country of Destination.....									
Commodity.....									
Amount in figures....									
Quantity									
	(Lbs/Tons/Maunds/Bales/Pieces/Bundles/Kgms)							(For SBP use only)	
BL/RR/AWB/PPR/TR. No.									

Date.....

.....
STAMP AND SIGNATURE OF AUTHORIZED DEALER/STATE BANK

**STATEMENT SHOWING CASES OF NON-SUBMISSION
OF EXPORT DOCUMENTS
FOR THE MONTH OF.....**

NAME OF AUTHORIZED DEALER WITH BRANCH

Sl. No.	Name of the Party	Form 'E' No. & date	Commodity	Destination	Value	Remarks
---------	-------------------	---------------------	-----------	-------------	-------	---------

Date.....

Stamp & Signature
of the Authorized Dealer

**FORM OF AUTHORIZED DEALER'S
CERTIFICATE TO BE PRODUCED BY THE
EXPORTER TO CARRIERS**

CERTIFIED THAT shipment against "E" Form No.

..... dated by M/s.

.....
(Name and address of the exporter)

to M/s.

.....
(Name and address of the importer)
is being made against irrevocable Letter of Credit/Advance Payment and there is no
objection to

the Railway Receipt/Bill of Lading/Airway Bill/Truck Receipt and other documents of
title to cargo being drawn to order or to the order of

.....
*(Opening bank/importer/exporter)

STAMP & SIGNATURE OF THE
AUTHORIZED DEALER.

*Strike out whichever is not applicable.

**AUTHORIZED DEALER'S CERTIFICATE TO
BE PRODUCED BY THE EXPORTER TO
CARRIERS**

CERTIFIED THAT shipment against Form-E/ EFE No.....
dated.....by M/s.....
(Name and address of the exporter)

to M/s.
(Name and address of the importer)

is being made in line with the prescribed instructions of the State Bank of Pakistan and we have no objection if bill of lading/airway bill/ truck receipt railway receipt or other documents of title to cargo are drawn in the name of/ to order of M/s and delivered to the above exporter.

SIGNATURE OF THE AUTHORIZED
DEALER WITH SEAL

Monthly Statement of Export of Software

Name & Address of Software Exporter _____

Month: _____

S. No.	NTN/ CNIC No. of software exporter	Classification of software exporter (software house/company, freelancer, etc.)	Registration No. & Name of concerned authority/ association, if any.	Name and address of foreign buyer/ importer	Details of the agreement/ invoice (Payment terms, shipment mode, etc.)	Amount of the agreement/ invoice	Descripti on of software exported	Remittan ce amount (in eq. USD)	Name of the country from which remittanc e has been received	Remar ks, if any
1	2	3	4	5	6	7	8	9	10	11
Total										

I/we hereby declare/undertake that the information provided above is true and that the proceeds received from the foreign buyer are against export of software. I/we also certify/undertake that the software described above was/will be actually exported. Further, I/we undertake that full export value of the software, as contracted and declaration made in the above mentioned agreement/invoice, has/will be repatriated in the manner specified in the foreign exchange and other relevant rules and regulations.

Authorized Signature(s)
of the Software Exporter or his banker

Checked and verified by
Authorized Dealer

NAME OF AUTHORIZED DEALER

ADVANCE PAYMENT

CURRENCY

Name and address of Exporter

Name and address of Importer

Export of
(Description of goods to be exported)

to

Amount.....

Date

(Stamp and Signature of the beneficiary of the remittances)

Date

(Stamp and Signature of the Authorized Dealer)

**FORM OF APPLICATION FOR ENCASHMENT OF FOREIGN
EXCHANGE FOR PAYMENT FOR GOODS TO BE EXPORTED**

To:

.....
.....
.....
.....

Dear Sir,

I/We hereby tender foreign currency draft/travelers cheques for
(amount of foreign currency)
for encashment. The Rupee proceeds may be paid to
(Name and address of the seller)
towards payment of cost of
(broad description of commodity)
which I/we have contracted to purchase from them.

Yours faithfully,

Name:
Nationality:
Passport No. and
date of its issue
Foreign Address:

Date

Certified that Rs. (Rupeesonly)
being the equivalent of
(Amount of foreign currency)
encashed by holding Passport No.
(Name)
issued at on has been credited*/passed
(Place) (Date)
on to for credit to the
(Name of the bank)
account of as payment for export
(Name of the seller)
of to
(Commodity) (Name and address of the foreign buyer)

Date:

AUTHORIZED SIGNATURE & STAMP

* delete whichever is not applicable.

Name and address of the Exporters.

**FORM OF THE EXPORT PROCEEDS REALIZATION CERTIFICATE
 TO BE FURNISHED BY THE AUTHORIZED DEALERS**

Export Form No.	Description of commodity exported.	B/L No. and Date and country of destination.	No. and date of invoice with value.	Amount Realized		Date of Realization	1. Freight 2. Commission 3. Insurance	Net FOB Value		Date of submission of triplicate copy/copies to the SBP	Reference of the Schedule/Statement in which transaction has been or will be reported to the SBP
				Foreign Currency	Pakistan Rupees.			Foreign Currency	Pakistan Rupees.		
1	2	3	4	5		6	7	8		9	10

For use of the State Bank of Pakistan.

* Checked and found correct.

* Countersigned subject to detailed postfacto check on receipt of the relevant schedule/Statement from the Authorized Dealer concerned.

.....
Signature with data and Seal.

* Strike out whichever is not applicable.

.....
Signature of Authorized Dealer with Seal and Date.

The Sr. Joint Director/Joint Director/Deputy Director,
Foreign Exchange Operations Department
SBP-Banking Services Corporation

Dear Sir,

In consideration of the State Bank of Pakistan agreeing to countersign the duplicate proceeds realization certificate to be issued to us against 'E' Form No. the original of which has been lost/misplaced, we do hereby agree to hold the said State Bank of Pakistan, its successors and assignees harmless and indemnified from and against all consequences that may arise from its so doing and from the utilization of the original proceeds realization certificate in question either before or after the issuance of the duplicate thereof, and from and against losses, charges and expenses in connection with the same. We further undertake to deliver to you the said proceeds realization certificate if and when the same is found.

2. It may, however, be noted that our liability in the above particular case shall not ordinarily exceed double the amount of the import license obtained there against and for which we do hereby unconditionally authorize the State Bank of Pakistan to deduct double the amount of the face value of the relative export performance license from the future Export Proceeds Realization certificate in respect of the concerned exporter and to authenticate the same for the balance amount only available thereafter and to recover from us all the expenses and damages borne by State Bank of Pakistan in this connection.

Dated the day of

.....
(Authorized Dealer)
Bank Common Seal

(NAME OF THE BANK)

(U.S. Dollars in Round Thousand)

**STATEMENT FOR THE MONTH ENDED SHOWING THE PARTICULARS OF
PROCEEDS STILL TO BE REALIZED AGAINST EXPORT BILLS HELD BY
AUTHORIZED DEALERS IN PAKISTAN**

	Foreign Currency Bills		Pak Rupee Bills		Total
	Sight Bills.	Usance Bills	Sight Bills.	Usance Bills	
1. Export proceeds due against bills accepted from customers on collection basis.					
2. Export Bills Purchased from customers for which proceeds not yet credited to Authorized Dealer's account abroad.					
3. TOTAL OUTSTANDING EXPORT BILLS.					
BREAK-UP OF OUTSTANDINGS.					
4. Overdue bills Actual amount outstanding to be realized on overdue bills					
5. Bills not yet matured for payment					
(a) Bills eligible for re-discounting with State Bank of Pakistan but held by the Bank.					
(b) Other bills held by the Bank.					
6. TOTAL					

Note:- Item No. 3 should be equal to item No. 6

Place

Date

(Stamp and Signature of Authorized Dealer)

**STATEMENT SHOWING PARTICULARS OF ALL EXPORT BILLS OUTSTANDING BEYOND
THE PRESCRIBED PERIOD OF REALIZATION AS AT.....**

To be submitted in duplicate
for each Exchange
Area Office separately.

Sr. No.	Today	E-Form Number	Commodity Code	Unit of Measure	Quantity	Currency Code	Invoice Value	Sales Terms	Dest-City	Dest Country Code	Shipment City	Shipment Date	Due-Date
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Total Amount Realized with in Date	Actual Outstanding Amount	Outstanding Amount in Pak. Rs.	Exporter Name & Address	Exporter National Tax No.
15	16	17	18	19

- (i) Exporter-wise totals/grand totals should be given.
- (ii) Advance remittances and part realizations should be shown in column '9' and the balance shown as outstanding in column '10'.
- (iii) Appropriate remarks in all cases where extension in time is granted by State Bank of Pakistan for realization of overdue export should be made in the remarks column.

Certified that the above information is in respect of all overdue outstanding bills handled by all branches of
located in Exchange Area Office (Name of Authorized Dealer)

Place
Date.....

(Stamp & Signature of Authorized Dealer)
Countersigned by Head/Principal Office

**STATEMENT SHOWING PARTICULARS OF OVERDUE EXPORT CASES CLOSED
DURING THE MONTH OF.....**

To be submitted in duplicate
for each Exchange
Area Office separately.

Sr. No.	Today	E-Form Number	Commodity Code	Unit of Measure	Quantity	Currency Code	Invoice Value	Sales Terms	Dest-City	Dest Country Code	Shipment City	Shipment Date	Due-Date
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Total Amount Realized with in Date	Actual Outstanding Amount	Outstanding Amount in Pak. Rs.	Exporter Name & Address	Exporter National Tax No.
15	16	17	18	19

Place

Date.....

(Stamp & Signature of Authorized Dealer)
Countersigned by Head/Principal Office

Date : _____

EXPORT PERFORMANCE REPORT

Name of the Exporter _____
 Address _____

To:
 The _____ (Name of AD)
 Address _____

We request you to kindly confirm our export performance as per Schedule appended for submission to State Bank of Pakistan for availing 50% commission for retaining in our foreign currency account on additional export performance on 10% over the previous year.

Total export earnings July to June 20...20... (Previous year)		Total export earnings July to June 20...20... (Current year)		Amount paid as Commission	Amount retained in FCA	Net export earnings	Remarks
Foreign Currency	Equivalent US \$	Foreign Currency	Equivalent US \$				

We confirm that the above statement is correct.

We certify that the export performance of the above exporter
 routed through our bank.

Signature and Seal of the Exporter _____

Name of Authorized Dealer _____
 Signature of the Officer _____
 Seal of the Officer _____
 Date _____

CONSOLIDATED STATEMENT OF THE EXPORT PERFORMANCE

Name of the Exporter/Group _____

To,

The Director,
Foreign Exchange Operations Department,
SBP-Banking Services Corporation,
Head Office,
Karachi.

S. No.	Name of the AD/Branch	Exporters' Name	Net Export Earnings-July to June 20...20... (Previous year)		Net Export Earnings-July to June 20...20... (Current year)		Net Increase/ Decrease	Remarks
			Foreign Currency	Equivalent U.S. \$	Foreign Currency	Equivalent U.S. \$		

Statement as per Annexure 'A' enclosed in original. We confirm that the total performance of Exports has been undertaken with the ADs mentioned above and the same have also been verified by the banks concerned. The said export proceeds have also been reported/realized.

In view of the above undertaking/confirmation, we the _____ Exporter/Group are entitled for the 50% retention of export proceeds in our foreign currency account maintained with _____ in terms of F.E. Circular No. _____ dated _____ which may please be allowed to be retained by us in our foreign currency account from our export proceeds.

Exporter/Group

STATE BANK OF PAKISTAN
Exchange Policy Department
KARACHI

No. _____

Dated _____

The Manager
 _____ Bank Limited

Dear Sir,

PRIVATE COMMODITY EXCHANGE ARRANGMENT A/C

M/s. _____ have entered into a Commodity Exchange Agreement (CEA) dated _____ with M/s. _____ of _____ and have nominated you as their bankers to maintain the proforma account and handle trade transactions under the above Agreement. You are, therefore, permitted to certify Form 'E' for export transactions. This permission is subject to adherence and compliance of the following conditions: -

1. Exporter shall fill in the complete set of the form 'E' in quadruplicate. Each copy shall be branded as under:-

“Shipment under Commodity Exchange Agreement dated _____ approved by the State Bank of Pakistan vide letter No. _____ dated _____.”

2. The certificate to be given by the Authorized Dealers on page 2 of the Form 'E' shall be substituted by the following wordings:-

“Certified that the above exporter(s) is/are known to us, that he/they are bonafide businessman/businessmen in Pakistan and that he/they has/have made their own arrangement to realize the export proceeds of the goods declared on the form on the due date for payment or within the period prescribed by the State Bank, whichever is earlier, either through the import of goods from the country of import or in convertible foreign currency.”

3. The documents i.e. Bills of Lading, Airway Bills, Railway Receipts, Truck Receipts or any other documents of title to cargo shall be issued to the order of the exporter or the foreign counter-party. The exporter shall also make his own arrangement to dispatch the documents to consignees. The instructions contained in Para 11 Chapter 12 of the Manual ibid shall be deemed to have been rescinded in this case.
4. Similarly, it will be in order for the party in Pakistan to import the goods and to receive the import documents directly from the counter-party. On clearance of the goods, the value of documents as assessed by Customs shall be entered in the account.
5. You will also issue the freight certificate prescribed in para 32 Chapter 12 of the Foreign Exchange Manual for production to the carrier.
6. The exporter shall present a copy of the export invoice alongwith the duplicate and triplicate copies of the 'E' form and a non-negotiable copy of the bill of lading/airway bill etc. to you within a week of the shipment. These documents will be retained by you and necessary entry made in the proforma account. Similarly, he will submit a copy of the import invoice, bill of lading and bill of entry on the basis of which the entry will be passed by you in the proforma account.
7. You will submit a monthly statement in respect of each CEA duly supported by attachments to the Joint Director, Exchange Policy Department, State Bank of Pakistan, _____ on the prescribed format (Appendix V-25) in duplicate.

Yours faithfully,

()
p. Director

(To be submitted in duplicate)

**PRIVATE COMMODITY EXCHANGE ACCOUNT UNDER THE AGREEMENT
DATED BETWEEN**

_____ and _____
 (Party in Pakistan) (Foreign party)
 STATEMENT FOR THE MONTH OF _____ CURRENCY _____
 UNDER SBP APPROVAL NO. _____ DATED _____

DEBITS (EXPORTS)

Date of Shipment	Form 'E' Number	Invoice Value	Description of goods	Code Number	Destination	Country Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)

(NB: Duplicate Form 'E' and Invoice attached).

CREDITS (IMPORTS)

Value assessed by Customs	Date of Bill of Lading	Bill of Entry No. & date	Description of goods	Code No.	Country of export	Country code	Deptt. code
1	2	3	4	5	6	7	8

(NB: Photocopy of Invoice/Bill of Lading/Airway Bill and copy of Bill of Entry attached)

**SUMMARY SHOWING SETTLEMENT OF
ACCOUNT DURING THE MONTH**

	DR	CR
Opening balance brought forward from the preceding month.	_____	_____
Exports made as detailed above.	_____	_____
Imports as detailed above.	_____	_____
Inward Remittance received as per attached Encashment Certificate(s).	_____	_____
CLOSING BALANCE	_____	_____
Coded	_____	_____
For _____	For and on behalf of _____	
(Name of the Bank)	(Name of the Bank)	

**AUTHORIZED SIGNATORY
(FOR USE IN THE STATE BANK)**

Total Export during the month _____ Total import during the month _____

Assistant Director/Deputy Director

The Director, Statistics & Data Warehouse Department, State Bank of Pakistan, Karachi.

REGISTRATION CERTIFICATE

_____ **"Name of Bank/Branch"**

No.

Date

Certified that M/s.

(Name and address of the importers)

have registered with us on, the following Contract/

(Day/Month/Year)

Purchase Order/Indent/Proforma invoice:

- (a) Number and date of Contract/Purchase Order/Indent/Proforma invoice.
- (b) Particulars of goods.
- (c) Name and address of suppliers.
- (d) Value of goods to be imported.
- (e) Last date for shipment.

Signature and Stamp of Authorized Official

NAME OF THE AUTHORIZED DEALER _____
**STATEMENT SHOWING THE DETAILS OF ADVANCE PAYMENT MADE FOR IMPORTS UNDER PARA-30,
 CHAPTER 13 OF FE MANUAL**

For the Month _____
 Year _____

Sr. No.	Name of Importer	NTN /CNIC	Address of Importer	EIF No.	Amount Remitted (Equivalent USD)	Conversion Rate	Amount in PKR	Date of Remittance	Amount Repatriated (Equivalent USD)
1	2	3	4	5	6	7	8	9	10

Amount Outstanding (Equivalent USD)	Amount in PKR	Due Date for Submission of Import Documents	Actual Date of repatriation of advance payment /Submission of Shipping Documents	No of Days (14)-(9)	Amount of Penalty Recovered	RTGS Advice No.	Date of RTGS	Remarks (if any)
11	12	13	14	15	16	17	18	19

 Authorized Signature
 (Name and Designation with Seal)

(To be submitted in duplicate)

The Deputy Director/Joint Director/Sr. Joint Director,
Foreign Exchange Operations Department
SBP-Banking Services Corporation,
.....

Dear Sir,

Our ref. No. _____

Dated _____

We request you to allow _____

(Name of the Authorized Dealer with Branch)

to establish letter of credit/register contract with respect to following import:-

1. Name of the Department _____
against whose foreign
exchange allocation the
L/C is to be established or
contract registered.
2. Value for which L/C is to _____
be established/contract
registered. (Foreign Currency)
3. Rupee equivalent of foreign _____
currency amount given
at item (2) above to be
debited to our cash
foreign exchange allocation. *(amount in rupees to be debited to Foreign Exchange Allocation)
4. Last date of shipment _____
5. Commodity's H.S. Code No. _____

Yours faithfully,

For & on behalf of _____
(Importing Deptt.)

(Name with designation
of Authorized Officials)

SBP-Banking Services Corporation
Foreign Exchange Operations Department

No. _____/ _____

Date: _____

Registration No.

--	--	--	--	--

DD/JD/SJD

*To be filled in by SBP-Banking Services Corporation while giving
clearance. For conversion, exchange rate ruling on the date
of clearance shall apply.

.....
(Bank/Branch)

No. _____

Dated _____

Certified that freight amounting to Rs..... is payable in Pakistan as indicated in *Bill of Lading/*Airway Bill No.....dated in respect ofimported by M/s. (description of imported goods) (importers) fromas per *S.S./M.V. (name/address of sellers) *against *letter of credit No. dated...../*Contract No. dated registered by us vide registration No..... dated

**The relative freight invoice No.dated..... is attached herewith.

Signature & Name/Designation of
 Authorized Official with Bank's
 Stamp/Seal.

*Strike out which is not applicable.
 **Delete, if inapplicable.

The Deputy Director/
Joint Director/Sr. Joint Director,
Foreign Exchange Operations Department,
SBP-Banking Services Corporation,
.....

No.

Dated

Dear Sir,

We hereby authorize the SBP-BSC (Bank) to charge the amount of Rs.

..... representing
(Amount in words)

freight to be paid to M/s. for
(Name of the carrier company)

transportation of goods per s.s./m.v.
(Name of the vessel)

arriving/arrived on to foreign exchange allocation of

for the fiscal year

Yours faithfully

Signature

Designation

FORM OF UNDERTAKING

(To be furnished by the importer for making advance remittances for import)

In consideration of the Authorized Dealer ...(Name of the Authorized Dealer)..... permitting me/us an advance remittance of (Amount with Currency)...to ...(Name of Beneficiary)..... in terms of Para 30, Chapter 13 of Foreign Exchange Manual, I/we hereby undertake that the amount so remitted by me/us will be used solely for the purpose of payment for the goods described below to be imported into Pakistan from ...(Name of Country) in accordance with the regulations in force regarding such imports. I/we declare that the goods will be so imported by me/us on or about ...(Prescribed period for import of goods)... and I/we undertake to produce to my Authorized Dealer documentary evidence in respect of goods so imported including shipping documents and suppliers' invoice in original. I/We further declare that the amount paid by me/us in advance will be deducted from the Invoice value of the goods imported and that the deduction will be shown on the invoice.

Further, I/we undertake that in case:

- 1) Goods are not received fully/partially for any reason within the period of ...(prescribed time for import).. days, the bank as well as I/we will ensure repatriation of the advance payment back to Pakistan.
- 2) The Advance Payment is repatriated fully/partially due to cancellation/modification of contract or for any other reason, I/we will surrender the exchange gain, if any, accruing on the repatriated amount to the State Bank.
- 3) Goods against advance payment are not imported into Pakistan within the period of ...(prescribed time for imports)... days for any reason, I/we will be liable to pay penalty @ 1% per month or part thereof to the bank, for onward deposit with the State Bank, for the delayed period on the outstanding amount of advance payment starting from first date after the lapse of the above prescribed period allowed for import till the date of import of goods into Pakistan, as evidenced by the Goods Declaration filed by the importer in PSW.

Name and address of the supplier	Invoice value of goods	Quantitative description of goods	Country of origin
----------------------------------	------------------------	-----------------------------------	-------------------

Name of the importer

Address
.....

.....
(Stamp and Signature of the importer)

.....
(Stamp and Signature of Authorized Dealer)

Date

FORM 'EIF'

1 – EIF No & Issuance Date					
2 – Trader's Details			3 - Bank Details		
Business Name	NTN	STRN	IBAN	Authorized Dealer (Bank)	City
Address			Branch		
4 – Exporter's / Beneficiary's Details					
Beneficiary's Name & Address			Country of Beneficiary		
Exporter's/Shipper's Name & Address			Country of Exporter		Port of Shipment
5-Total Invoice Value & Currency		6 - Mode of Import Payment		7 - Delivery Terms (Inco-Terms)	
8 - Goods Description		9 - HS Code(s)	10 - Quantity & UOM	11- Country of Origin	
1-					
2-					
3-					
12 -Expiry date of EIF		13- Intended Payment Date		14. LC/Contract No.	
15 - Mode of Transport		16 – Transport Document No. & Date		17 -Final Date of Shipment	
18 - Approving Authority Remarks					
19 - In case of special approval obtained from State Bank of Pakistan					
Approval for		Approval No.		Approval Date	

The attention of importers is drawn to sub-section 3 of Section 4 of the Foreign Exchange Regulation Act, 1947. Exchange sanctioned for a particular purpose must be utilized for that purpose only and all conditions attaching to the sanction must be complied with. If any of the prescribed conditions cannot be fulfilled, and as a result the exchange cannot be utilized in whole or in part for the purpose for which it was sanctioned, the unutilized amount must immediately be refunded through an Authorized Dealer.

UNDERTAKING / DECLARATION BY IMPORT

- 1) I/We hereby apply for permission to remit for payment of import as detailed above and declare :-
 - a) that the above payment is due and that I/we have not already obtained exchange for payment of these goods nor have I/we made any other application for that purpose;
 - b) that the amount of foreign exchange mentioned above represents the correct transaction value for these goods on the date of contract in the country of export;
 - c) that I/we am/are neither connected with the exporters abroad directly or indirectly nor do I/we have any financial or other interest in the exporters abroad.
 - d) that the payment against imported goods has been or will be made in a manner and within a period as may be specified by the State Bank from time to time.
- 2) I/We undertake that the remittance being made shall be utilized for the above import and I/We shall clear the goods for consumption in Pakistan within prescribed period.
- 3) I/We solemnly declare that the statements made in this application are true to the best of my/our knowledge and belief and I/We assume full responsibility for complying with the provisions of the Foreign Exchange Regulation Act, 1947 and rules, orders and directions made or issued thereunder. In case of any misdeclaration or misstatement of above facts, I shall be liable for punishment under the relevant provisions of Foreign Exchange Regulation Act 1947, Anti Money Laundering Act 2010, Customs Act 1969 and Pakistan Penal Code 1860.

CERTIFICATE OF AUTHORISED DEALER

We hereby certify that the statements made by the applicant in this form are to the best of our knowledge correct and that we have seen documentary evidence in support thereof. The remittance has been made in accordance with method of payment as per existing Foreign Exchange Regulations.

FORM—I

(For imports only)

ORIGINAL—FOR STATE BANK

**Application for permission under the Foreign Exchange
Regulation Act, 1947 to purchase Foreign Exchange
for payment of Imports**

Serial No. XYZ 000000

If the Importer is income-tax payer, please indicate:-
G.I.R. No.....

and the Income tax Circle.....

If the Importer is not an income-tax payer,
the word 'Nil' should be clearly stated.

Name & address of
Authorized Dealer.....

CNIC No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Place of issue

Date of issue

If the applicant/remitter is a corporate body, the word 'Nil'
should be clearly stated.

Sales Tax Registration No.....

I/We the undersigned hereby apply for permission to remit for payment of import as detailed below:-
Amount in words and figures (state currency).....

Beneficiary's name and address	Indentor's name and Registration No.

Description of goods	ITC No.	Quantity	Port of shipment	Steamer/Airline/Truck Company/By Post

Date of shipment	Invoice value in foreign Currency (FOB/C & F)

1. I/We declare :-
- (a) that the above payment is due and that I/we have not already obtained exchange for payment of these goods nor have I/we made any other application for that purpose;
 - (b) that the amount of foreign exchange mentioned above represents the correct prevailing market price for these goods on the date of contract in the country of export;
 - (c) that I/we am/are neither connected with the exporters abroad directly or indirectly nor do I/we have any financial or other interest in the exporters abroad.

(Contd.)

2. I/We undertake that the remittance being made shall be utilized for the above import and I/We shall clear the goods for consumption in Pakistan within four months from the date of this application.
3. I/We solemnly declare that the statements made in this application are true to the best of my/our knowledge and belief and I/We assume full responsibility for complying with the provisions of the Foreign Exchange Regulation Act, 1947 and rules, orders and directions made or issued thereunder.

Name (Block Letters)

Full Address

.....Phone No.....

Stamp & signature of the importer
 (To be signed by the Importer or his
 Authorized Agent)

TO BE COMPLETED BY THE AUTHORIZED DEALER

1. We hereby certify that the statements made by the applicant in this form are to the best of our knowledge correct and that we have seen documentary evidence in support thereof.
2. The remittance has been made in accordance with method of payment as per existing Foreign Exchange Regulations.

Dated

Stamp & Signature of Authorized Dealer

(Contd.)

(Valid for 30 days from the date of approval)
STATE BANK OF PAKISTAN CERTIFICATE OF APPROVAL (if required)

Approved for

(Amount in words and figures)

Approval No. Date

SEAL AND SIGNATURE

CODING OF THE TRANSACTION BY AUTHORIZED DEALER/STATE BANK

--	--	--	--	--	--

(For SBP use only)

Country from where goods are imported

Commodity

X	X	O			

Department on whose account payment is effected

Amount in figures

--	--	--	--	--	--	--	--	--	--	--	--

Amount in words

Quantity

--	--	--	--	--	--	--	--

(Lbs/Tons/Maunds/Bales/Pieces/Bundles/Kgms)

--	--

(For SBP use only)

BL/RR/AWB/PPR/TR. No.

--	--	--	--	--	--	--	--

Date

SIGNATURE & STAMP OF AUTHORIZED DEALER/STATE BANK

NOTES FOR IMPORTERS:

(PLEASE READ CAREFULLY)

- (a) 'I' Forms are serially numbered and are in sets of four forms in each. The importers should complete and sign the first three copies of the forms and hand them over to the Authorized Dealer (Bank) through whom the remittance is being made without separating the individual copies.
- (b) The attention of importers is drawn to sub-section 3 of Section 4 of the Foreign Exchange Regulation Act, 1947. Exchange sanctioned for a particular purpose must be utilized for that purpose only and all conditions attaching to the sanction must be complied with. If any of the prescribed conditions cannot be fulfilled, and as a result the exchange cannot be utilized in whole or in part for the purpose for which it was sanctioned, the unutilized amount must immediately be refunded through an Authorized Dealer.

1. I/We declare :-
 - (a) that the above payment is due and that I/we have not already obtained exchange for payment of these goods nor have I/we made any other application for that purpose;
 - (b) that the amount of foreign exchange mentioned above represents the correct prevailing market price for these goods on the date of contract in the country of export;
 - (c) that I/we am/are neither connected with the exporters abroad directly or indirectly nor do I/we have any financial or other interest in the exporters abroad.

2. I/We undertake that the remittance being made shall be utilized for the above import and I/We shall clear the goods for consumption in Pakistan within four months from the date of this application.

3. I/We solemnly declare that the statements made in this application are true to the best of my/our knowledge and belief and I/We assume full responsibility for complying with the provisions of the Foreign Exchange Regulation Act, 1947 and rules, orders and directions made or issued thereunder.

Name (Block Letters)

Full Address

.....Phone No.....

Stamp & signature of the importer
(To be signed by the Importer or his
Authorized Agent)

TO BE COMPLETED BY THE AUTHORIZED DEALER

1. We hereby certify that the statements made by the applicant in this form are to the best of our knowledge correct and that we have seen documentary evidence in support thereof.

2. The remittance has been made in accordance with method of payment as per existing Foreign Exchange Regulations.

Dated

Stamp & Signature of Authorized Dealer

(Contd.)

FORM—I

(For imports only)

TRIPLICATE—For Authorized Dealer's record.

Application for permission under the Foreign Exchange Regulation Act, 1947 to purchase Foreign Exchange for payment of Imports

If the Importer is income-tax payer, please indicate:-

Serial No. XYZ 000000

G.I.R. No.....

and the Income tax Circle.....

If the Importer is not an income-tax payer, the word 'Nil' should be clearly stated.

CNIC No. [][][][][] - [][][][][][][][][][] - [][]

Place of issue

Date of issue

If the applicant/remitter is a corporate body, the word 'Nil' should be clearly stated.

Sales Tax Registration No.....

Name & address of Authorized Dealer.....

I/We the undersigned hereby apply for permission to remit for payment of import as detailed below:- Amount in words and figures (state currency).....

Beneficiary's name and address	Indentor's name and Registration No.

Description of goods	ITC No.	Quantity	Port of shipment	Steamer/Airline/Truck Company/By Post

Date of shipment	Invoice value in foreign Currency (FOB/C & F)

1. I/We declare :-
 - (a) that the above payment is due and that I/we have not already obtained exchange for payment of these goods nor have I/we made any other application for that purpose;
 - (b) that the amount of foreign exchange mentioned above represents the correct prevailing market price for these goods on the date of contract in the country of export;
 - (c) that I/we am/are neither connected with the exporters abroad directly or indirectly nor do I/we have any financial or other interest in the exporters abroad.

(Contd.)

2. I/We undertake that the remittance being made shall be utilized for the above import and I/We shall clear the goods for consumption in Pakistan within four months from the date of this application.
3. I/We solemnly declare that the statements made in this application are true to the best of my/our knowledge and belief and I/We assume full responsibility for complying with the provisions of the Foreign Exchange Regulation Act, 1947 and rules, orders and directions made or issued thereunder.

Name (Block Letters)

Full Address

.....Phone No.....

Stamp & signature of the importer
(To be signed by the Importer or his
Authorized Agent)

TO BE COMPLETED BY THE AUTHORIZED DEALER

1. We hereby certify that the statements made by the applicant in this form are to the best of our knowledge correct and that we have seen documentary evidence in support thereof.
2. The remittance has been made in accordance with method of payment as per existing Foreign Exchange Regulations.

Dated

Stamp & Signature of Authorized Dealer

(Contd.)

CODING OF THE TRANSACTION BY AUTHORIZED DEALER/STATE BANK

--	--	--	--	--

(For SBP use only)

Country from where goods are imported

--	--	--	--

Commodity

x	x	o			
---	---	---	--	--	--

Department on whose account payment is effected

--	--	--

Amount in figures

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Amount in words

Quantity

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(Lbs/Tons/Maunds/Bales/Pieces/Bundles/Kgms)

--	--

(For SBP use only)

BL/RR/AWB/PPR/TR. No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Date

.....
SIGNATURE & STAMP OF AUTHORIZED DEALER/STATE BANK

**FORM OF STATEMENT FOR DEPOSITING RUPEE EQUIVALENT OF THE
FOREIGN CURRENCY UNDER AID/LOANS/CREDITS**

Name and address of the designated bank

(To be submitted in
quintuplicate).

PA/Loan/Credit No.

Heads of Account to which the amount tendered is to be credited

Date

.....

Letter of Credit Number and date	Bill No.	Name and Address of Importer	SBP Authorization		Description of commodity	Carrier's name with the date of Bill of Lading	Bill Amount	Payment Abroad		
			No.	Date			Foreign Currency	Date of Disbursement/ Reimbursement	Rate	Rupee equivalent
1	2	3	4	5	6	7	8	9	10	11

Amount payable by the Importer			Difference between the amounts under Item No. 11 & 14 or amount of Penalty recovered	Amount of remuneration retained by the Bank	Net amount to be deposited by the bank after retaining remuneration pointed in column 16	Date of receipt of Documents in Pakistan	Date of Negotiation	Date of Deposit with the State Bank	Detailed reason for delay, if any, in depositing the amount
Date and number of forward contract	Rate	Amount in Rupees							
12	13	14	15	16	17	18	19	20	21

Bank

Running Sr. No.

Date.....

STATEMENT OF MERCHANTING TRADE

Intermediary Trader

Special Foreign Currency Account No. (if applicable)

Value of goods shipped under
L/C/Advance remittance (as per
third country suppliers' invoice).....

Value of Documents retired under
Back-to-Back L/C (as per
Pakistani intermediary's invoice).....

Difference retained in Pakistan
(amount) (Percentage)
Commodity.....Tonnes.....

RECEIPTS			PAYMENTS		
Date of	Particulars	Amount	Date of	Particulars	Amount
Credit			Debit		
XXX	(a) Proceeds of L/C or Advance Remittance	XXX	Withdrawals (conver- sion in rupees)	
	(b) Interest accrued.....		(a) L/C opening charges
				(b) Intermediary commission
				(c) Others
			XXX	(d) Remittance for docu- ments retired under back-to-back L/C
				(e) Balance converted in rupees
Total		Total	
Balance		NIL	Balance		NIL

For or on behalf of.....

PS: Copies of Proceeds Realization
Certificate(s) enclosed.

**PROCEDURE FOR REPORTING REMITTANCES TO THE
FOREIGN EXCHANGE OPERATIONS DEPARTMENT**

1. Inward remittance on account of proceeds of L/C /Advance remittance amounting to..... reported on Schedule 'J' with supporting Form 'R' at Sr. Number.....for the month of.....
2. Inward remittance on account of withdrawals/conversion into Pak. Rupees amounting toreported on Schedule 'J' duly supported by Form 'R' at Sr. No..... for the month of.....
3. Outward remittance amounting toreported at Sr. No..... on Schedule 'E-4' for the month of.....
4. The transaction for receipt and payments under this arrangement will be reported under Code No. 9961 and No. 1961 respectively supported by Form 'R' on Schedule 'J' and through separate covering statement on Schedule 'E-4'. Reporting as at items (1) and (3) will be required where foreign currency accounts procedure is **NOT USED while reporting as at item (2) required where foreign currency accounts procedure is used.**

Monthly Statement of Earnings and Expenses of Foreign Airlines Operating in Pakistan

Name of Foreign Airline		NTN:	
Name of General Sales Agent		NTN:	
Country of Origin			
For the month ending	Date	Month	Year
Description	Description Code	Amount in Rupees	
1. Opening Balance Cr.	20201		
1. Opening Balance Dr.	20202		
Earnings/ Receipts			
2. Passenger fares earned from international routes:	20239		
2.1. From residents in Pakistan	20240		
2.1.1. Passenger tickets sold and utilized	20203		
2.1.2. Passenger tickets sold and un-utilized	20241		
2.1.3. Realization of tickets sold on credit	20242		
2.1.4. Excess baggage collection	20205		
2.1.5. Less: refund	20206		
2.2. From non-residents on travel in Pakistan	20243		
2.2.1 Passenger collection including excess baggage	20204		
2.2.2. Less: refund	20244		
3. Freight collection	20245		
3.1. On exports from Pakistan	20246		
3.1.1. Freight on exports - earned receipts	20207		
3.1.2. Freight on exports - advance receipts	20247		
3.1.3. Realization of credit on freight	20209		
3.1.4. Less: refund	20248		
3.2. On imports to Pakistan	20249		
3.2.1. Freight on imports - earned receipts	20210		
3.2.2. Freight on imports - advance receipts	20250		
3.2.3. Realization of freight on credit	20251		
3.2.4. Less: refund	20211		
3.3. On mail and courier services to residents	20212		
4. Charter of aircrafts with crew to Pakistani airlines	20252		
5. Realization of credit on charter of aircrafts with crew to Pakistani airlines	20253		
6. Charter of aircrafts without crew to Pakistani airlines	20254		
7. Realization of credit on charter of aircrafts without crew to Pakistani airlines	20255		
8. Inward receipts	20213		

9. Other earnings/ receipts	20214	
10. Total earnings/ receipts (sum 2 to 9)	20215	
Expenses		
11. Fuel (bunkers) purchased in Pakistan	20221	
12. Aircraft handling charges	20256	
13. Catering and other supplies on board	20222	
14. Advance payments for fuel, catering and other supplies	20257	
15. Payment of credit for fuel, catering and other supplies	20258	
16. Repair and maintenance of aircrafts	20223	
17. Repair and maintenance of aircrafts - advance payment	20259	
18. Payment of credit for repair and maintenance of aircrafts	20260	
19. Crew layover expenses in Pakistan (hotel bill, transport, etc.)	20224	
20. Agent fees on passenger tickets sales	20261	
21. Other agent fees	20262	
22. Office expenses	20263	
23. Port charges and landing fees	20264	
24. Advertising	20265	
25. Charter of aircraft with crew	20266	
25.1. For passage	20226	
25.2. For freight	20267	
26. Charter of aircraft with crew - advance payment	20268	
27. Payment of credit for charter of aircraft with crew	20269	
28. Charter of aircraft without crew (operating lease)	20270	
29. Charter of aircraft without crew - advance payment	20271	
30. Payment of credit for charter of aircraft without crew	20272	
31. Call centre services	20273	
32. Outsourced services	20274	
33. Federal excise duty, withholding tax etc.	20275	
34. Corporate/ income tax expenses	20276	
35. Other expenses/ payments	20225	
36. Total expenses (sum 11 to 34)	20227	
37. Amount due for remittance (plus or minus 1+10-36)	20230	
38. Amount remitted	20231	
39. Closing balance Cr.	20234	
39. Closing balance Dr.	20235	
Amount due for remittance	20232	
Closing balance net	20236	

<i>Memorandum Item:</i>	Opening Balance	Increase	Decrease	Other Changes	Closing Balance
40. Accounts receivable from residents of Pakistan (outstanding position)					
40.1. Passenger tickets sold on credit to residents of Pakistan					
40.2. Outstanding freight on exports					
40.3. Outstanding freight on imports					
40.4. Charter of aircrafts with crew to Pakistani airlines					
40.5. Charter of aircrafts without crew to Pakistani airlines					
40.6. Other receivable					
41. Security deposits of GSA with non-residents					
42. Accounts payable to residents of Pakistan (outstanding position)					
42.1. Un-utilized passenger tickets sold to residents of Pakistan					
42.2. Advance freight on exports					
42.3. Advance freight on imports					
42.4. Payable for fuel, catering and other supplies					
42.5. Payable for repair and maintenance of aircrafts					
42.6. Payable for charter of aircraft with crew					
42.7. Payable for charter of aircraft without crew					
42.8. Other payable					

Monthly Statement of Earnings and Expenses of Foreign Shipping Companies

Name of Foreign Shipping Company/ Agent		
Name of Principal (Foreign Shipping Line)		
Country		
Period (dd-Mon-yyyy)		
Description	Code	Amount in PKR
No. of vessels handled during the month	20101	
1. Opening Balance - Credit	20102	
1. Opening Balance - Debit	20103	
Earnings/Receipts		
2. Freight Collection	20125	
2.1. Freight on exports	20104	
2.2. Freight on imports	20105	
2.3. Mail or Courier Services to non-residents	20124	
3. Charter of ships/vessels with crew to Pakistan	20126	
4. Charter of ships/vessels without crew to Pakistan	20127	
5. Inward remittances	20106	
6. Other receipts/receivables	20107	
7. Total Earnings/Receipts	20108	
Expenses		
8. Fuel purchased	20110	
9. Catering and other supplies on board	20128	
10. Repair of ships	20111	
11. Crew expenses during transit stay in Pakistan (hotel bill, transport, etc.)	20113	
12. Agency commission / Fee	20112	
13. Office expenses	20129	
14. Landing/ handling charges/port charges	20130	
15. Entertainment & advertisement	20131	
16. Charter of ship with crew for freight	20132	
17. Charter of ship without crew	20133	
18. Call centre services in Pakistan	20134	
19. Outsource services in Pakistan	20135	
20. Tax expenses in Pakistan	20136	
21. Other expenses	20137	
22. Less Refund	20138	
23. Total Expenses	20114	
24. Net (earnings less expenses) (7-23)	20139	
Amount available for repatriation	20115	
25. Repatriation	20117	
26. Closing Balance - Credit	20118	
27. Closing Balance - Debit	20119	

Memorandum Item:	Code	Amount in PKR
28. Account receivable of foreign shipping line (Outstanding Position)	20140	
28.1. Freight receivable on exports	20141	
28.2. Freight receivable on imports	20142	
28.3. Receivable on account of charter of ships/vessels with crew	20143	
28.4. Receivable on account of charter of ships/vessels without crew to Residents of Pakistan	20144	
28.5. Other receivable	20145	
29. Account payable of foreign shipping line (Outstanding Position)	20146	
29.1. Payable for fuel, catering and other supplies	20147	
29.2. Payable for repair of Ship	20148	
29.3. Payable for charter of ship with crew	20149	
29.4. Payable for charter of ship without crew	20150	
29.5. Tax payable	20151	
29.6. Other payable	20152	

**FORM OF STATEMENT OF PASSAGES SOLD/TICKETS ISSUED BY
THE STEAMSHIP/AIRLINE COMPANY**

(1) Name and address of the Steamship/Airline Company (2) Period

Sl. No.	Ticket No. and date of issue	Name of Traveler	Nationality and whether resident of Pakistan or non-resident	Date of Departure	Name of Ship or Airline	Destination to which travelling	Route of journey	Particulars of Passport/Pilgrim Pass			If sanction of State Bank obtained on form 'P' quote the reference of SBP's sanction	Amount	Remarks
								Date	No.	By whom granted			
1	2	3	4	5	6	7	8	9	10	11	12	13	14

I/We hereby declare that the passengers whose particulars are given above actually travelled on the dates shown in column No. 5 and the above passages have been properly recorded in our books.

Date

.....
Stamp and Signature of the Steamship/Airlines Company

**DETAILS OF CREDIT BOOKINGS OF PASSAGE AND FREIGHT
REALIZED DURING THE MONTH OF.....**

Particulars of the Outstanding Credit
Statement in which the bookings
Made on credit were reported

Month	Serial number at which the credit item appears in the outstanding statement
-------	---

Freight/passage
amount realized

A. EXPORTS

Total Rs.

B. IMPORTS

Total Rs.

C. PASSAGES

Total Rs.
Grand Total Rs.

(In Duplicate)

Disbursement Statement

- 1. Airport Expenses**
 - (i) Catering
 - (ii) Handling (where no regular strength maintained)
 - (iii) Landing charges
 - (iv) Repairs and maintenance
 - (v) Sundries

- 2. Agency Commission**
 - (i) Passage
 - (ii) Cargo

- 3. Income Tax**

- 4. Crew Expenses:**
 - (i) Hotel Bill
 - (ii) Transport
 - (iii) Daily allowances
 - (iv) Sundries

- 5. Office Expenses**
 - (i) Salaries, overtime
 - (ii) Provident Fund
 - (iii) Taxes
 - (iv) (a) Office rent
 - (b) House rent of accommodation, if provided to staff
 - (v) Telephone and telex
 - (vi) Printing and Stationery
 - (vii) Postages and Telegrams
 - (viii) Conveyance and Company Car
 - (ix) Advertisement and Publicity
 - (x) Office Equipments
 - (xi) Electric/Gas consumption charges
 - (xii) Sundries

- 6. Entertainment**

- 7. Furniture and Fixture**

- 8. Customs Duty etc., on Gift articles**

- 9. Local purchases of gift articles**

- 10. Miscellaneous**

Total: -

**FORM OF MONTHLY STATEMENT OF CANCELLATIONS OR REFUNDS OF PASSAGES TO BE
SUBMITTED BY THE STEAMSHIP/AIRLINE COMPANY**

1. Name and address of the Steamship/Airline Companyfor the month of

Sl. No.	Name of Traveler	Passport or Pilgrim Pass No.	Particulars of monthly return in which booking was reported to the State Bank of Pakistan	Amount refunded	Remarks

We hereby certify that the above refunds have been given by us as per regulation of the State Bank of Pakistan.

Date

.....
(Stamp and Signature of the Steamship/Airline Company)

**DETAILS OF OUTSTANDING BOOKINGS OF PASSAGE AND FREIGHT ON
CREDIT FOR THE MONTH OF**

<u>S.No.</u>	<u>Name of shipper/ importer/passenger</u>	<u>Particulars of form "F.P. Airlines" in which the credit booking reported</u>		<u>Outstanding freight and passage amount</u>
		<u>Month</u>	<u>Serial number of the passage freight manifest at which the credit item appears</u>	
A. Exports				Total Rs.
B. Imports				Total Rs.
C. Passages				Total Rs.
				Grand Total Rs.

**SUMMARY STATEMENT TO BE SUBMITTED (IN DUPLICATE) BY THE SHIPPING AGENTS
OF FOREIGN VESSELS IN RESPECT OF FREIGHT AND PASSAGE COLLECTIONS AND DISBURSEMENTS
IN PAKISTAN FOR THE VESSEL SAILED ON _____**

1. Name of Foreign Shipowners/Operators _____ 2. Address _____

1.	2.	3.		4.					5.	6.			7.	8.
Sr. No.	Name of Vessel	Date of Arrival	Date of Sailing	Collections as per Import/Export Manifests, Passage Statements and Bank Certificate enclosed					Gross Collection Column 4 (a+b+c)	Deductions/Disbursements as per Statement attached			Net Balance Payable/ Receivable Column 5-6 (c)	Amount Applied for Remit- tance
				Freight		Passage	Inward Remittance	Passage/ Freight as per credit realized during the month		Outstanding Passage/ Freight on Credit	Total of all Disbursements whether paid or due but not yet paid	Total (a+b)		
				Export	Import									
				a	b	c	d	e		a	b	c		

- Encl: 1. Supporting columns 4 (a to e)
 2. Supporting columns 6 (a & b)

.....
Stamp & Signature of the Steamship Company/Agent

**DETAILS OF CREDIT BOOKINGS OF PASSAGE AND FREIGHT REALIZED DURING
THE MONTH OF**

Particulars of the Outstanding Credit Statement in which the bookings made on credit were reported		Name of the vessel and Shipowners/ operators.	Freight/ Passage amount realized .
Month	Serial number at which the credit item appears in the Outstanding Credit Statement		

A. EXPORTS

Total Rs.

B. IMPORTS

Total Rs.

C. PASSAGES

Total Rs.
Grand Total Rs.

(In Duplicate)

BREAKDOWN OF DISBURSEMENTS

S.S./m.v. Nett. Regd. Tons Arrived Sailed

1. Port Charges:

- a. Port dues
- b. Pilotage inward
- c. Pilotage outward
- d. Berth fees
- e. Mooring fees
- f. Tugs (inwards)
- g. Tugs (outwards)
- h. Hire of KPT Launch
- i. Water supply
- j. Hire of cranes
- k. Overtime/Sunday/Holiday
- l. Bunkering Pipe Line charges
- m. Sundries

2. Customs Charges:

- a. Light dues
- b. Customs Penalty
- c. Customs Overtime
- d. Sundries

3. Cargo Handling Costs:

- a. Contract rates (Stevedoring)
- b. Additional labour and overtime
- c. Lighterage
- d. Cartage
- e. Cleaning holds
- f. Dunnage supplied
- g. Tallying
- h. Sundries

Tons discharged Tons loaded

4. Victualling and Stores Supplied

5. Repairs

P.T.O.

6. Other Vessel Expenses:

- a. Cables and Telexes
- b. Postage
- c. Stationery
- d. Advances to Master (Reference of State Bank approval number and date should be given).
- e. Wages paid to Pakistani crew
- f. Staff Overtime and Conveyance
- g. Medical fees
- h. Fumigation
- i. Laundry
- j. Cost of passages
- k. Sundries

7. Freight and Passage Brokerage:

- a. Rebate paid to Exporters & Importers
- b. Freight Brokerage
- c. Passage Brokerage

8. Agency Fees and Commission:

- a. Inward Cargo
- b. Outward Cargo
- c. Passage
- d. Mails

9. Miscellaneous Expenses:

- a. Advertising and Publicity
- b. Sundries

10. Income Tax

11. Provision for other Disbursements due but not yet paid

12. Refund/Cancellation of Passages/Freight Bookings

**DETAILS OF OUTSTANDING BOOKINGS OF PASSAGE AND FREIGHT ON
CREDIT FOR THE MONTH OF**

Sr. No.	Bill of Lading Number	Port of discharge/ destination	Date of sailing	Name of the Vessel and shipowners/ operators	Outstanding freight and Passage amount
---------	--------------------------	-----------------------------------	--------------------	--	--

A. EXPORTS

Total Rs.

B. IMPORTS

Total Rs.

C. PASSAGES

Total Rs.

Grand Total Rs.

Statement of Freight Collected and/or Payable Abroad Against Shipments Made During the Month Ended20.....

Name of the freight forwarder: _____

Address & Phone No: _____

Sr. No.	Name of the overseas agent/ shipping company	Details of export shipments		Destination	Freight paid to *shipping/airline company locally in Rs.	Freight payable abroad to shipping/airline companies in FCY (US\$)
		<u>MAWB/</u> MBL No. & date	<u>HAWB/</u> HBL No. & date			
(1)	(2)	(3)	(4)	(5)	(6)	(7)

(i) Shipments of earlier months for which payments were to be received at the beginning of the month

- (1)
- (2)
- (3)
- (4)

(ii) Shipments sent during the month

- (1)
- (2)
- (3)
- (4)

Notes: (i) Copies of relevant MAWB/MBL & HAWB/HBL should accompany Part 'A'

Place:

Stamp

 (Signature of authorized official)

Name: _____

Designation: _____

Date:

* Strike out whichever is not applicable.

Note: - 'BBA' means Break Bulk Agent

Certificate from the Chartered Accountant

Certified that the particulars furnished above have been verified with reference to the books of account and related agreements/contracts.

Place:

Signature:

Date:

Status:

Chartered Accountant Registration No. _____

**Statement of Freight Payable against Imports on Consolidated Basis by Air/Sea
During the Month Ended20.....**

Name of the Overseas Consolidator: _____

Name and address of the Break-bulk Agent in Pakistan: _____

Particulars of Inbound Shipments on Prepaid/Charges Collected Basis

Sr. No.	MAWB/MBL		Particulars of HAWB/HBL*			Freight payable abroad to shipping/ airline companies in FCY (US\$)	
	No.	Date	HAWB HBL		Prepaid		Charges collected
			No.	Date			
1	2	3	4	5	6	7	8
(in foreign currency)							

The aggregate amount required to be remitted is (in foreign currency as shown in Form - M)

Note: Separate statements should be submitted for air/sea cargo consolidations.

Place: _____

STAMP

(Signature of Authorized Official)

Date _____

Name: _____

Designation: _____

* Strike out whichever is not applicable.

Statement of Air/Sea* Cargo Consolidation handled by
..... during the month20....
(Name and address of Consolidator)

Sr. No of Consolidation	Name and address of Exporter	GD&E Form No.	Country of destination of the cargo	Freight collected from Exporter	HBL HAWB No. Date	MBL/MAWB No.	Name of carrier Airline/ Shipping Company	Freight paid to Airline Shipping company locally in Rs.	Freight payable abroad to shipping/airline companies in FCY (US\$)	Name and address of Break-bulk Agent abroad	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)

1. _____
 2. _____
 3. _____
 4. _____
-
- Total
-

We confirm that the above statement is a complete list of all cargo handled on consolidations basis (LCL) during the month certify that all applicable FX Regulations have been adhered to.

Copies of original *MAWB/HBLs with related *HAWBs/MBL are enclosed.

Place:

Date :

Stamp (Signature of Authorized Official)
-------	---

Name:
Designation:
* IATA Code No.

* Strike out whichever is not applicable.

Monthly Statement of Earnings and Expenses of Domestic Shipping Companies

Source Code:		
Source Name:		
Country Code:		
Country:		
Period (dd-mon-yyyy):		
Description	Code	Amount in PKR
1. Balance brought forward (Opening Balance) Cr	120112	
1. Balance brought forward (Opening Balance) Dr	120142	
Earnings/ Receipts		
2. Passenger fare earned from non-residents	120146	
2.1. Passenger tickets sold and utilized	120147	
2.2. Passenger tickets sold and un-utilized	120148	
2.3. Realization of tickets sold on credit	120149	
2.4. Excess baggage collection	120150	
2.5. Less: refund	120151	
3. Earnings from freight services	120152	
3.1. On exports from Pakistan	120153	
3.1.1. Freight on exports - earned receipts	120101	
3.1.2. Freight on exports - advance receipts	120154	
3.1.3. Realization of freight on credit	120155	
3.1.4. Less refund	120138	
3.2. On imports to Pakistan	120156	
3.2.1. Freight on imports - earned receipts	120102	
3.2.2. Freight on imports - advance receipts	120157	
3.2.3. Realization of freight on credit	120158	
3.2.4. Less refund	120159	
3.3. Operation in Pakistan for non-residents	120160	
3.4. On other foreign routes from non-residents	120103	
3.5. Mail and courier services provided to non-residents	120104	
4. Charter of ships without crew (operational lease)	120105	
5. Charter of ships with crew	120161	
5.1. Time charter of ships with crew	120162	
5.2. Voyage charter of ships with crew	120163	
6. Demurrage charges	120164	
7. Container detention charges	120165	
8. Fleet loans	120166	
8.1. Under hire purchase	120167	
8.1.1. Long term	120168	
8.1.2. Short term	120169	
8.2. Under finance lease	120170	

8.2.1. Long-term	120108	
8.2.2. Short-term	120109	
8.3. Others	120171	
8.3.1. Long-term	120110	
8.3.2. Short-term	120111	
9. Non-fleet loans	120172	
9.1. Long-term	120173	
9.2. Short-term	120174	
10. Other earnings/ receipts (please specify)	120106	
11. Total Earnings/ Receipts (2 through 10)	120114	
Expenses		
12. Imports	120175	
12.1. Engines, parts etc	120117	
12.2. Fuel through L/C	120118	
12.3. Others	120116	
13. Fuel (bunkers) purchased from abroad	120120	
14. Ship handling charges	120176	
15. Catering and other supplies on board - due	120121	
16. Advance payments for fuel, catering and other supplies	120177	
17. Payment of credit for fuel, catering and other supplies	120178	
18. Repair and maintenance of ships	120122	
19. Repair and maintenance of ships - advance payment	120179	
20. Payment of credit for repair and maintenance of ships	120180	
21. Crew layover expenses abroad (hotel bill, transport, etc.)	120123	
22. Agency fees	120124	
23. Office expenses abroad	120181	
24. Port charges	120182	
25. Advertisement abroad	120183	
26. Charter of ship with crew	120184	
26.1. For passage	120185	
26.2. For freight	120125	
26.2.1. Time charter	120186	
26.2.2. Voyage charter	120187	
27. Charter of ship with crew - advance payment	120188	
28. Payment of credit for charter of ship with crew	120189	
29. Charter of ship without crew (operating lease)	120126	
30. Charter of ship without crew - advance payment	120190	
31. Payment of credit for charter of ship without crew	120191	
32. Demurrage charges	120192	
33. Insurance payments	120193	
34. General average payments	120194	
35. Purchase of ship	120127	
36. Debt servicing - fleet loans	120195	

36.1. Under hire purchase	120196	
36.1.1. Principal	120197	
36.1.1.1. Long term	120132	
36.1.1.2. Short term	120198	
36.1.2. Interest	120133	
36.2. Under finance lease	120199	
36.2.1. Principal	120200	
36.2.1.1. Long term	120134	
36.2.1.2. Short term	120136	
36.2.2. Interest	120135	
36.3. Others	120201	
36.3.1. Principal	120202	
36.3.1.1. Long term	120128	
36.3.1.2. Short term	120130	
36.3.2. Interest	120129	
37. Debt servicing - non-fleet loans	120203	
37.1. Principal	120204	
37.1.1. Long term	120205	
37.1.2. Short term	120206	
37.2. Interest	120207	
38. Call centre services - non-residents	120208	
39. Outsource services - non-residents	120209	
40. Tax expenses abroad	120210	
41. Other expenses n.s.e. to non-residents	120211	
42. Total Expenses (12 through 41)	120139	
43. Balance (earnings less expenses) (7-33)	120212	
44. Repatriation	120141	
45. Balance carried over (Closing Balance) Cr	120143	
46. Balance carried over (Closing Balance) Dr	120113	

Memorandum Item:

47. Amount receivable of Domestic Shipping from non-residents (Outstanding Position)	Opening Balance	Increase	Decrease	Other Changes	Closing Balance
47.1. Passenger tickets sold on credit					
47.2. Freight on credit					
47.3. Receivable on account of charter of ship					
47.4. Other receivable					
48. Accounts payable of Domestic Shipping to non-residents (Outstanding Position)	Opening Balance	Increase	Decrease	Other Changes	Closing Balance
48.1. Un-utilized passenger tickets sold					
48.2. Advance freight					
48.3. Payable for fuel, catering and other supplies					
48.4. Payable for repair and maintenance of ships					
48.5. Payable for charter of ship with crew					
48.6. Payable for charter of ship without crew					
48.7. Interest due but not paid					
48.8. Payable under hire-purchase					
48.9. Payable under financial lease					
48.10. Other payable					
49. Freight on exports receivable from residents (Outstanding Position)					

Monthly Statement of Earnings and Expenses of Domestic Airlines

Source Code		
Source Name		
Country Code		
Country		
Period (dd-mon-yyyy)		
Description	Code	Amount in PKR
1. Balance brought forward (Opening Balance) Cr	120201	
1. Balance brought forward (Opening Balance) Dr	120202	
Earnings/ Receipts		
2. Passenger fares earned from non-residents:	120262	
2.1. On international routes:	120263	
2.1.1. Passenger tickets sold and utilized	120203	
2.1.2. Passenger tickets sold and un-utilized	120264	
2.1.3. Realization of tickets sold on credit	120265	
2.1.4. Excess baggage collection	120205	
2.1.5. Less: refund	120206	
2.2. On domestic routes:	120266	
2.2.1. Passenger tickets sold and utilized	120204	
2.2.2. Passenger tickets sold and un-utilized	120267	
2.2.3. Realization of tickets sold on credit	120268	
2.2.4. Excess baggage collection	120269	
2.2.5. Less: refund	120270	
3. Earnings from freight services	120271	
3.1. On exports from Pakistan	120272	
3.1.1. Freight on exports - earned receipts	120207	
3.1.2. Freight on exports - advance receipts	120273	
3.1.3. Realization of freight on credit	120274	
3.1.4. Less: refund	120211	
3.2. On imports to Pakistan	120275	
3.2.1. Freight on imports - earned receipts	120208	
3.2.2. Freight on imports - advance receipts	120276	
3.2.3. Realization of freight on credit	120277	
3.2.4. Less: refund	120278	
3.3. Operation in Pakistan for non-residents	120209	
3.4. Other foreign routes	120210	
3.5. On mail and courier services to non-residents	120212	
4. Charter of aircrafts without crew (operational lease)	120213	
5. Realization of credit on charter of aircraft without crew	120279	
6. Charter of aircrafts with crew	120280	
7. Realization of credit on charter of aircraft with crew	120281	
8. Revenue earned by non-resident airlines on tickets sold	120282	
9. Commission earned by non-resident airlines on tickets sold	120283	
10. Fleet loans	120284	

10.1. Under hire purchase	120285	
10.1.1. Long-term	120286	
10.1.2. Short-term	120287	
10.2. Under finance lease	120288	
10.2.1. Long-term	120289	
10.2.2. Short-term	120290	
10.3. Others	120291	
10.3.1. Long-term	120217	
10.3.2. Short-term	120218	
11. Non-fleet loans	120292	
11.1. Long-term	120293	
11.2. Short-term	120294	
12. Disinvestment of direct investment abroad	120295	
13. Dividends on direct investment abroad	120296	
14. Reinvested earnings (+ / -) on direct investment abroad	120297	
15. Exports of engines, parts etc.	120298	
16. Other earnings/ receipts (please specify)	120214	
17. Total Earnings (2 through 16)	120219	
Expenses		
18. Imports	120299	
18.1. Engines, parts etc	120224	
18.2. Fuel through L/C	120225	
18.3. Others	120221	
19. Fuel (bunkers) purchased from abroad	120228	
20. Aircraft handling charges	120300	
21. Catering and other supplies on board	120229	
22. Advance payments for aviation fuel, catering and other supplies	120301	
23. Payment of credit for aviation fuel, catering and other supplies	120302	
24. Repair and maintenance of aircrafts	120230	
25. Repair and maintenance of aircrafts - advance payment	120303	
26. Payment of credit for repair and maintenance of aircrafts	120304	
27. Crew layover expenses abroad (hotel bill, transport, etc.)	120231	
28. Agent fees on passenger fares	120232	
29. Other Agent fees	120305	
30. Office expenses abroad	120306	
31. Port charges and landing fees	120307	
32. Advertising abroad	120308	
33. Charter of aircraft with crew	120309	
33.1. For passage	120233	
33.2. For freight	120234	
34. Charter of aircraft with crew - advance payment	120310	
35. Payment of credit for charter of aircraft with crew	120311	
36. Charter of aircraft without crew (operating lease)	120235	
37. Charter of aircraft without crew - advance payment	120312	
38. Payment of credit for charter of aircraft without crew	120313	

39. Purchase of aircraft	120236	
40. Debt servicing - fleet loans	120314	
40.1. Under hire purchase	120315	
40.1.1. Principal	120316	
40.1.1.1. Long-term	120241	
40.1.1.2. Short-term	120317	
40.1.2. Interest	120242	
40.2. Under finance lease	120318	
40.2.1. Principal	120319	
40.2.1.1. Long-term	120243	
40.2.1.2. Short-term	120244	
40.2.2. Interest	120245	
40.3. Others	120320	
40.3.1. Principal	120321	
40.3.1.1. Long-term	120322	
40.3.1.2. Short-term	120323	
40.3.2. Interest	120324	
41. Debt servicing - non-fleet loans	120325	
41.1. Principal	120326	
41.1.1. Long-term	120327	
41.1.2. Short-term	120328	
41.2. Interest	120329	
42. Call centre services	120330	
43. Outsource services abroad	120331	
44. Tax expenses abroad	120332	
45. Salaries paid to non-residents	120261	
46. Direct investment abroad	120333	
47. Reinvestment of earnings (+ / -) abroad	120334	
48. Other expenses abroad	120335	
49. Total Expenses (18 through 48)	120247	
50. Balance (earnings less expenses) (13-42)	120336	
51. Repatriation	120249	
52. Balance carried over (Closing Balance) Cr	120250	
53. Balance carried over (Closing Balance) Dr	120251	

Memorandum Item:

54. Account receivable of Pakistani Airline from non-residents (Outstanding Position)	Opening Balance	Increase	Decrease	Other Changes	Closing Balance
54.1. Passenger tickets sold on credit					
54.2. Freight on credit					
54.3. Receivable on account of charter of aircraft					
54.4. Other receivable					
55. Accounts payable of Pakistani Airline to non-residents (Outstanding Position)	Opening Balance	Increase	Decrease	Other Changes	Closing Balance
55.1. Un-utilized passenger tickets sold					
55.2. Advance freight					
55.3. Payable for aviation fuel, catering and other supplies					
55.4. Payable for repair and maintenance of aircrafts					
55.5. Payable for charter of aircraft with crew					
55.6. Payable for charter of aircraft without crew					
55.7. Interest due but not paid					
55.8. Payable under hire-purchase					
55.9. Payable under financial lease					
55.10. Other payable					
56. Freight on exports receivable from residents (Outstanding Position)					

**FORM OF APPLICATION
FOR REMITTANCE OF EXPORT CLAIMS**

1. Name and address of the exporter
2. 'M' form for Relative 'E' Form Nos.
 (Amount)
 Short weight
 Commission
 Brokerage
 Quality Claims
 Damage
 Arbitration/Control fees
3. Particulars of documents attached
 in support of application:-
 1) 4)
 2) 5)
 3) 6)

We declare that the full proceeds of exports in respect of which the above claims have arisen have been realized through..... and that the claims are genuine and no remittance has
 (Name of Authorized Dealer)
 been made against these claims through any other source.

Date
 (Stamp & Signature of Exporters)

(FOR USE BY THE AUTHORIZED DEALER)

CERTIFICATE

No. Date

Certified that the remittance application and supporting documents have been checked and found in order. Remittance of may be considered.

Stamp and Signature of Authorized Dealer

'M' form for a/c. is returned herewith duly
 (Amount)
 approved/under objection as under:

Assistant Director

SPACE FOR USE BY
STATE BANK OF PAKISTAN

(To be submitted in duplicate)

Name and Address of
Authorized Dealer

Dear Sir,

**ACKNOWLEDGEMENT OF AGREEMENT FOR
ROYALTY/ FRANCHISE/TECHNICAL ASSISTANCE/ TRANSFER OF TECHNOLOGY**

In terms of the instructions contained in Chapter 14 of the Foreign Exchange Manual we submit two sets of the agreements duly authenticated for remittance of Royalty/Franchise and Technical (RFT) fee (Strike out whichever not applicable) executed on _____ with M/s. _____ (Name and Address of Foreign Collaborator) for your acknowledgement. The salient features of the agreement are as under:-

1. Type of industry with location.
2. Total Royalty/Franchise & Technical Fee payable.
3. Duration of Agreement/period covered.
4. Mode of Payment:-
 - a. Amount of lump sum payment, if any.
 - b. Recurring payment with rate, if any.

We further undertake that:-

- a. The remittances effected under the Agreement will be net of taxes and cost of imported components
 - b. Engagement of foreign nationals will be subject to the Government Regulation and permission of the Board of Investment will be obtained, wherever necessary.
 - c. The services of the national carrier (PIA) will be preferred for the experts' journey from abroad to Pakistan and back up - to the maximum possible extent.
 - d. Payment on account of training expenses of Pakistan personnel will not exceed the training quota enunciated in Chapter 17 of the Foreign Exchange Manual.
 - e. The agreement would be governed under Pakistan Laws.
 - f. No Penal interest on delayed payment will be remitted.
 - g. The RFT rate reflect prevailing market price. In case the counterparty is a related party, external auditor (having satisfactory QCR rating) shall certify that principles of arms-length pricing has been be observed and the basis of pricing are transparent and verifiable.
-

Name and Address of Authorized Dealer

Reference of Authorized Dealer:

Dated: _____

The Agreement in question has been acknowledged subject to understanding given above and subject to submission of documents for post facto checking in terms of Chapter 14 of the Foreign Exchange Manual.

Relevant Business Head of the Bank.

The Finance Manager,
Name and Address of applicant,

APPLICATION FOR REMITTANCE OF ROYALTY/FRANCHISE AND TECHNICAL FEES FOR THE PERIOD.....

Name of the applicant Co.	Name and address of the beneficiary to whom Royalty/Technical Fees is payable	Permission/Acknowledgement letter No. & date of Authorized Dealer/ Board of Investment.	Ex-factory/net sales value on which Royalty/Technical fees is calculated (net of taxes and cost of imported components)	Rate of Royalty/ Technical fee	AMOUNT REMITTABLE (Pak. Rupees)			Remarks
					Gross Amount	*Taxes payable if any	Net amount	
1	2	3	4	5	6	7	8	9

CERTIFICATE

Certified that the amount of royalty/technical fee payable for the period.....to the beneficiary mentioned in column 2 is the net amount payable to them after deduction of tax liability, if any payable thereon as certified by the auditors and has been calculated strictly in accordance with terms of the agreement approved by the Government/acknowledged by the State Bank mentioned in column 3 above.

We undertake that if any discrepancy is subsequently found in the amount of remittance made by us we shall arrange for repatriation of the amount remitted in excess by us forth with on receipt of instruction from the State Bank of Pakistan and shall also render ourselves liable for action under the Foreign Exchange Regulation Act, 1947.

SIGNATURE OF THE REMITTER

P.T.O.

Certified that we have verified the information furnished in the above statement and found them to be correct.

AUTHORIZED DEALER

AUDITORS

Date of remittance

Amount of remittance allowed

Code

Foreign

Pak.

Currency

Rupees

AUTHORIZED DEALER

*In case it is claimed that Royalty/Franchise and Technical Fee is exempt from levy of tax, a separate certificate from the Income Tax Officer concerned to the effect that the same is exempt from levy of Pakistan taxes, should be enclosed."

**APPLICATION FOR REMITTANCE OF DIVIDENDS TO NON-RESIDENT SHAREHOLDERS OF
M/S. FOR THE YEAR/FOR THE PERIOD ENDED**

Sl. No.	Name, nationality and address of the shareholder	No. and value of shares held (separate for each class of shares)	State Bank's approval No. and date	Dividends		Amount of Income-Tax/Super-Tax due on the dividend	Amount of other tax liability if any, payable	Net remit-table amount of dividend	Amount remitted in foreign currency		Reference of currency statement on which remittance is reported
				Rate	Amount				Currency	Amount	
1	2	3	4	5		6	7	8	9		10

Certified that:-

1. (i) the shares mentioned in column 3 are held by non-resident shareholders other than Indian and stand registered at their foreign address (other than India) as given in column 2, with the approval of the State Bank of Pakistan,
- (ii) the above shares are held by the non-resident shareholders mentioned above on the basis of repatriation of dividends as per State Bank's letter number and date quoted against each,
- (iii) the above dividends have been declared by the Directors/shareholders of the company in the Board of Directors/ Annual General Meeting held on.....out of net profit of the company for the year/period ended..... as disclosed by the audited Annual/Interim Profit and Loss Account for the year/period ended.....after making adequate provision for tax and other liabilities or any other un-distributed profits as are available for declar-

ation of dividends.

2. We undertake that in case any discrepancy is subsequently detected by the State Bank of Pakistan in the remittance of dividends made by us, we shall forthwith on demand by the State Bank of Pakistan arrange for repatriation of the relative amount to Pakistan by our foreign collaborators/shareholders concerned through normal banking channel.
3. Two copies of the audited annual/interim Profit and Loss Account and Balance Sheet together with two certified companies of directors/shareholders resolution declaring the above dividends are enclosed.

Place.....date.....

M/s.....

Certified that the information as furnished above by the company including those given against items(i) to (iii) of paragraph-1 of the above certificate has been verified by us and found to be correct.

Date.....

SIGNATURE OF AUDITORS

Settlement of Non-Life Claims (Including facultative reinsurance business)

To,
 The State Bank of Pakistan,

Dear Sirs,

In support of our application on Form 'M' (enclosed) for the remittance of
 to we make the following declaration: - (amount of
 currency) (Country)

- 1. Policy**
 - (a) Policy No.
 - (b) Amount and currency of issue
 - (c) Date and place of issue
 - (d) Insured voyage (for marine policies)
 - (e) Claim Payable at

- 2. Premia**
 - (a) Country of collection
 - (b) Currency of collection

- 3. Claim**
 - (a) Cause of Loss
 - (b) Amount of Claim admitted
 - (c) No. of 'E' form

- 4. Reference of Revolving Letter of Credit against which claim settled by their foreign agent**

- 5. Name and address of**
 - (a) the claimant
 - (b) the claim settling Agent (where applicable)

- 6. Whether the applicant Company has been registered in Pakistan under the Insurance Act**

For and on behalf of

Name and address in Pakistan of the applicant
 Company.

.....

.....
 (Stamp and Signature of the Insurance Company)

Date

**SETTLEMENT OF LIFE CLAIMS OUTSIDE PAKISTAN
OR FOR TRANSFER OF RESERVE TO COUNTRIES OUTSIDE PAKISTAN**

To,
The State Bank of Pakistan,
.....

Dear Sirs,

In support of our application on Form 'M' (enclosed) for the remittance of
to we make the following declaration:- (amount of currency)
(Country)

- 1. Policy**
 - (a) Life Policy No.
 - (b) Amount and currency of issue
 - (c) Date and place of issue
 - (d) Type of policy e.g., Endowment etc.

- 2. Premia**
 - (a) Country of collection
 - (b) Currency of collection

- 3. Payment**
 - (a) Reason for payment (e.g., claim, transfer of reserve etc.)
 - (b) Name of assured
 - (c) Nationality of assured
 - (d) Date of departure from Pakistan
 - (e) Place of permanent residence
 - (f) Branch of the applicant Company (or agent) through whom claim will be paid or through whom the reserve will be transferred (where applicable)

- 4. Whether the applicant company has been registered in Pakistan under the Insurance Act.**

For and on behalf of

Name and address in Pakistan of the applicant
Company.

.....
.....
Date

.....
(Stamp and Signature of the Insurance Company)

**DECLARATION TO BE MADE BY POLICY-HOLDERS FOR
REMITTANCE OF PREMIA TOWARDS LIFE ASSURANCE
POLICIES EXPRESSED IN FOREIGN CURRENCIES**

1. Full name and permanent address in Pakistan of the assured
2. The name and address of the Insurance Company with which the policy was taken out
3. The date of taking out of the policy
4. The amount for which the policy has been taken out
5. Type of policy, give particulars such as life endowment, educational etc., state whether with or without profit:
6. The amount of premium intended to be remitted stating whether it is being paid on monthly, quarterly, half-yearly or yearly basis
7. The period that will be covered by the premium giving the commencing and ending dates
8. The date of maturity of the policy
9. Name and full address of assignee/nominee in Pakistan or outside Pakistan

I hereby declare that I am a Pakistani domiciled in Pakistan and that my life assurance policy No. in respect of which the above particulars are furnished, was taken out on and that the policy is in full force now and not lapsed or become paid-up.
(date)

I further declare that proposed remittance of premium towards this pertains to the current period and does not include any post premium payable.

In consideration of the State Bank having permitted me to remit premium on my policy referred to above, I undertake to bring to Pakistan the proceeds of the policy mentioned above on its maturity or its surrender value or any claims arising there-under through an authorized dealer in Pakistan within one month of my becoming owner thereof.

Date

.....
(Signature of the applicant)

FACULTATIVE REINSURANCE BUSINESS (PREMIA)

(Not to be used if settlement for Premia and Claims is made on an account basis)

To,
 The State Bank of Pakistan,

Dear Sirs,

In support of our application on Form 'M' (enclosed) for the remittance of
 to we make the following declaration:- (amount of currency)
 (Country)

- 1. (a) Date and place of issue of reinsurance Policy
- i. A certified copy of the reinsurance
 acceptance note endorsed
- 2. The currency in which reinsurance is effected**
- 3. Name and address of the beneficiary**
-
-
- 4. Whether the applicant Company has been registered
 in Pakistan under the Insurance Act**

We undertake to receive payment of any claim under the reinsurance through an Authorized Dealer in Foreign Exchange. We also certify that the requirement of compulsory reinsurance with the Pakistan Insurance Corporation to the extent of 30% has been complied with.

For and one behalf of

Name and address in Pakistan of the applicant
 Company.

.....

Country of Incorporation

.....

.....
 (Stamp and Signature of the Insurance Company)

Date

TREATY REINSURANCE BUSINESS SETTLEMENT OF ACCOUNT

To,
 The State Bank of Pakistan,

Dear Sirs,

In support of our application on Form 'M' (enclosed) for the remittance of
 to we make the following declaration:- (amount of currency)
 (Country)

- 1. Currency in which reinsurance has been effected**
- 2. Class of business covered**
- 3.** (a) Date of submission of last quarterly statement of the Reinsurance Account to State Bank giving particulars of the forwarding letter
- (b) An up-to-date Proforma statement of the account signed by the Manager or an authorized Officer of the Company is attached
- 4. Name and address of the beneficiary**
- 5. Whether the applicant Company has been registered in Pakistan under the Insurance Act**

It is certified that the requirement of compulsory cession of 30% with the Pakistan Insurance Company Ltd. has been complied with. It is further certified that the rates charged for reinsurance premia and reinsurance commission are strictly in accordance with the treaty terms. We undertake to submit quarterly statements of our above reinsurance account regularly to the State Bank, and recover claim/profit commission through an Authorized Dealer in Foreign Exchange. It is certified that reinsurance permia is being regularly received through normal banking channels.

For and on behalf of

Name and address in Pakistan of the applicant
 Company.

Country of Incorporation

.....
 (Stamp and Signature of the Insurance Company)

Date

Surplus Funds—Non-Life Business

To,
 The State Bank of Pakistan,

Dear Sirs,

In support of our application on Form 'M' (enclosed) for the remittance of
 (amount of currency)
 to..... we make the following declaration:-
 (Country)

Statement of Surplus Funds in the form prescribed is enclosed.

- 1. **Name and address of the Head Office of the Company to whom remittance is being made**
- 2. **Country of Incorporation**
- 1. **Whether the Company is registered with the Government of Pakistan under the Insurance Act**
- 2. **Full particulars (Amount and Currency) of last remittance of surplus funds, quoting the date of the approval of the State Bank of Pakistan**
- 3. **If no provision for Taxation has been shown in the statement (enclosed) reasons for not having made such as provision**

We confirm that this remittance is on account of surplus funds representing Fire, Marine and General business (other than Life) only.

Name and address in Pakistan of the applicant
 Company.

For and on behalf of.....

.....
 (Stamp and Signature of the Insurance Company)

Date

(Enclosure)

SURPLUS FUNDS NON-LIFE BUSINESS**Statement of Surplus Funds relating to the period to****CREDITS**

	Fire	Marine	Miscellaneous	Total	
1. Balance from previous application un-remitted					
2. (a) Payments of losses made on behalf of Branch by H.O.	Rs.	Rs.	Rs.	Rs.	
(b) Less recoveries made on behalf of Branch by H.O.	Rs.	Rs.	Rs.	Rs.	
3. Remittance from Head Office					
4. Premiums:					
(i) Written direct in Pakistan	Rs.	Rs.	Rs.	Rs.	
(ii) Received on Reinsurance accepted locally	Rs.	Rs.	Rs.	Rs.	
(iii) Less: Paid on Reinsurance ceded locally	Rs.	Rs.	Rs.	Rs.	
5. Income on Investments held by Local Branch in Pakistan					
6. Outstanding Loss Reserve for the period ending B/F	Rs.	Rs.	Rs.	Rs.	
7. Premium Reserve B/F for the period ending	Rs.	Rs.	Rs.	Rs.	Rs.

DEBITS

8. Commission:					
(i) Paid on direct business	Rs.	Rs.	Rs.	Rs.	
(ii) Paid on Reinsurance accepted locally	Rs.	Rs.	Rs.	Rs.	
(iii) Less: Received on Reinsurance ceded locally	Rs.	Rs.	Rs.	Rs.	
9. Losses:					
(a) Total gross direct claims:-					
(i) Paid in Pakistan	Rs.	Rs.	Rs.	Rs.	
(ii) Paid abroad by H.O. [contra to 2 (a)]	Rs.	Rs.	Rs.	Rs.	Rs.
(b) Paid on Reinsurance accepted locally	Rs.	Rs.	Rs.	Rs.	
(c) Less received on Reinsurances ceded locally	Rs.	Rs.	Rs.	Rs.	
10. Payments made by Local Branch on behalf of H.O. on account of					
(i) Losses	Rs.	Rs.	Rs.	Rs.	
(ii) Any other payments	Rs.	Rs.	Rs.	Rs.	
11. Expenses of Management					
12. Outstanding Loss Reserve C/F					
13. Premium Reserve C/F for the year ending the date of statement					
14. Income Tax and Super Tax paid for Assessment year	Rs.	Rs.	Rs.	Rs.	
Add: Provision for Taxation for the period	Rs.	Rs.	Rs.	Rs.	
Less: Refund of Provision for corresponding assessments year.....	Rs.	Rs.	Rs.	Rs.	Surplus Rs.
15. Remittances made during the period:					
(i) Approval No. Dt.	
(ii) Approval No. Dt.	Rs.	Rs.	Rs.	Rs.	
(iii) Approval No. Dt.	

Stamp & Signature of the Insurance Company

Date

Note : Item No. 9 (a) (ii) of the form should be shown as contra of item 2 as a whole (i.e. item 2(a) minus item 2 (b))

APPLICATION FOR TRANSFER OF CAPITAL/SAVINGS OF FOREIGN NATIONALS RETIRING PERMANENTLY FROM PAKISTAN

To,
 State Bank of Pakistan,
 Exchange Policy Department.

Through:
 (Authorized Dealer in Foreign Exchange)

Dear Sirs,

I hereby apply for permission to remit the sum of Rs. to in
 (country)
 respect of my savings for the period of my stay in Pakistan from to

2. I give below the following information in respect of my income and expenses etc., during my stay in Pakistan from to*/during my last 10 years of stay in Pakistan from to

(i) My total income in Pakistan and/or funds brought into Pakistan from abroad through normal banking channel during the above period were as under:-

- (a) Total amount of pay and allowances received during the period from to Rs.
- (b) Total amount of Provident Fund, bonus and other gratuitous payments (not included in sub-para above) received Rs.
- (c) Funds brought into Pakistan from abroad through normal banking channel Rs.

Total: Rs.

(ii) Amount of sale-proceeds of my locally purchased and imported household goods as also the sale-proceeds of my investments in National Investment Trust Units and other securities made for availing of Income Tax relief are given below:-

*in case where the period of stay is more than 10 years

P.T.O.

- (a) Sale-proceeds of locally purchased articles Rs.
- (b) Sale-proceeds of imported articles Rs.
- ii. Sale-proceeds of National Investment
Trust Units/ National Defence Savings
Certificates/Income
Tax Bonds or other certificates Rs.
- Total : Rs.

(iii) My expenses etc., during my stay in Pakistan from to were as under:-

- (a) Maintenance and other expenses including private
travel expenses etc., incurred in Pakistan Rs.
- (b) Family remittances against family maintenance
permits and leave salary remittances etc., made Rs.
- (c) Any other expenditure/commitment not covered
under (a) and (b) above Rs.
- Total: Rs.

3. I confirm that I am a citizen of and that I hold Passport No. issued
by the Government of The cost of return passage for myself and my family has been/
is being paid by the employer/my-self.

4. I have been working in Pakistan:-

- *(a) in the public sector with which is a Government or Semi-Govern-
ment Department. (Name of the employer)
- *(b) in the private sector with with the permission of Board of Investment.

P.T.O

*(c) as self-employed person in Pakistan with the permission of Board of Investment.

5. I hereby declare that I will be permanently retiring from Pakistan within 6 months i.e. by and that I have not applied to any other office of the State Bank for similar remittance facility.

6. I declare and undertake that in the event of there being any change in my present plans to leave Pakistan permanently, I shall immediately notify the State Bank, giving reference to this application. I shall also arrange immediately to resell the foreign exchange if any drawn by me under this application to an Authorized Dealer in foreign exchange in Pakistan in compliance with Sub-Section 3 of Section 4 of Foreign Exchange Regulation Act, 1947.

7. Necessary supporting documents as prescribed in Annexure 'A' to this application form are enclosed.

Yours faithfully,

Signature

Name

Full residential address in Pakistan

.....

Occupation

Date

*Strike out whichever is not applicable.

EMPLOYER'S CERTIFICATE

Certified that we are the employers of Mr./Mrs./Miss. and that we have separately issued to him/her a certificate showing the amount of pay and allowances etc., paid to him/her by us during the period of his/her employment with us from to

Signature of the employer with their stamp

Date

P.T.O

AUTHORIZED DEALER'S CERTIFICATE

We hereby certify that the statements made above are to the best of our knowledge and belief correct.

Date

Stamp and Signature of the Authorized Dealer

**LIST OF DOCUMENTS TO BE SUBMITTED IN SUPPORT OF THE
APPLICATION FOR TRANSFER OF CAPITAL ASSETS/SAVINGS
OF FOREIGN NATIONALS RETIRING PERMANENTLY
FROM PAKISTAN**

1. A certificate from the employer showing:-

- (i) Net salary and allowances for each year.
- (ii) Provident Fund and leave salary paid on retirement.
- (iii) Bonus and other gratuitous payments for each year.
- (iv) Whether the cost of passage for self and family is being paid by the employer.

In case where the period of stay exceeds 10 years, the employer's certificate should cover the period of last 10 years. Similar certificate for an earlier period than 10 years may be called for by the State Bank in certain cases, after scrutiny, if necessary. A certified true copy of the service contract approved by the Board of Investment/Government/Semi-Government Department should be produced in support of the above.

When any of the above payments are not covered by the relative service contract, a certified copy of the resolution of the Board of Directors of the company/special sanction of the Government/Semi-Government Department concerned should be submitted.

In case of persons employed in the private sector, certified true copies of the relative permission letters for employment issued by the Board of Investment should be attached. Persons employed with the Government/Semi-Government Departments, should produce from their Departments authorization letter for charging the amount of net remittable savings to their respective foreign exchange allocation.

2. In case of self-employed persons carrying on business/profession in Pakistan, final income tax assessment order and form should be produced in lieu of the above documents alongwith certified true copy of the permission letter of the Board of Investment.

3. Bank's encashment certificate evidencing receipt of funds if any from abroad.

4. Statement of sale proceeds realized in respect of locally purchased articles of the value of Rs. 2500/- or more showing:-

- (a) Description
- (b) Purchase price
- (c) Date of purchase
- (d) Date of sale
- (e) Sale proceeds realized

Relative sale receipts or their certified true copies should be produced.

P.T.O.

5. A statement of sale proceeds realized in respect of articles imported/brought from abroad of the value of Rs. 2500/- or more showing:-

- (a) Description
- (b) Landed cost in Pakistan
- (c) Date of their import
- (d) Date of their sale
- (e) Sale proceeds realized

Relative import documents or Form 'A' and relative sale receipts or their certified true copies should be produced.

6. An Authorized Dealer's certificate in regard to the applicant's investment in N.I.T. and other Government Securities made for availing of income tax relief showing also the amount realized from the sale proceeds and income accrued on the investments.

7. Bank's certificate showing:-

- (a) Total amount of remittances made on account of family maintenance.
- (b) Total amount of remittances made on account of leave salary.

In case where the period of stay exceeds 10 years, the bank's certificate should cover the period of last 10 years. Where necessary the State Bank may ask for a certificate to cover earlier period also.

8. A statement of Bank account for the last two years prior to the date of the application with explanation of credit entries of Rs. 2500/- or more excepting those relating to payment of the monthly pay and allowances.

9. Application for transfer of actuarial reserve and relative insurance record in respect of insurance policy if any, is required to be submitted to the State Bank through the insurance company concerned.

**FORM OF APPLICATION FOR PRIVATE REMITTANCE
BY FOREIGN NATIONALS TO COUNTRIES ABROAD**

To,
State Bank of Pakistan,
Exchange Policy Department.

Dear Sirs,

I hereby make application through my bankers for the grant of a permit authorizing me to remit the sum of per month which is per cent of my net monthly income to for a period of twelve months.

2. I declare that:-

- * (a) my net salary per month receivable in Pakistan during the next twelve months after taxation and other deductions will be Rs. and in support of this statement, I append a certificate signed by a responsible official of the Company/Branch/Organisation by whom I am employed in Pakistan.
- ** (b) I am the owner/partner of and I certify that my net income in
(Name of the Company)
Pakistan from this and other sources in Pakistan, during the next twelve months after taxation will not be less than Rs. per annum and in support of the statement I am enclosing for your inspection and return the Income Tax Assessment Order for the year
- (c) I have been continuously residing in Pakistan since and to the best of my knowledge and belief I shall continue to reside in Pakistan until
- (d) I am single/married and the following members of my family who are dependent on my income are staying with me in Pakistan.

Name	Relationship	Age
1.		
2.		
3.		

I undertake to report to the State Bank of Pakistan the particulars of my family members who may join me subsequently.

- (e) The following members of my family who are dependent on my income are residing at
(Name of the foreign country)
- 1.
- 2.
- 3.
- 4.
- (f) My monthly financial commitments at home amount to

* Please see instruction No. 1 at the bottom of this form.
** Strike out if not applicable.

- (g) After making the remittances applied for the rupee balance out of my monthly income will be adequate to cover my and my family's living and other expenses in Pakistan.

3. I Confirm that:-

- (a) I am a citizen of and hold passport as per details below:-
 - (i) Passport No.
 - (ii) Issued by the Government of at on
 - (iii) Place of birth as per passport
 - (iv) Residence as per passport
- (b) I hold stay permit No. dated valid upto issued by for staying in Pakistan.
My Passport is submitted to my bankers for certifying the particulars stated above.
- (c) all remittances against the permit applied for will be made from savings from my current Pakistan rupee income and that the remittances will not involve any payment to any person directly or indirectly on behalf of any other resident of Pakistan.
- (d) necessary permission of the Board of Investment, Government of Pakistan(Letter of appointment from the Government/Semi-Government Departments) in regard to my employment in Pakistan has been obtained vide their reference No.dated (copy enclosed).

I further confirm that I have not applied to any other office of State Bank of Pakistan for similar remittance facilities.

I declare that my total salary, allowance etc., in connection with the services rendered in Pakistan are being received by me in Pakistan and that no part of my emoluments is being received by me in foreign currency or in any foreign country.

Yours faithfully,

Date

Name in full

Full residential address in Pakistan

.....

Occupation

Signature of the applicant

P.T.O.

CERTIFICATE REQUIRED UNDER PARA 2 (a)

We, are employers of Mr./Mrs./Missand certify that he/she has been employed by us with the prior approval of the Board of Investment, Government of Pakistan, vide their letter No.dated (original enclosed for reference and return). We hereby further certify that subject to his/her remaining in our employment his/her net salary during the next twelve months will be Rs. per month as detailed below: (Not applicable in the case of foreign nationals employed by Government and Semi- Government Departments).

Gross monthly Income

(a)	Pay	Rs.
(b)	Allowance	Rs.
Less:		
(1)	Income Tax	Rs.
(2)	Provident Fund	Rs.
(3)	Recoveries of Advances	Rs.
(4)	House Rent etc.	Rs.
(5)	Others including entertainment allowance, transport allowance, servant allowance, etc.	Rs.
	Total:	Rs.
	Net monthly income	Rs.

In addition to the above he/she gets the following facilities:-

- (a)
- (b)
- (c)

We further certify that to the best of our knowledge and belief the declarations made by the applicant are true and no material fact has been distorted or suppressed.

We also undertake to inform the State Bank of Pakistan if the applicant ceases to be in our employment in Pakistan or if any material change in the circumstances contained in his declaration comes to our knowledge.

Name, Designation, Stamp and Signature of Employer

Date

CERTIFICATE BY THE AUTHORIZED DEALER

We hereby certify that the above statements are to the best of our knowledge correct and that we have examined the passport of the applicant and the details given in para 3 (b) are correct.

Date

Stamp and Signature of Authorized Dealer

P.T.O.

IMPORTANT INSTRUCTIONS

- (i) In the case of a person who has not been resident in Pakistan for a period of at least six months a certificate from applicant's employer certifying that the applicant has been appointed to their regular staff in Pakistan should be produced.
- (ii) The certificate of the employer should be signed by the Manager or a Senior Officer of the Company etc., stating capacity in which he signs.
- (iii) Applications for such remittance facilities should be made by one member of the family. If there are more than one earning members one application stating the joint income should be made by any one of them.
- (iv) Family means wife and children only.
- (v) When the applicant is receiving additional facilities like free board/lodging, motor car, etc., the monetized value of such facilities as declared to the income-tax authorities should be stated item-wise.

(ENDORSEMENT BY THE AUTHORIZED DEALER)

Sl. No.	Date of remittance	Amount remitted	Particulars of return in which the transaction reported to the State Bank of Pakistan	Stamp and Signature of the Authorized Dealer	Remarks
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					

LIST OF LEADING SUBSCRIPTION AGENTS

1. W.M. Dowson & Sons Limited, London.
2. Hachette Gotch Limited, London.
3. W.H. Smith, London.
4. McGraw Hill Export Subscription Agency, Hightstown, New Jersey.
5. Franklin Square Subscription Agency, New Jersey.
6. W.H. Everett & Sons Limited, London.
7. Moore Cottrell Subscription Agencies Inc., North Cohocton, N.Y. U.S.A.
8. I.P.C. Magazine Limited, Southampton Street, Strand, London, W.C.1
9. Grossowrus Wegner & Co. Hamburg.

**APPLICATION FOR PAYMENT OF FEES FOR
CORRESPONDENCE COURSES**

- 1. Description of Course and its duration
- 2. Name and Address of payee
- 3. Amount of fees payable
- 4. Educational qualifications and present occupation of applicant
- 5. Reasons for selecting the courses

I declare that during the current calendar year I have remitted so far a sum of Rs. on account of purchase of books, magazine, periodicals etc.

Date

.....
(Signature of Applicant)

Foreign Exchange Regulation Act, 1947.
(VII of 1947)

FORM 'P'
PORTION TO BE RETAINED BY
THE STATE BANK

APPLICATION TO EFFECT BOOKING OF PASSAGE/S BY SEA OR AIR OR ANY OTHER
MODE OF CONVEYANCE ON PAYMENT IN PAKISTAN RUPEES

I/We apply for permission to book the undermentioned passage/s for journey from
to as per details given below:-

Name of Steamship/ Airline or other method of conveyance	Destination	Countries enroute to be visited	Class of passage (i.e. first class or tourist class etc. as the case may be)	Cost of passage in Pak Currency	
				PIA Pak. Rs.	Foreign Carrier Pak Rs.

1. (a) Full name, nationality and address of the applicant.
- (b) G.I.R. No. and Income Tax Circle in case the applicant
 is income tax payer in Pakistan. If not, write 'NIL'.
2. (a) Full name and nationality of the passenger/s,
 passport number/s and date/s of issue.
- (b) CNIC No., date and place of issue
3. Relationship of applicant with the passenger/s.
4. Length of residence of passenger/s in Pakistan.
5. Profession or business of passenger/s while in Pakistan/abroad..
6. Purpose of visit for which passage is desired to be booked.
7. The date on which and the country visited last.
8. Was permission of the State Bank sought for this passage
 in the past by the Passenger or by the applicant or any person
 on his behalf? If so, the name of the office of the State Bank
 at which application was made previously and its outcome
 may be disclosed.
9. In case of rebated passage, certificate from the airline
 concerned should be enclosed indicating grant of
 rebated passage facility under I.A.T.A. Regulations.
10. Consideration for which the rebated passage has been
 granted by the airline.
11. *In the case of Non-resident passenger:
 (a) How funds were obtained for support while in Pakistan ?
 (b) Particulars of remittances received from abroad.

I declare that the information furnished by me above is correct and in the event of its being not correct, I hold myself liable for such action as may be deemed fit under the Foreign Exchange Regulation Act, 1947.

.....
(Signature of the applicant)

* For the purpose, by the term "Non - resident" is meant foreign nationals resident in Pakistan for less than six months.

FORM 'P' COUNTERFOIL

VALID FOR THREE MONTHS FROM THE DATE OF APPROVAL WITH THE QUALIFICATION THAT APPROVALS OF THE STATE BANK OF PAKISTAN BEARING CODE 'G' OR 'A' ARE NOT VALID FOR TRAVEL TO SAUDI ARABIA AND NEIGHBOURING COUNTRIES VIZ. EGYPT, SUDAN, DJIBOUTI, SOMALIA, ETHIOPIA, KENYA, SYRIA, TURKEY AND GREECE FROM SUCCEEDING 10TH OF SHAWWAL TO 10TH OF ZILHAJ AS ANNOUNCED BY THE RUET HILAL COMMITTEE.

No.
Date
M/s. are authorized to book
(Name of the carrier)
the passage/s of.....
(Name of passenger/s)
of.....holding passport Number/s.....
(Country of Domicile)
date of issueby.....
(Method of Conveyance)
fromto in
(Class of passage)

The passage should be booked by the normal direct route to the destination. Cost of passage/s amounting to/not exceeding Pak Rs. may be collected from
(Name of person/company)
..... in Pakistan Rupees.
paying the cost of passage/s)

DEPUTY DIRECTOR

STATE BANK OF PAKISTAN
EXCHANGE POLICY DEPARTMENT
.....
(Place)

FORM 'P' -2
(To be submitted in duplicate)

**APPLICATION TO BOOK PASSAGES FOR A DESTINATION OUTSIDE PAKISTAN
AGAINST PAID TRAVEL ADVICES/TICKETS PAID FOR
ABROAD OR 100% REBATED TICKETS**

1. (a) Full name and address of the applicant
.....
- (b) Full name/s of passenger/s
.....
2. (a) Nationality of the passenger/s, Passport number/s
and date/s of issue.
.....
- (b) CNIC number, date and place of issue.
3. G.I.R. No. and Income Tax Circle in case the applicant
is income tax payer in Pakistan. If not, write "Nil".
.....
4. Full name, address, nationality and occupation of the
person who has made payment for the ticket outside
Pakistan. Enclose PTA/ticket received from abroad.
In case of 100% rebated ticket, certificate from the airline
concerned should be enclosed indicating grant of 100%
rebated passage facility under the IATA Regulations.
5. Purpose of visit for which passage is desired to be booked.
6. Consideration for which payment has been made by the
person at 4 above or the consideration for which 100%
rebated passage has been granted by the airline.
7. Exact relationship of the applicant with the payer.

.....
(Signature of the applicant)

FOR USE IN THE STATE BANK

VALID FOR THREE MONTHS FROM THE DATE OF APPROVAL WITH THE QUALIFICATION THAT APPROVALS OF THE STATE BANK OF PAKISTAN BEARING CODE 'G' OR 'A' ARE NOT VALID FOR TRAVEL TO SAUDI ARABIA AND NEIGHBOURING COUNTRIES VIZ. EGYPT, SUDAN, DJIBOUTI, SOMALIA, ETHIOPIA, KENYA, SYRIA, TURKEY AND GREECE FROM SUCCEEDING 10TH OF SHAWWAL TO 10TH OF ZILHAJ AS ANNOUNCED BY THE RUET HILAL COMMITTEE.

Messrs are hereby authorized to book passage

for Mr./Mrs./Miss for journey from

to against * 100% rebated ticket/* ticket paid for abroad as

mentioned above. No payment is to be accepted in Pakistan Rupees.

Approval No.

Date

.....
Deputy Director

* Delete not applicable.

Serial No.xyz 000000

FORM T-1

FOREIGN EXCHANGE REGULATION ACT, 1947

Application for Foreign Exchange for Travel

If the applicant is income tax payer, please indicate:-
 G.I.R. No.
 and the Income Tax Circle

Name and address of
 Authorized Dealer
 CNIC No., date and place
 of issue

If applicant is not an income tax payer, the word 'Nil' should be clearly stated.

I/We the undersigned hereby apply to obtain Foreign Exchange as detailed hereunder for travel abroad:-

Amount applied (state currency)	Cash or Travelers Cheques	Date proceeding	Destination	Purpose of visit

The following members for whose benefit exchange is also applied for are accompanying me.

Name	Age	Relationship	Particulars of exchange required

I/We hereby declare that:-

- (1) the amount of Foreign Exchange applied for is to cover the basic exchange allowance for myself and members of my family, as shown in the application or on attached sheet and who are travelling with me for the journey as described above; (Contd.)

- (2) the amount of exchange drawn for each member of the family including self shall be used solely for the living and travelling expenses of that person in the countries for which exchange is sanctioned and that in the event of cancellation, postponement or changes in the travel program of any of those persons, I undertake the full responsibility to resell, in compliance with the sub-section 3 of section 4 of the Foreign Exchange Regulation Act on cancellation of (any of) the ticket(s) voucher(s) or my failure to depart as indicated above. I/We shall without delay refund the exchange drawn by me/us for the journey which is not undertaken to an Authorized Dealer in Foreign Exchange in Pakistan. If the journey is not undertaken within the validity of the passage approval, I/We shall immediately apply to State Bank of Pakistan for permission to allow me/us to retain the Foreign Exchange drawn by me/us for the journey to be undertaken subsequently. Failing the receipt of such permission I/We shall resell the exchange without delay to an Authorized Dealer in Foreign Exchange in Pakistan;
- (3) the Exchange issued to me under this form may only be taken out by me/us on my/our departure from Pakistan and may not be sent out by post or through the medium of any other person or by any other means;
- (4) on my return to Pakistan I/we shall make immediate arrangements to resell the Foreign Exchange which may be unutilized to an Authorized Dealer in Foreign Exchange in Pakistan;
- (5) If I/we receive any foreign exchange through any other source for defraying my/our expenses etc., abroad, foreign exchange so obtained will be declared on return to the State Bank of Pakistan. Further I/we will surrender to an Authorized Dealer in Pakistan foreign exchange drawn from Pakistan to the extent of foreign exchange obtained abroad.

Name
 (Block Letters)

Address Signature of the Applicant

..... Phone No.

Passport No. dated Issued at Nationality

(Valid for three months from the date of issue)

STATE BANK OF PAKISTAN CERTIFICATE OF APPROVAL (if required)

Approved for
 (State amount in figures and words)

Approval No. Signature and Seal of the

Date State Bank of Pakistan

(Contd.)

To be completed by the Authorized Dealer

1. We have examined the Passport/s, Pilgrim Pass/es or Emergency Certificate/s and confirm that their particulars as given over leaf are correct.
2. We have examined the ticket/s voucher/s covering the passage/s booked for the journey of the applicant (and his family if a group issue) the particulars of which are given below:-

Ticket No./s	Ship/Airline/Train/Bus	Scheduled Date of Departure	Immediate Destination

3. We have issued the following exchange under this application as approved, the particulars of which we have endorsed on the applicant's Passport/Pilgrim Pass and (in case of group issue) on the Passports/Pilgrim passes of each person for whom exchange is issued under this application.

Amount/s issued (stating currency)

(i)	(ii)
Travellers Cheques	Currency Notes
.....
.....
.....

.....
Signature and Stamp of Authorized Dealer

Coding of Transaction by Authorized Dealer/State Bank

Country of destination	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Purpose/Category of Travel	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="text" value="1"/>	<input type="text"/>
Department	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Amount of Foreign Exchange drawn (in figures)

(in words)

.....
Signature and Stamp of State Bank/Authorized Dealer

I hereby certify having received the exchange issued to me as above.

.....
Signature of the applicant

FORM 'A'

(To be submitted in duplicate)

**FORM OF AIR TRAVEL WARRANT ISSUED BY THE GOVT. DEPTT. TO PIA
FOR BOOKING PASSAGES FOR GOVT. SERVANTS OR A MEMBER OF AN
OFFICIAL DELEGATION GOING ABROAD ON OFFICIAL DUTY**

No.

Government of
Ministry of
Department of

Date the

To
M/s. Pakistan International Airlines

.....
.....

Subject:- AIR TRAVEL ON GOVERNMENT ACCOUNT

Dear Sirs

I am directed to say that the under mentioned person/persons is /are required to travel on Government account on the date/s and to the place/s mentioned against his/her/their name/s:-

Name	Passport No.	Designation	Date	Destination	Particulars of family members
------	--------------	-------------	------	-------------	-------------------------------

You are requested to issue the necessary air ticket/air tickets to the person/persons mentioned above.

In case you are not operating any direct service to the place/places to be visited by the person/persons concerned arrangements may please be made to endorse a portion of the air ticket/tickets on any other airline which may be selected by the passenger/passengers.

The amount of the air tickets will be paid in cash/should be billed to this Ministry/Department quoting this letter as authority.

Yours faithfully

**APPLICATION FORM FOR RELEASE OF EXCHANGE
FOR PROFESSIONAL TRAINING**

(To be completed by the Sponsoring Company in Pakistan)

- 1. Name of the trainee.
- 2. Age and academic/technical qualifications.
- 3. Passport number with date and place of issue.
- 4. Position held with the sponsoring company and length of service.
- 5. Name of the foreign firm/organization offering training facility and its relationship with the sponsoring company in Pakistan. (Attested copy of the correspondence, if any, and other relevant information in support of the request should be attached).
- 6. Nature and duration of the training with date of its commencement.
- 7. Name of institution etc. where training will be provided.
- 8. Details of facilities monetary or otherwise being provided by foreign organization etc.
- 9. Foreign Exchange requirements.

Date

For and on behalf of
.....
Director/Manager

Sl. No.	COUNTRY	RATE OF DAILY ALLOWANCE	
		TOP LEVEL EXECUTIVES	JUNIOR EXECUTIVES
1.	2	3	4
		US\$	US\$

1. Australia			
Surbers, Paradise & Melbourne Darwin		171	154
Cabnerrat Hobart		168	151
Brisbane		166	149
Adelaide		164	148
Sydney		163	147
Alice Springs		146	131
Launceston		141	127
Perth		156	140
Elsewhere		131	118
2. Austria			
All Areas		200	180
3. Belgium			
All Areas		274	247
4. Canada			
Ottawa		152	137
Toronto		174	157
Montreal		133	120
Vancouver		179	161
Quebec City		167	150
Calgary		167	150
Winnipeg		162	146
Elsewhere		99	89
5. China			
Beijing (May & 1 st Sept.30 th Nov.)		164	148
Beijing (01 Dec. 30 Apr)(01 June 31 st Aug)		151	136
Shanghai		178	160
Nanjing		172	155
Chonging		170	153
Guamhzhou		170	153
Tianjin		142	128
Shenzen		164	148
Quingdao		159	143
Dali Am		164	148
Fuzhou		157	141
Lhasa (April-Oct.)		157	141

Sl. No.	COUNTRY	RATE OF DAILY ALLOWANCE	
		TOP LEVEL EXECUTIVES	JUNIOR EXECUTIVES
1.	2	3	4
		US\$	US\$

	Wu-Ham	153	138
	Guilin	151	136
	Kunming	147	132
	XIAMEN	146	131
	Zhengzhou	143	129
	Chengdu	143	129
	Suzhou	140	126
	Lhasa (Nov – Mar.)	133	124
	Wuxi	137	123
	Huangzhou	136	122
	XI' AN	126	113
	Urumqi	120	108
	Hai Kov	91	82
	Elsewhere	88	79
6.	Czech Republic		
	Prague	188	169
	Karlovy Vary	143	129
	Brno	110	99
	Plzem	84	76
	Ceske Budejovice	76	68
	Hradec Kralove	70	63
	Elsewhere	52	47
7.	Denmark		
	All Areas.	201	181
8.	Finland		
	Helsinki	229	206
	Elsewhere	191	172
9.	France		
	Paris	220	198
	Elsewhere	193	174
10.	Germany		
	Frankfurt	253	228
	Leipzig	224	202
	Berlin	224	202
	Bonn	221	199
	Nuremburg	202	182
	Elsewhere	206	185
11.	Hongkong		
	All Areas	216	194

Sl. No.	COUNTRY	RATE OF DAILY ALLOWANCE	
		TOP LEVEL EXECUTIVES	JUNIOR EXECUTIVES
1.	2	3	4
		US\$	US\$

12.	Hungary		
	All Areas	191	172
13.	India		
	Kolkata	142	128
	Mumbai	138	124
	New Delhi	134	121
	Hyderabad	126	113
	Banglore	122	110
	Madras	129	116
	Mysore	81	73
	Udaipur	110	99
	Gea	79	71
	Agra	107	96
	Lucknow	93	84
	Jaipur	93	84
	Varanasi	92	83
	Aurangabad	69	62
	Shimla	70	63
	Elsewhere	57	51
14.	Italy		
	Milan	214	193
	Florence	148	133
	Venice	196	176
	Rome	192	173
	Turin	169	152
	Elsewhere	167	150
15.	Japan		
	Tokyo	380	342
	Yokohama	312	281
	Osaka	297	267
	Okinawa	274	247
	Nagoya	201	181
	Hakone	310	279
	Shimoda	300	270
	Furano	290	261
	Shodoshima	277	249
	Hakata	274	247
	Sapporro	306	275
	Nara	256	230
	Kyoto	288	259

Sl. No.	COUNTRY	RATE OF DAILY ALLOWANCE	
		TOP LEVEL EXECUTIVES	JUNIOR EXECUTIVES
1.	2	3	4
		US\$	US\$

	Tsuruoa	253	228
	Miyazaki	243	219
	Kokowue	237	213
	Kanazawa	237	213
	Karatsu	237	213
	Saga	222	200
	Nagasaki	222	200
	Narita	222	200
	Chitose	220	198
	Kobe	253	228
	Kawasaki	219	197
	Sendaicity	218	196
	Okayama	213	192
	Shizuok City	208	187
	Matsuyama	201	181
	Niigata City	199	179
	Kumamoto	192	173
	Mito	191	172
	Kochi	179	161
	Hiroshima	177	159
	Tsuyama	167	150
	Matsue	163	147
	Elsewhere	199	179
16.	Korea, Republic of:		
	Seoul	224	202
	Kyungjv	202	182
	Cheju Island	218	196
	Busan	200	180
	Yousong and Changwon	131	118
	Daejon	117	105
	Elsewhere	106	95
17.	Netherland		
	All Areas	232	209
18.	New Zealand		
	All Areas	149	134
19.	Norway		
	All Areas	201	181
20.	Poland		
	Warsaw (Hotel Victoria, Forum & Holiday Inn)	157	141

Sl. No.	COUNTRY	RATE OF DAILY ALLOWANCE	
		TOP LEVEL EXECUTIVES	JUNIOR EXECUTIVES
1.	2	3	4
		US\$	US\$
	Warsa (Elsewhere)	99	89
	Elsewhere	113	102
21.	Romania		
	Bucharest (All Hotels)	190	171
	Brasov City (Hotel Aro)	156	140
	Brasov City (Elsewhere) & Elsewhere	102	92
22.	Saudi Arabia		
	Riyadh	160	144
	Dammam	146	131
	Al-Jubail	169	152
	Qasim	129	116
	Gizan	106	95
	Makka al-Muzzamah	178	160
	Madina Munawara	162	146
	Taif	162	146
	Al-Khobar	154	139
	Yanbu	134	121
	Dhahran & Al-Baha	148	133
	Abha	144	130
	Jeddah	127	114
	Elsewhere	101	91
23.	Singapore		
	All Areas	212	191
24.	Sweden		
	Stockholm	210	189
	Gothenburg	123	111
	Malme	171	154
	Elsewhere	106	95
25.	Switzerland		
	All Areas	207	186
26.	Thailand		
	Bangkok	147	132
	Cham Am	120	108
	Hau Him	108	97
	Pattaya	107	96
	Nakern Rajchasima Haa0 Yaidistrict	120	108
	Rayong	102	92
	Phuket	100	90
	Nakorn Phatom (Rose Garden)	94	85

Sl. No.	COUNTRY	RATE OF DAILY ALLOWANCE	
		TOP LEVEL EXECUTIVES	JUNIOR EXECUTIVES
1.	2	3	4
		US\$	US\$
	Nae Hong Son	82	74
	Chiang Mai	81	73
	Chiang Rai	64	58
	Rangsit (Air Campus) Ranong	62	56
	Ait, Pathumthani	71	64
	Surat Thdni	57	51
	Bang, Saen/Khon Kaen	52	47
	Tak	51	46
	Nakern Phatom (Elsewhere)	50	45
	Hatyai Songkla	54	49
	Aranyaprathetc, Chumporn	49	44
	Elsewhere	44	40
27.	Turkey		
	Istanbul (Hotels Conrad, Marmara, Suisse, Hילו & Ciragan)	223	201
	Istanbul (Elsewhere)	188	169
	Izmir	86	77
	Antalya	116	104
	Ankara	108	97
	Bursa	103	93
	Elsewhere (Com.Acc)	79	71
	Elsewhere (Govt.Guest House)	17	15
28.	United Kingdom		
	London	222	200
	Elsewhere	180	162
29.	U.S.A		
	New York	204	184
	Chicago	169	152
	Washington D.C	188	169
	Boston	180	162
	San Francisco	174	157
	Los Angeles	166	149
	Honoudulu	169	152
	Philadephia	136	122
	Miami	153	138
	Elsewhere	109	98
30.	Yugoslavia		
	Belgrade	153	138
	Podgorica	48	43
	Elsewhere	86	77

APPLICATION FORM FOR MEDICAL TREATMENT ABROAD

- 1. Name and address of the applicant
 - 2. CNIC No.
 - 3. Passport No.
 - 4. Age
 - 5. Period of continuous residence in Pakistan
 - 6. Nature of Disease
 - 7. Names of Institutions/Doctors who have carried out treatment of
above disease
 - 8. Treatment contemplated and in which country/countries
 - 9. Anticipated length of stay abroad under treatment
 - 10. Estimated cost of the treatment as per invoice/estimate of
foreign hospital:
 - (i) Estimated expenses for operation
 - (ii) Estimated expenses for medicines
 - (iii) Estimated expenses for consultation/Medical Advice
 - (iv) Estimated expenses for boarding and lodging in
hospital/outside
- Total:

I hereby declare that the information given above is correct to the best of my knowledge and belief and that in case any information furnished by me is found to be incorrect I will render myself liable to action under the Foreign Exchange Regulation Act, 1947.

.....
Signature of the applicant/Next of Kin/Sponsor
Name and Full Address:.....
.....
.....

Date:

CERTIFICATE OF THE MEDICAL SPECIALIST/MEDICAL SUPERINTENDENT OF THE HOSPITAL

- 1. It is confirmed that Mr./Mrs./Miss has been examined on by the undersigned and he/she is suffering from
- 2. In my opinion the ailment from which he/she has been suffering is serious and it is essential for him/her to proceed to for treatment. For this purpose I recommend release of exchange amounting tofor treatment. The broad basis for the amount recommended is indicated below:-

- (i) Estimated expenses for Operation
- (ii) Estimated expenses for Medicines
- (iii) Estimated expenses for consultation /Medical Advice
- (iv) Estimated expenses for Boarding/Lodging in Hospital/Outside

Dated.....

.....
Signature of the Specialist/Medical Superintendent
Name of the Doctor.....
Name/Address of the Hospital with Rubber Stamp
.....
.....

FOREIGN EXCHANGE REGULATION ACT, 1947

FORM OF APPLICATION FOR THE TRANSFER OF FUNDS BY
PAKISTAN NATIONALS WISHING TO MIGRATE
PERMANENTLY FROM PAKISTAN

To,
The State Bank of Pakistan,
Exchange Policy Department,
.....

Through :(Authorized Dealer in Foreign Exchange)

Dear Sirs,

I hereby apply for grant of passage and exchange facility for migration to(Name of country)

I am proceeding with the following dependents who are accompanying me with the intention to reside permanently in that country:-

Sl. No.	Name	Age	Relationship with the applicant
---------	------	-----	------------------------------------

I confirm that I am a citizen of Pakistan and that I hold passport No. issued by the Government of Pakistan dated which is submitted herewith alongwith form P/P2 and 'M'/T-1.

I declare that authorities in the country to which I propose to migrate are prepared to admit me and my dependents as immigrants. As a proof of the correctness of this statement, I submit herewith following evidence:-

The names of my bankers in Pakistan are as follows:

The names of my bankers abroad (if any) are as follows:

I have completed the declaration on the reverse as required jointly with the dependents accompanying me (other than minors).

Yours faithfully,

Name of applicant

Full residential address in
Pakistan

Occupation:

.....
(Signature of the applicant)

Date

**DECLARATION TO BE SIGNED BY THE APPLICANT AND
ACCOMPANYING DEPENDENTS (OTHER THAN MINORS)**

(a) I/We declare that I/we intend to reside permanently in the country of destination as stated on the reverse.

(b) The following is a true and complete statement of my/our assets (whether in Rupees or in any other Foreign Currency) belonging to me/us, whether held inside or outside Pakistan (where none write 'None' in the appropriate Section/s):-

- 1. Bank balances(s) with
- 2. Pakistan Rupee shares and securities including
National Savings Certificates, Defence Savings
Certificates, NIT Units etc.
- 3. Foreign securities.
- 4. Insurance policies or annuities (State the averages
amount, name of the company, the date when the
policy was taken out, and when benefits are payable)
- 5. Other assets (e.g. real estate, pension, provident
fund etc.)
- 6. Value of house-hold effects to be taken Rs.
- 7. Value of personal belongings to be taken Rs.

.....
Signatures of applicant and of all
dependents accompanying him
(other than minors).

Date

LIST OF CHAMBERS OF COMMERCE & INDUSTRY

FEDERATION:

All Offices of the Federation of Pakistan Chambers of Commerce & Industry.

CHAMBERS:

1. Azad Jammu & Kashmir Chamber of Commerce & Industry,
115-F-1, Jaridan Road, Mir Pur: P.O.Box No.12,
Azad Jammu & Kashmir.
2. Faisalabad Chamber of Commerce & Industry,
Muslim Commercial Bank Building,
4th Floor, Room No.3, Circular Road,
Faisalabad.
3. Gujranwala Chamber of Commerce & Industry,
499-B, Satellite Town,
Gujranwala.
4. Hyderabad Chamber of Commerce & Industry,
P.O.Box No.99, Baitul Inayat,
Cantonment, 526, Quaid-e-Azam Road,
Hyderabad.
5. Karachi Chamber of Commerce & Industry,
Aiwan-e-Tijarat, Aiwan-e-Tijarat Road, P.O.Box No.4158,
Karachi-2.
6. Lahore Chamber of Commerce & Industry,
11-Race Course Road, P.O.Box No.597,
Lahore.
7. Multan Chamber of Commerce & Industry,
Co-operative Bank Building,
Kutchery Road, P.O.Box No.90,
Multan.
8. Overseas Investors Chamber of Commerce & Industry,
Chamber of Commerce Building,
P.O.Box No.4833, Talpur Road, Karachi-
2.

9. Quetta (Balochistan) Chamber of Commerce & Industry,
P.O.Box No.117, D-5/2(7), Ingle Road,
Quetta (Balochistan).
10. Rawalpindi Chamber of Commerce & Industry,
Chamber House, 108-Adamjee Road,
Rawalpindi.
11. Sarhad Chamber of Commerce & Industry,
Sarhad Chamber House, G.T.Road,
Peshawar.
12. Sukkur Chamber of Commerce & Industry,
Opp: New Cloth Market,
Sukkur.
13. Sialkot Chamber of Commerce & Industry,
Kutchery Road,
Sialkot.
14. Dera Ghazi Khan Chamber of Commerce & Industry,
Victoria Hotel, Block 'C',
Dera Ghazi Khan.
15. The American Business Council of Pakistan,
3rd Floor, Shaheen Commercial Complex,
M.R.Kayani Road,
Karachi.
16. Islamabad Chamber of Commerce & Industry,
Islamabad.
17. Sargodha Chamber of Commerce & Industry,
Kutchery Bazar,
Sargodha.
18. Dadu Chamber of Commerce & Industry,
258, Deh Hathal Buth Nooriabad,
Super Highway,
Distt: Dadu.
19. The Dera Ismail Khan Chamber of Commerce & Industry,
West Circular Road,
Dera Ismail Khan.
20. Gujrat Chamber of Commerce & Industry,
62-A, S.I.E.G.T. Road,
Gujrat.

21. Hazara Chamber of Commerce & Industry,
Al-Mumtaz Plaza, Supply Bazar, Mansehra Road,
Abbottabad.

LIST OF TRADE ASSOCIATIONS

FAISALABAD:

1. Pakistan Small Units Powerlooms Association,
18-B, Gymkhana Road, Civil lines,
Faisalabad.
2. Pakistan Particle Boards Manufacturers Association,
Faisalabad.
3. All Pakistan Cloth Exporters Association,
Room No.12, 4th Floor, Muslim Commercial Bank Building, Circular Road,
Faisalabad.
4. All Pakistan Textile Processing Mills Association,
3, Sitara Market, Maqbool Road, Rex Crossing,
Faisalabad.

ISLAMABAD:

1. Pakistan Overseas Employment Promoters Association,
House No.6, F-7/1,
Shah Faisal Masjid Road,
Islamabad.
2. Pakistan Opticians Association,
63, I & T Centre,
Islamabad.

KARACHI:

1. Pakistan Advertising Association,
Room No.232, Hotel Metropole, Club Road,
Karachi.
2. Pakistan Automobile Spare Parts Importers &
Dealers Association,
4/18, Rimpa Plaza, Plaza Square,
M.A.Jinnah Road,
Karachi.

3. Betel Leaves Importers & Retailers Association of Pakistan, 207, Tahir Plaza, Pan Mandi, Nanak Wara, Karachi.
4. Association of Builders and Developers, 6th Floor, Bambino Chambers, Garden Road, Karachi.
5. Pakistan Carpet Manufacturers & Exporters Association, P.I.A. Building, 2nd Floor, Stratchan Road, Karachi.
6. Pakistan Cement Manufacturers Association, P.I.D.C. Building, 2nd Floor, Dr.Ziauddin Ahmad Road, Karachi.
7. Pakistan Chemists and Druggists Association, 18 – Sheikh Chambers, 2nd Floor, Near Light House Cinema, M.A.Jinnah Road, Karachi.
8. Pakistan Chemicals & Dyes Merchants Association, Chemical Dye House, Jodia Bazar, Rambharti Road, Karachi.
9. Cigarette Manufacturers Association of Pakistan, 177-R-Block-2, PECHS, Karachi.
10. Pakistan Cloth Merchants Association, 64-C, Latif Cloth Market, Karachi.
11. Karachi Cotton Association, Cotton Exchange Building, I.I.Chundrigar Road, Karachi.
12. Pakistan Cotton Ginners Associations, 1st Floor, Yousafali Alibhoy Building, Opp: Naz Chambers, Shahrah-e-Liaquat, New Challi, Karachi.
13. Pakistan Electrical & Electronics Merchants Association, Suit No.10, 3rd Floor, Arkay Square, Shahrah-e-Liaquat, Karachi.
14. Pakistan Electronic Manufacturers Association, Rizvi Chambers, 2nd Floor, Akbar Road, P.O.Box No.7741, Karachi.

15. Pakistan Film Distributors Association,
Sheikh Chambers, Near Light House Cinema,
M.A.Jinnah Road, Karachi.
16. Pakistan Film Exhibitors Association,
Lyric Cinema Building, Garden Road,
Karachi.
17. Pakistan Handicrafts Manufacturers & Exporters Association,
105, 1st Floor, Alfarid Centre, Moulvi Tamizuddin Khan Road, Karachi.
18. Pakistan Hardware Merchants Association,
Mandviwala Building, Serai Road,
Karachi.
19. Pakistan Hosiery Manufacturers Association,
26-Dilkusha Chambers, 2nd Floor, Marston Road,
Off: Godean Cinema,
Karachi.
20. Pakistan Hotels Association,
Shafi Court, Ground Floor, Mereweather Road, Civil Lines, P.O.Box No.7448,
Karachi-4.
21. Insurance Association of Pakistan,
Jamshed Katrak Chambers, Machi Miani, P.O.Box No.4932, Karachi.
22. Pakistan Iron and Steel Merchants Association,
10, Writers Chambers, 2nd Floor, Mumtaz Hassan Road. P.O.Box No.4827,
Karachi.
23. Pakistan Jute Mills Association,
Habib Square, 3rd Floor, Insurance House No.3, M.A.Jinnah Road, Karachi.
24. Pakistan Match Manufacturers Association,
40, Aiwane-Tijarat, Aiwane-Tijarat Road,
Karachi.
25. Pakistan Metal Container Manufacturers Association,
B/24, S.I.T.E. P.O.Box No.3608,
Karachi.
26. Pakistan Paint Manufacturers Association,
P.O.Box No.3602 Block-14, Federal 'B' Area,
Karachi.
27. Pakistan Pharmaceutical Manufacturers Association,
130-Hotel Metropole, Club Road,
Karachi.

28. Pakistan Pharmaceutical Importers Association,
Al-Yousuf Chambers, 4/36, 4th Floor, Shahrah-e-Liaquat,
New Challi,
Karachi.
29. Pakistan Plastic Manufacturers Association,
C-20, S.I.T.E.,
Karachi-16.
30. Pakistan Poultry Association,
107, Trade Centre, Ist Floor, Near National House, Shahra-e-Faisal,
Karachi-8.
31. Pakistan Pulp Paper and Board Makers Association,
402, Burhani Chambers, Abdullah Haroon Road,
Karachi.
32. Pakistan Readymade Garments Manufacturers & Exporters' Association,
430-431, Muhammadi House, I.I. Chundrigar Road,
Karachi.
33. Pakistan Sanitary Merchants & Manufacturers Association,
C/o Qadri Brothers Foundry & Workshop,
Nishtar Road, Near Shoe Market,
Karachi.
34. Pakistan Seafood Industries Association,
Construction House, 21-E, Block-6, PECH,
Karachi.
35. Pakistan Ship Breakers Association,
Shippers Building, I.I. Chundrigar Road,
Karachi.
36. Pakistan Shipowners Association,
Ralli Brothers Building, Talpur Road,
Karachi.
37. Pakistan Silk & Rayon Mills Association,
10, Bank House No. 3, Habib Bank Square,
4th Floor, M.A. Jinnah Road,
Karachi.
38. Pakistan Small Industries Association,
Madha Chamber, 2nd floor, M.A. Jinnah Road,
Karachi.

39. Pakistan Soap Manufacturers Association,
1148, Ist Floor, Sunny Plaza, Hasrat Mohani Road, Karachi-I.
40. Pakistan Stationers Association,
Fadoo Building, M.A. Jinnah Road,
Karachi.
41. All Pakistan Solvent Extractors Association,
C/o. Cake and Oil Products Limited, United bank Building,
I.I. Chundrigar Road,
Karachi.
42. Pakistan Tanners Association,
Plot No.47, Sector 7-A, Korangi Industrial Area,
Karachi.
43. Pakistan Tea Association,
Mohammad Bukhsh Building, Ist Floor, 23 West Road, Karachi-2.
44. All Pakistan Textile Mills Association,
Mohammadi House, I.I. Chundrigar Road,
Karachi.
45. Towels Manufacturers Association of Pakistan,
45, Idris Chamber, Talpur Road,
Karachi.
46. Travel Agents Association of Pakistan,
205-5 Central Hotel Building, Merewether Road,
Karachi.
47. Pakistan Vanaspati Manufacturers Association,
404, Muhammadi House, I.I. Chundrigar Road,
Karachi.
48. Pakistan Waste Products Association,
12-A, Nadir House, I.I. Chundrigar Road,
Karachi.
49. Pakistan Yarn Merchants Association,
224-B, Latif Cloth Market, Ist Floor, Saleh Muhammad Street,
Karachi.
50. Pakistan Tyre Importers & Dealers Association,
Karachi.

51. Pakistan Bidi Manufacturers Association,
Karachi.
52. Pakistan Cotton Fashion Apparel Manufacturers &
Exporters Association,
Karachi.
53. Pakistan Bedwear Exporters Association,
12-13, Timber Pond, Keamari Road,
Karachi-2.
54. Pakistan Commercial Exporters of Towels Association,
1019, Uni Plaza, I.I.Chundrigar Road,
Karachi.
55. All Pakistan Gem Merchants & Jewelers Association,
403, 4th Floor, Hussain Centre,
Zaibunnisa Street, Saddar,
Karachi-5.
56. The Pakistan Wool & Hair Exporters Association,
511/21, Garden East, Business Recorder Road,
Karachi-0510.
57. Pakistan Knitwear & Sweaters Exporters Association,
Room No.6, 7th Floor, Textile Plaza, M.A.Jinnah Road,
Karachi.
58. All Pakistan Motion Pictures Investors Association,
Lyric Cinema Building, 70 – Agha Khan Road, Karachi 0310 A.
59. Pakistan Agricultural Pesticides Association,
F/7, Al-Hamra Centre, Central Commercial Area,
Shaheed-e-Millat Road,
Karachi.
60. Pakistan Restaurants & Caterers Association,
Head Office, 220 Ghadially Building,
Opp: Empress Market, Saddar,
Karachi.
61. All Pakistan Paper Merchant Association,
Room No.104, Azeem Paper Market, Hasan Ali Effendi Road,
Karachi.
62. Air Cargo Agents Association of Pakistan,
41/1/L, Block 6, PECHS,
Karachi.

LAHORE

1. Pakistan Arms & Ammunition Merchants and Manufacturers Association, 63 – The Mall, Lahore.
2. Pakistan Electrical Manufacturers Association, P.O.Box No.1427, 14-A, Davis Road, Lahore.
3. Pakistan Film Producers Association, Regal Cinema Building, Shahrah-e-Quaid-e-Azam, Lahore.
4. Pakistan Flour Mills Association, P.O.Box No.47, Room No.103-104, Qadri Chamber Hall, Mcleod Road Chowk, Lahore.
5. Pakistan Industrial Fasteners Manufacturers Association, C/o, the Searose Industries Limited, Gardee Trust Building, Thornton Road, Lahore.
6. Pakistan Association of Printing & Graphic Arts Industry, Quran Manzil, 98-Railway Road, Lahore.
7. Pakistan Publishers & Booksellers Association, YMCA Building, Shahrah-e-Quaid-e-Azam, Lahore.
8. Pakistan Steel Melters Association, 4-A, Shah-Din-Building, Shahrah-e-Quaid-e-Azam, Lahore.
9. Pakistan Steel Re-rolling Mills Association, Rashid Chambers, 1st Floor, 6-Link Mcleod Road Lahore.
10. Pakistan Sugar Mills Association, 328-329, Al-Falah Building, 3rd Floor, Shahrah-e-Quaid-e-Azam, Lahore.
11. Pakistan Woolen Mills Association, 2nd Floor, Lahore Autos Building, 87, Shahrah-e-Quaid-e-Azam, Lahore.

12. Pakistan Art Silk Fabrics & Garments Exporters Association,
1st Floor, Ghulam Rasool Building, 60-The Mall,
Lahore.
13. Pakistan Canvas & Tents Manufacturers &
Exporters Association,
15/63 Afridi Mansion, Shadman Commercial Market,
Lahore.

MULTAN

1. Multan Cotton Association,
Cooperative Bank Building, Kutchery Road,
Multan.
2. Trader's Chamber,
1st Floor, Millat Cloth House,
Multan.
3. All Pakistan Bedsheets & Upholstery
Manufacturers Association,
Multan.

PESHAWAR

1. Pakistan Agricultural Machinery & Implements
Manufacturers Association,
Jamrud Road,
Peshawar.
2. Pakistan Second Hand Clothing Merchants Association,
Jahangir Pura Bazar, Peshawar City.
3. All Pakistan Commercial Exporters Association of Rough and Unpolished
Precious and Semi-precious Stones,
Hotel Noor, Namak Mandi,
Peshawar.

QUETTA

1. Pakistan Mine Owners Association,
Hari kishan Road,
Quetta.

SIALKOT.

1. Pakistan Gloves Manufacturers and Exporters Association,
P.O.Box No.1330,
Sialkot.
2. Pakistan Sports Goods Manufacturers and

- Exporters Association,
Sialkot City.
3. Surgical Instruments Manufacturers Association of Pakistan,
Kutchery Road,
Sialkot.

WAZIRABAD

1. Pakistan Cutlery & Stainless Utensils Manufacturers and
Exporters Association,
P.O.Box No.41,
Wazirabad.

FORM 'T2'

(VALID FOR ONE MONTH
FROM DATE OF ISSUE)

FOREIGN EXCHANGE REGULATION ACT, 1947

APPLICATION FOR SPECIAL ALLOTMENT OF EXCHANGE FOR THE
PURPOSE OF TRAVELLING OUTSIDE PAKISTAN FOR BUSINESS REASONS.

1. In applying for the facilities set out in para 3 below I,
(Full name of applicant)

..... do hereby declare that the journey to which this application relates is to be made solely for the purpose described in para 2 below and that the length of time I propose to remain abroad is the minimum necessary for that purpose and I acknowledge that I have been notified that the following conditions, will, pursuant to section 4(3) of the Foreign Exchange Regulation Act, 1947, apply to the use of any foreign exchange for which I now make application:-

- (i) That such foreign exchange shall not be expended for purposes other than the cost of my own living expenses, entertainment for business purposes, and normal transport in the countries to be visited.
- (ii) That on my return to Pakistan I will make immediate arrangements with the authorized dealer through whom I obtain the foreign exchange for the resale of the foreign exchange which may be un-utilized.
- (iii) That I further declare hereunder:-
 - (a) I have not drawn any exchange through any other Authorized Dealer for this journey.
 - (b) I have not drawn any exchange in connection with the business of any other sister concern with which I am associated financially or otherwise in respect of this journey.
 - (c) I and other representatives of the firm have made the following visits abroad during the current calendar year:-

Date	Name of the representative	Amount of exchange drawn	Countries visited
------	----------------------------	--------------------------	-------------------

- (d) The firm or the Company has its principal office at and corresponds with the State Bank of Pakistan Office at only for the purpose of exchange control matters.

P.T.O.

CERTIFICATE OF CHAMBER OF COMMERCE/TRADE ASSOCIATION

Ref. No.

Date

VALID FOR ONE MONTH FROM DATE OF ISSUE**Certificate for sanction of Business Travel Quota/Purchase of Air ticket**Mr./Mrs./Miss.
(Name) (Title)of M/s.
(Name and full address of the Company/Firm)holding Passport No. issued at
(Place of issue)on intends to proceed to
(Date of issue) (Name of countries)for days on business visit for which details are given hereunder:
(Number of days)

2. We have satisfied ourselves that the above trip is a bonafide business visit and it is not for:-
- (i) Participation in international conference/seminar/symposium/meeting/workshop etc; or
 - (ii) Professional training or
 - (iii) Participation in trade fairs/exhibitions which are subject to the recommendations of the Trade Development Authority of Pakistan; or
 - (iv) In-house workshops/Departmental meetings, Conference, Seminar, Symposium etc. organized by the parent/regional offices of the foreign companies/firms operating in Pakistan.
3. It is recommended that passage may be booked for travel by air for countries mentioned above and the Business Travel Quota at the prescribed scales may be sanctioned to him/her for the proposed business visit for days.
(Number of days)

AUTHORIZED SIGNATURE WITH STAMP

**CERTIFICATE OF THE AIRLINE/SHIPPING COMPANY
TRAVEL AGENT**

Certified that we have today issued Ecy./First Class ticket No.
for the sector(s) valuing Rs.
in favor of Mr./Mrs./Miss
It is further confirmed that we have received payment in respect of this ticket from
M/s.
(Name of Firm/Company)
through cheque No. date for Rs.
drawn on
(Name of Bank)

Date

AUTHORIZED SIGNATURE WITH STAMP

CERTIFICATE OF THE AUTHORIZED DEALER

*Certified that we have today released US\$
@ per day for days in favour of
Mr./Mrs./Miss of(Name of exporter)
as recommended above by on production
by the above traveller of (i) valid passport (ii) Computerized National Identity Card and (iii) ticket
No. dated for the sectors
of M/s.
(Name of Airline)

OR

*Certified that Mr./Mrs./Miss
is holding Credit Card No. issued by M/s.
and we have initially released to him/her US\$

on The details of amount utilized by him/her against the above Credit Card are as under:

S.No.	Date of remittance	Amount	Remarks
1.			
2.			
3.			

Further certified that the foreign exchange released to

Mr./Mrs./Miss has been endorsed on the passport and the ticket of the traveler. It is also confirmed that the rupee cost of the foreign exchange released has been received by us through a cheque No. dated for Rs. drawn on (Name of bank) by M/s. (Name of exporter)

Dated

AUTHORIZED SIGNATURE WITH STAMP

* (Strike out whichever is not applicable)

UNDERTAKING

The Director,
Exchange Policy Department,
State Bank of Pakistan,

Dated

Through
(Name of Bank)

SUBJECT: PARTICIPATION AT INTERNATIONAL TRADE FAIR/EXHIBITION

Dear Sir,

We intend to participate in our private capacity in the above trade fair/exhibition for the display/sale of

We hereby undertake to comply with the following terms and conditions:-

- (i) that we shall directly reserve space in the above fair and shall be responsible for payment of all dues direct to the Fair authorities.
- (ii) that we shall send our goods to the Fair under the normal export procedure on Form 'E' prescribed by the State Bank of Pakistan and shall be responsible for repatriation of the full sale proceeds to Pakistan just after the close of the fair to the satisfaction of the Bank. Further, besides repatriation of the declared value of the goods sold at the fair, we shall also be responsible to remit back to Pakistan the amount which is remitted by us from Pakistan on account of space rent etc. or is carried by our representative (s) for payment of advance deposit, Customs duty, Sales tax,

OR

that we shall send the goods only for exhibition/display as the sale of exhibits is not permitted by the fair authorities and will re-import the same after close of the fair. However, in case the goods are sold, we shall repatriate the sale proceeds and produce the bank encashment certificate to the concerned authorities. Further, we shall render account for amount remitted for construction of pavilion duly supported by receipt/vouchers soon after arrival,

- (iii) that in determining the quantity of the goods to be sent by us to the Fair, we shall keep in view the size of our stall and shall not under any circumstances ship goods in excessive quantities unless we have made adequate storage arrangements for such goods,
- (iv) that we shall make adequate arrangements for payment of advance deposit, duty and taxes, if required by the authorities before the release of our goods meant for the display/sale at the Fair,
- (v) that we shall set up a presentable stall at the Fair in consultation with the Commercial Secretary, Embassy/High Commission of Pakistan, or any other officer as may be deputed for this purpose,

- (vi) that instead of concentrating on spot sales we shall try to book orders for regular supply,
- (vii) that we shall not render into any un-healthy competition with the Pakistani exporters at the Fair which may result in reduction of the prices of Pakistani products,
- (viii) that we shall fully brief our representative of the Fair Rules and that he shall abide by them in their true spirit and will not act in any manner prejudicial to Pakistan's interests and prestige in the host country. He shall pay advance deposit or duty as may be required by the authorities of the host country and shall not seek any exemption or relaxation in the matter of such payment or for any sort of guarantee from the Pakistan Embassy/High Commission. During the exhibition, under no circumstances we shall use the name of Pakistan and fly national flag at our pavilion without prior permission,
- (ix) that we shall submit to the authorities Bill of Entry evidencing re-import of unsold exhibits within four months from the date of close of fair and in case the goods are sold, certified account sale will be produced by us,
- (x) that our representative shall submit to State Bank a detailed report of our participation in the Fair within three month of the closing of Fair. The report so submitted shall indicate the value of goods sold and orders booked at the Fair.
- (xi) that our firm shall be liable to any penal action as may be deemed appropriate by the State Bank of Pakistan in case of any infringement of above mentioned conditions.

AUTHORIZED SIGNATURE AND
STAMP OF FIRM

FORM "T"

FOREIGN EXCHANGE REGULATION ACT, 1947

APPLICATION FOR SPECIAL ALLOTMENT OF EXCHANGE FOR THE PURPOSE OF TRAVELLING OUTSIDE PAKISTAN FOR BUSINESS REASONS.

1. In applying for the facilities set out in Para 3 below I,do hereby
(Full name of applicant)
declare that the journey to which this application relates is to be made solely for the purpose described in para 2 below and that the length of time I propose to remain abroad is the minimum necessary for that purpose and I acknowledge that I have been notified that the following conditions, will, pursuant to section 4(3) of the Foreign Exchange Regulation Act, 1947, apply to the use of any foreign exchange for which I now make application:-

- (i) That such foreign exchange shall not be expended for purposes other than the cost of my own living expenses, entertainment for business purposes, and normal transport in the countries to be visited.
- (ii) That on my return to Pakistan I will make immediate arrangements with the authorized dealer through whom I obtain the foreign exchange for the resale of the foreign exchange which may be unutilized.
- (iii) That I further declare hereunder:-
 - (a) I have not drawn any exchange through any other office of the State Bank for this journey.
 - (b) I have not drawn any exchange in connection with the business of any other sister concern with which I am associated financially or otherwise in respect of this journey.
 - (c) I and other representatives of the firm have made the following business visits abroad during the last one year:

Date	Name of the representative	Amount of exchange drawn	Countries visited
------	----------------------------	--------------------------	-------------------

- (d) The firm or the Company has its principal office at and corresponds with the State Bank of Pakistan Office at only for the purpose of exchange control matters.

2. PURPOSE OF JOURNEY: (PLEASE READ CAREFULLY THE NOTE BELOW)

- (a) Please give below a precise description of the purpose of the journey, including full details of the business to be transacted indicating the centres to be visited and the time to be spent at each centre. In addition should a previous application have been approved in respect of the same journey, the reasons for the prolongation of the journey should be stated and reference to the previous application and sanction should be quoted.

P.T.O.

- (b) If the object of the journey is to arrange imports, the value thereof should not, in any case be less than Rs. 0.5 million. In support of the request either a valid import license or orders for supply of capital goods placed by a Government/ Semi-Government Agency including Autonomous Corporation/Taken Over Industry should be produced. Where import is being financed by a loan giving agency in Pakistan or import is being made under PAYE Scheme, a letter from the loan giving agency confirming sanction of the loan or IBP's approval letter, as the case may be, should be attached.
- (c) If the object of the journey is to establish contracts with foreign exporters for obtaining agencies, a statement showing total commission earned in foreign exchange during the preceding calendar year or the year immediately preceding the month of application, duly certified by the applicant's bankers, should be attached.
- (d) If the object of the journey is to expand exports, a statement showing total value of exports and value realized during the preceding calendar year, duly certified by the bankers of the applicant, should be produced. In case there are any overdues against the exporter, value thereof and the reasons for non-repatriation and the period within which it is expected to be realized should be indicated therein.
- (e) If the visit is connected with the setting up of a new industrial undertaking the permission of the same from the Federal/Provincial Government may be submitted.
- (f) In all cases names and addresses of parties in foreign countries whom the applicant intends to contact should be stated. Correspondence with such parties relevant to this application must be attached for examination.
- (g) Confidential report of the bankers on the financial means, and status of the applicant should be enclosed.

3. PERIOD OF STAY (specify exactly):

COUNTRY	No. of days	Exchange required
.....
.....
.....
.....

(Contd.)

Name of Applicant
(In block letters)

Complete Address

Designation and Technical Qualifications

Passport No. with date and place of issue

Approximate date of departure and return

Date

Signature of applicant (Traveler).....

4. Declaration to be signed on behalf of the firm or company whom the traveler is representing by person/s authorized to sign on their banking account or by persons specially authorized to sign these applications on their behalf.

We hereby declare that the journey to which this
(Name of Firm and Company)
application relates is being undertaken on our behalf and the total cost is being charged to us.

Date

.....
(Stamp and Signature (s) of the Firm/Company).

CERTIFICATE OF THE AUTHORIZED DEALER

5. To the best of our knowledge and belief the statements made on this application regarding the purpose and the duration of the journey to be undertaken and declaration of the firm or company sponsoring the journey are true.

Date

.....
(Stamp and Signature of the Authorized Dealer)

**APPLICATION FOR BLANKET PERMISSION FOR
BUSINESS TRAVEL ABROAD**

FORM B.T.

(To be completed in duplicate)

The
Foreign Exchange Operations Department,
SBP-Banking Services Corporation,
Head Office,
Karachi

Dear Sir,

We,(Full name and address of the firm/company)

hereby apply for "BLANKET PERMISSION" for business travel abroad in respect of the following DIRECTORS/EXECUTIVES/PARTNERS/OFFICIALS of our firm/company:-

Sr. No.	Name and position held* with the firm/company	Passport Number/Date of issue and place of issue
------------	--	---

* To be supported by suitable documentary evidence.

1. Business Travel undertaken by the above persons will be on our behalf and the total cost thereof will be charged to the firm/company.
2. A statement showing total value of exports made and value realized during the preceding calendar year/the year immediately preceding the month of this application duly certified by our Bankers is enclosed. A statement showing the particulars of our overdue exports and reasons for their non-repatriation and period within which these are expected to be realized is also attached.
3. We undertake to surrender the "BLANKET PERMISSION" on its expiry to the State Bank alongwith one detailed achievement report in respect of business visits undertaken under this authority. We also note that renewal of the Blanket Permission will depend on the State Bank being satisfied about the bonafides of the business trips undertaken and usefulness thereof for increased foreign exchange earnings on account of exports for the country.

Yours faithfully

Date

(Signature & Stamp of firm/company)

(Contd.)

CERTIFICATE OF THE AUTHORIZED DEALER

The contents of the above application are hereby verified.

.....
(Name & Signature of the
Authorized Dealer)

Dated:

APPROVAL OF THE STATE BANK OF PAKISTAN

(Valid for One Year from the date of issue)

Blanket Permission for business travel abroad is hereby granted in favor of the following persons:-

Sr. No.	Name	Designation	Passport Number and date
------------	------	-------------	-----------------------------

This approval is subject to the following conditions:-

- (1) Two representatives can travel at a time against this authority provided both of them are not travelling in one direction and their destinations are distinctly separate like one going to the West and other going to the East. This restriction is not applicable in the cases where one of the two representatives is a technical representative and his visit for the same destination is necessary.
- (2) Payment for cost of ticket and for cost of Business Travel Quota against the authority should only be accepted through cheques drawn on firm/company's bank account.
- (3) PTA/Tickets originating from abroad/rebated or complimentary tickets issued in Pakistan will not be valid for travel against this authority. In cases where an applicant for Blanket Permission is also a Director/Partner/Proprietor of a firm operating as a travel/cargo agent and has received rebated/free tickets from an airline such tickets will be acceptable.

Date

ASSISTANT DIRECTOR

SBP Banking Services Corporation,
Foreign Exchange Operations Department,

NOTE: FOR ENDORSEMENT BY AUTHORIZED DEALERS, AIRLINES, SHIPPING COMPANIES AND TRAVEL AGENTS PLEASE SEE REVERSE

(Contd.)

ENDORSEMENT BY THE AIRLINES/TRAVEL AGENTS

Sr. No.	Date	Name of the travelers	Confirmed departure date	Route of Journey	Total value of the ticket	Name of Airline/ Travel Agency	Stamp and signature of the Airline/ Travel Agent
					_____	_____	_____

ENDORSEMENT BY THE AUTHORIZED DEALERS

Sr. No.	Name of the travelers	Passport Number date and Place of issue	Total exchange released	Number of days for which exchange allowed	Stamp and signature of Authorized Dealer
_____	_____	_____	_____	_____	_____

The Manager

Date

Dear Sir,

In consideration of your issuing credit card to Mr.
 our (Designation in the Company)
 we, M/s. (Name of the Company)
 hereby undertake as under:-

1. (i) Mr. will abide by the rules and regulations and conditions laid down therein relating to operation of the above credit card,
- (ii) Avail of the facility of above credit card only for genuine business visit to countries other than Afghanistan undertaken by him on behalf of the above named firm/company against blanket permission No. dated granted by State Bank of Pakistan or T-2 Form certified by Chamber/Trade Organization and,
- (iii) Keep his expenses abroad within his entitlement of Business Travel Quota prescribed by State Bank of Pakistan from time to time.
2. We will produce to you his passport for verification not later than 15 days counted from the date of his return from abroad on each such visit.
3. We will surrender the above credit card to you not later than 15 days counted from the date his name is removed from the Blanket Permission or we cease to be a member of certifying Trade Organization.
4. In case of his failure to comply with any of the requirements specified above M/s. and the said Mr. will render themselves liable for action under Foreign Exchange Regulation Act, 1947, besides withdrawal of facility of Credit Card.

Yours faithfully,

.....
 (Signature of the authorized representative concerned)

.....
 (Signature on behalf of the firm/company with designation and seal)

Recommended. Certified that M/s. are bonafide exporters.

.....
 (Signature with official seal of Trade Organization)

**STATEMENT SHOWING DETAILS OF UTILIZATION OF CREDIT CARDS FOR
BUSINESS TRAVEL ABROAD FOR THE MONTH OF**

Sr. No.	Name of Business House	Name of Representative	Passport No. and Date	Credit Card No. & Date	Details of the Business	Countries Visited	Total Period of stay abroad with dates of Departure from and arrival in Pakistan	Cash Amount utilized (including initial release)
1	2	3	4	5	6	7	8	9

REMARKS
(Reference of Exchange Returns in which Sale of Foreign Exchange has been Reported/will be reported to the Control.

**PARTICULARS TO BE FURNISHED BY STUDENTS PROCEEDING TO PLACES
OUTSIDE PAKISTAN FOR STUDIES UNDER THEIR OWN ARRANGEMENTS**

PERSONAL DATA

- 1. Full Name
- 2. Father/Husband's Name
- 3. Date and place of Birth
- 4. Full Address with Telephone Number, if any
- 5. Passport Number, Place and Date of Issue & Date of Expiry
- 6. Computerized National Identity Card Number/Form 'B' No.
- 7. Address in foreign country
- 8. Academic and technical qualifications

FINANCES

- 9. The source of remittance in Pakistan
 - (a) Name, Nationality and Address of Financier in Pakistan
 -
 -
 -
 - (b) Contact No. (Landline & Mobile)
 -
 - (b) Exact relationship with the Financier

STUDIES ABROAD AND EXCHANGE REQUIREMENTS

- 10. Subject of study abroad (letter of admission from Educational Institution should be attached)
- 11. Course for which enrolled.
- 12. Duration of the Course (indicate the number of years)
- 13. Name and full address of the University/Institution of study abroad.
- 14. Foreign exchange requirements (Please attach Educational Institution's letter showing the break-up of the expenditure).
- 15. Total amount of foreign exchange remitted for the above purpose during the current calendar year including the amount now applied for (in USD).

We hereby declare that the information given above is correct to the best of our knowledge and belief and that we have not already obtained/remitted foreign exchange nor have we made any other application for this purpose to any other branch/Authorized Dealer during the current calendar year. We undertake that in case any information furnished by us is found to be incorrect we will render ourselves liable to action under the Foreign Exchange Regulation Act, 1947.

Signature of the Financier.....	Signature of the student/parent/guardian.....
Full name and address.....	Full name and address.....
.....
Dated

APPLICATION FOR CONTINUATION/EXTENSION OF EXCHANGE FACILITY

1.	Name of the Student
2.	Mailing address
3.	Permanent address in Pakistan
4.	Name and address of the financier/guardian in Pakistan
5.	Name and address of the bank in Pakistan through which exchange facility for studies availed.
6.	Particulars of last exchange permit	<u>Permit No.</u> <u>Date</u> <u>Amount</u>
7.	Name of college/university where currently enrolled
8.	Date of first enrollment
9.	Level and field of study
10.	Year of completion of present course
11.	Income from Scholarship/Fellowship/Assistantship/ Financial Aid, if any
12.	Period for which exchange facility desired
13.	Break-up of exchange requirement for one year
	(a) Tuition Fees	\$
	(b) Compulsory/Mandatory Fees	\$
	(c) Books Allowance	\$
	(d) Maintenance Allowance	\$
	Sub-Total:	\$ <u>.....</u>
	Less	\$
	(a) Scholarship etc.	\$
	(b) Earnings	\$
	(c) Provisional Permit	\$
	Amount required	\$ <u>.....</u>

.....
Student's Signature

Date

**CERTIFICATE OF CURRENT ENROLLMENT TO BE COMPLETED BY THE
FOREIGN STUDENT ADVISOR OR ANY OTHER COMPETENT OFFICER
OF THE INSTITUTION CONCERNED**

This is to certify that the applicant is a bonafide full time student at this college/university and the statement furnished by him/her in the foregoing columns are true and correct.

If is further certified that the student is required to pay the following tuition fees and mandatory fees for the period from to
(Month & Year) (Month & Year)

Tuition Fees (Semester/Quarter-wise) US\$

Mandatory Fees US\$

Total: SU\$

Our brief remarks on the progress of the student are given hereunder:-

.....
(Signature of the Advisor)

Name in Print

Date

REGISTER OF TCs ISSUED

Sl. No.	Date of issue	Name of the Traveler	Purpose of visit	Particulars of the Passport			Particulars of the ticket		
				No.	Date of Issue	Place of issue	Name of Airline/ Shipping Company	Number	Date of Issue
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.

Sl. No. of TCS	Value of TCs with Currency			Authority/Approval No.	Initials
	Foreign Currency	Rate	Eqv. Pak. Rs.		
11.	12.	13.	14.	15.	16.

FORM 'J'

FOREIGN EXCHANGE REGULATION ACT, 1947 (VII of 1947)

Application for permission to take Jewellery, Precious Stones etc., out of Pakistan

I/We hereby apply for permission to take out of Pakistan the articles of Jewellery, Precious Stones etc., specified on the reverse of this Form to
(Country of Destination)

.....
(Name of applicant)

.....
(Nationality)

STATEMENT OF PARTICULARS

1. How long resident in Pakistan
2. Reasons for stay in Pakistan (state nature of business, occupation or if residence is temporary, state the purpose)
3. Reasons for taking out articles specified above outside Pakistan
4. Probable duration of stay outside Pakistan
5. Any other available information in support of application
6. Passport No. and date with place of issue

Date
(Signature of applicant/s)

Address

.....

.....

CERTIFICATE OF AUTHORIZED DEALER

We hereby certify that to the best of our knowledge and belief the above application is bonafide.

Date

Stamp & Signature of Authorized Dealer.....

P.T.O.

* Full description of articles (specifying in each case how it has been made)

Description of Articles	Value	How acquired	Where acquired	Date on which acquired
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

This is to certify that articles mentioned above are not made of pure gold and it is further added that captioned articles will be brought back to Pakistan on my return and necessary documentary evidence will be produced to control for perusal.

.....
(Signature of applicant/s)

Date

* The applicant must also complete the description of each article on page 3 of this Form.

(Contd.)

ORIGINAL
(To be surrendered to Customs)
Valid for one month from the date of issue

LICENCE No.

Date

The Collector of Customs,
.....
.....

Dear Sir,

**LICENCE TO TAKE OUT JEWELLERY, PRECIOUS STONES ETC., ON
TEMPORARY POSTING/VISIT ABROAD**

In exercise of the powers conferred by sub-section(2) of Section 8 of the Foreign Exchange Regulation Act, 1947 (VII of 1947) Mr. /Mrs. is/are hereby authorized to take out of Pakistan the undemoted article(s) of Jewellery/Precious Stones etc:-

Sl. No.	Description of Article(s)	Value
1.
2.
3.
4.
5.
6.
7.
8.
9.
10.
11.
12.
13.
14.
15.

Total Rs.

State Bank of Pakistan,
Exchange Policy Department,

for STATE BANK OF PAKISTAN
DEPUTY DIRECTOR

DUPLICATE
(To be surrendered to Customs on return
for certification)

LICENCE No.
The Collector of Customs,
.....
.....

Date

Dear Sir,

**LICENCE TO TAKE OUT JEWELLERY, PRECIOUS STONES ETC., DURING
TEMPORARY POSTING/VISIT ABROAD**

In exercise of the powers conferred by sub-section(2) of Section 8 of the Foreign Exchange Regulation Act, 1947 (VII of 1947) Mr. /Mrs. is/are hereby authorized to take out of Pakistan the undernoted article(s) of Jewellery/Precious Stones etc:-

Sl. No.	Description of Article(s)	Value
1.
2.
3.
4.
5.
6.
7.
8.
9.
10.
11.
12.
13.
14.
15.
Total Rs.	

State Bank of Pakistan,
Exchange Policy Department,
.....

for STATE BANK OF PAKISTAN
DEPUTY DIRECTOR

NOTE: On return the applicant will obtain an endorsement as appended from the Customs and surrender this permission to the issuing office of the State Bank within one month of his return from abroad.

CERTIFICATE OF PAKISTAN CUSTOMS

Certified that the article of jewellery mentioned above have been brought back into Pakistan.

CUSTOMS OFFICER

FORM 'CD'

DECLARATION FORM TO BE COMPLETED BY PERSONS LEAVING PAKISTAN

(Prescribed under Section 8(2) of the Foreign Exchange Regulation Act, 1947 vide Notifica-
tion No. FE4/91-SB dated 26-2-1991).

I hereby declare that at the time of leaving Pakistan, I am
(Name in block letters)
in possession of the following jewellery and precious stones:-

	Description	Approximate Value
1.
2.
3.
4.
Passport No.
Date & Place of Issue	
Nationality	
Address in Pakistan	

I declare that the information furnished by me above is correct and in the event of its being not correct, I hold myself liable for such action as may be deemed fit under the Foreign Exchange Regulation Act, 1947.

For Official Use
Checked
Customs Officer
Dated

Signature

REMITTANCE APPLICATION UNDER "PAYE" SCHEME

1. Name of the Importer
2. No and date of Department of Investment Promotion & Supplies/Board of Investment Permission letter and approval of contract by them. (enclose a copy of the letter for ready reference).

Amount in					
Foreign Currency			Pakistan Currency		
Million	Thou.	Unit.	Million	Thou.	Unit.

3. Value of plant and machinery imported under the above sanction as per Exchange Entitlement Certificate issued by the State Bank.
4. Net FOB value of export proceeds realized and repatriated to Pakistan during (period between the last and present application) as per Export Realization Certificate.
5. 50% of export earnings mentioned against column 4 above.
6. Carry forward of remittable amount from the previous application, if any.
7. Amount available for financing remittances of (i) Principal (ii) Interest (iii) Royalty, Technical fee and incidental charges (i.e. 5+ 6 above).

Less:

Remittances made on account of royalty/technical fee and incidental charges during the period from the date of last application to present application.

Amount available for financing the remittances of principal/Interest now applied for.

8. Amount of remittance now applied for.

(a) Principal Rs.

(b). Interest less taxes. Rs.

Rs.

APPLICANT

Date

P.T.O.

9. Authorized Dealer's Certificate.

Certified that the amount of export proceeds as mentioned and repatriated to Pakistan and given against column 4 have been verified and found correct. Details of export proceeds realized and repatriated in respect of exports made under "PAYE" Scheme from the date of the last application for remittance upto the date of this application are given in the enclosed Export Realization Certificate.

(Stamp and Signature of Authorized Dealer)

10. For use at State Bank Office:

- (i) Date of approval of remittance.
- (ii) Amount approved for remittance:
 - (a) Principal.
 - (b) Interest.
- (c) Amount of Penalty deposited in State Bank to the credit of Federal Government (in case of shortfall).

Rs.

.....
ASSISTANT DIRECTOR

**STATEMENT SHOWING F.O.B PROCEEDS REPATRIATED TO PAKISTAN OF GOODS
MANUFACTURED AND EXPORTED BY THE UNIT, SET UP OR EXPANDED UNDER
THE PAYE SCHEME FROM TO.....(FROM
THE DATE OF LAST APPLICATION TO THE PRESENT ONE)**

NAME OF THE COMPANY.....

Date of Export	E Form No .	Net FOB proceeds realized and repatriated to Pakistan	Particulars of schedule in which transaction reported to State Bank	Remarks
----------------	-------------	--	--	---------

Date

Signature
(Authorized Dealer)

**REMITTANCE UNDER PAY-AS-YOU-EARN SCHEME---LOAN
CONTRACTED FOR MAKING DOWN PAYMENT**

Name of the Importer

(For State Bank's use)

For the month

Authorized Dealer

Currency of PaymentCountry.....

(Amount in Foreign Currency)

	Amount		
	Million	Thou	Unit
Amount of Loan			
Remittances Allowed on A/c. of Repayment of Principal.			
Upto the End of Previous Month			
During the month			
Progressive Total			
Remittances Allowed on A/c. of Repayment of Interest.			
Upto the End of Previous Month			
During the Month			
Progressive Total			

.....
(Stamp and Signature of Authorized Dealer)

REMITTANCE UNDER PAY- AS -YOU - EARN SCHEME

For the month ending.....

Name of the Importer

(For State Bank's use)

Month in which Machinery Imported			
Authorized Dealer			
Currency of Repayment			
Country of Import			
Country of Lender			
Description of machinery			

(Amount in Foreign Currency)

	Amount		
	Million	Thou.	Unit
Value of Machinery (Net of down payment) as registered in the Contract.			
Amount of down payment made.			

Remittances made on account of Principal repayment.

Upto the End of Previous Month			
During the month			
Progressive Total			

Remittances made on account of Interest.

Upto the End of Previous Month			
During the Month			
Progressive Total			

.....
(Stamp and Signature of Authorized Dealer)

**STATEMENT SHOWING DISBURSEMENT
AND REPAYMENT OF FOREIGN CURRENCY
LOANS CONTRACTED AND REGISTERED
WITH AUTHORIZED DEALERS**

- 1. Name of Authorized Dealer :
- 2. No. & Date of Agreement :
- 3. Registration No. & its date :
- 4. Name & Address of Borrower :
- 5. Name & Address of lender :
- 6. Loan Amount :
- 7. Rate of Interest :
- 8. Period of Loan :
- 9. Details of disbursement : Date Amount
(Proceeds Realization
Certificate (s) enclosed
in original).

10. Repayment Period:

Sl. No.	Due date of Installments	Principal Amount ()	Interest Amount ()	Total Foreign Currency.
<u>1.</u>	<u>2.</u>	<u>3</u>	<u>4.</u>	<u>5.</u>
Total: _____				

STAMP & SIGNATURE OF
BORROWER

It is certified that the above information has been verified with the agreement registered by us and our record and found in order.

STAMP & SIGNATURE OF
AUTHORIZED DEALER

**Monthly Statement Showing Foreign Currency Borrowing (FCY) of the
Bank under FE Circular No. 03 of 2007**
(to be submitted by the 5th of the following month)

Month	Bank Name	Currency Code	Transaction Country Code	Purpose Code*	Amount

* Purpose code (as per list) specifies head against which the information is required.

NAME OF THE AUTHORIZED DEALER

**STATEMENT SHOWING REMITTANCES ALLOWED DURING THE
MONTH ON ACCOUNT OF BANK GUARANTEES ETC. FURNISHED BY
AUTHORIZED DEALERS AND PAKISTAN INSURANCE CORPORATION.**

Sl. No.	Name of the party on whose behalf bank guarantee etc. was issued	Name of the foreign Govt./ Govt. agency/ etc. to whom guarantee/bond was furnished	Date of issue of guarantee/ bond	Amount of guarantee/ bond	Amount of remittance effected	Particulars of documents Enclosed
------------	--	---	--	---------------------------------	-------------------------------------	---

.....
Stamp & Signature of Authorized Dealer

Date

REGISTRATION OF SHARES HELD BY 'PERSONS RESIDENT OUTSIDE PAKISTAN'

NAME OF THE COMPANY

SL. No.	Name & Address of the share holder	Nationality	No. of shares held	value
1	2	3	4	5

TOTAL:- _____

DIRECTOR/SECRETARY

Monthly Statement Showing Shares Registered and held by 'Persons/ Entities Resident Outside Pakistan'

Month	Bank Name	Company Name	NTN	CPEC/ Non- CPEC	S. #	Shareholder Name	Shareholder Address	Shareholder Nationality (Country Code)	No. of Shares Held	Total no. of shares held till date

% of Total Equity	SBP's Shares Reg. No. and Date	Currency Code	Subscription Price	Total PKR Value	FCY in Equivalent PKR Retained in	
					Onshore A/C	Offshore A/ C

**APPLICATION FOR ISSUE AND EXPORT OF BONUS SHARES TO NON-RESIDENT
SHAREHOLDERS OF M/S _____
FOR THE YEAR/PERIOD ENDED _____**

(Figures in Rupees)

Sl. No.	Name, Nationality and Address of the non-resident Shareholders	No. and Value of Shares held	State Bank's approval No. and date/Reference of Company's designated Authorised Dealer's letter through which the issue/transfer of shares under general permission was intimated alongwith requisite documents to the State Bank.	Rate of Bonus Issue	Bonus Shares Entitlement/ Bonus Shares issued	Holding after issue of Bonus Shares (No. and value of Shares)	Remarks
1.	2.	3.	4.	5.	6.	7.	8.

CERTIFIED THAT:-

1. (i) The shares mentioned in Column 3 are held by non-resident shareholders other than Indian on Repatriable Basis and stand registered at their foreign address (other than Indian) as given in Column 2 under the specific/general permission of the State Bank of Pakistan, quoted against each under Column 4.
- (ii) In case of issue/transfer of shares under general permission, the requirements as contained in Chapter 20 of Foreign Exchange Manual have already been fully complied with/necessary documents are enclosed with this application.
- (iii) The above bonus shares have been declared by the Directors/Shareholders of the Company in the Board of Directors/Annual General Meeting held on _____ out of free reserves of the company for the year/period ended _____ as disclosed by the audited Annual/Interim Profit & Loss Account for the year/period ended _____ after making adequate provision for tax and other liabilities or any other un-distributed profits as are available for declaration of bonus shares.

2. We undertake that in case any discrepancy is subsequently detected by the State Bank of Pakistan in the allotment/issuance of bonus shares by us, we shall forthwith on demand by the State Bank of Pakistan, arrange for repatriation of the relative amount to Pakistan by our foreign collaborators/shareholders concerned through normal banking channel.
3. Two copies of the audited annual/interim Profit & Loss Account and Balance Sheet togetherwith two certified copies of company's Directors/ Shareholders resolution declaring the above bonus shares as well as Auditor's Certificate in respect of free reserves are enclosed.

Place _____ Date _____ M/s. _____

CERTIFIED THAT the information furnished above by the company including those given against item (i) to (iii) of Paragraph-1 of the above certificate has been verified by us and found to be correct.

Date: _____

SIGNATURE & STAMP OF
AUDITORS

Date: _____

SIGNATURE & STAMP OF
AUTHORIZED DEALERS

Monthly Statement Showing Issue and Export of Bonus Shares to Non-resident Shareholders

Amount in Rupees

Month	Bank Name	Company Name	NTN	CPEC/ Non-CPEC	S. #	Non-resident Shareholders			No. of Shares Held	Value of Shares Held	% of Total Equity
						Name	Nationality (Country Code)	Address			

SBP's Acknow. No. and Date	Rate of Bonus Issue %	Bonus Shares Entitlement	Bonus Shares Issued	Holding after Issue of Bonus Shares		Pertains to Financial Statement of Quarter/ Years of
				No. of Shares	Value of Shares	

DAILY STATEMENT SHOWING INFLOW/OUTFLOW
IN THE SPECIAL CONVERTIBLE RUPEE ACCOUNT (SCRA)

Date:- _____
Name of the Bank _____

S. No	Country	Inward Remittance for				Outward Remittances of				Net Remittances			
		Equity	T. Bills	PIBs	Others	Equity	T. Bills	PIBs	Others	Equity	T. Bills	PIBs	Others
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
TOTAL		-				-				-			

Note:-
All securities admissible under SCRA except Equity,T.bills and PIBs may be classified under the head Others

STATEMENT OF SHARES/SECURITIES DEPOSITED AT CENTRAL DEPOSITORY COMPANY (CDC)

A. Name of the Security and the Issuer (Company): _____ (Figures in Rupees) B. Ex-Date for Dividend/Bonus/Right: _____

Name & address of the participant i.e. person/company operating CDS at CDC for the Non-resident Investor	Name of Non-resident investor with his foreign address and No. of Special Convertible Rupee Account if any with name of the Authorized Dealer concerned.	Account/Sub-account No. at CDC	No. of shares/ securities held at CDC on close of business on Ex-Date
1.	2.	3.	4.

Dated: _____

Central Depository Company (CDC)

**UNDERTAKING-CUM-CERTIFICATE REGARDING SHARES
HELD AT CENTRAL DEPOSITORY COMPANY (CDC)
ON REPATRIABLE BASIS BY NON-RESIDENTS MAINTAINING
SPECIAL CONVERTIBLE RUPEE ACCOUNTS (SCRAs)**

We hereby certify that our below mentioned non-resident clients maintaining Special Convertible Rupee Accounts (SCRAs) with us hold shares of _____
(Name of company)

as indicated against each at Central Depository Company on repatriable basis and that he/ they was/were eligible under Foreign Exchange Regulations to make investment in Pakistan. It is further certified that the requirements of Foreign Exchange Regulations of State Bank of Pakistan including those of F.E. Circular No.7 dated 28-3-1998 have been fully complied with and that we are in possession of all the original prescribed/required documents regarding investment in these shares:-

Name of Client	Foreign Address	SCR A/c No.	Total holding in shares on (Ex-date)
_____	_____	_____	_____

2. We undertake that in case any discrepancy is subsequently detected by the State Bank of Pakistan, CDC or the company/its auditors in the aforesaid shareholding, we shall forthwith on demand by the State Bank of Pakistan, arrange for repatriation of the relative amount to Pakistan through normal banking channels.

Date _____

The Stamp & Signature of the
Authorized Dealer

Original

Duplicate

FOREIGN EXCHANGE REGULATION ACT, 1947 (VII OF 1947)

Return of Securities required to be submitted under Government of Pakistan Notification
No. 1 (1)-2.EF/56 dated the 1st August, 1956.

- (a) Full name and address of the owner by whom
or on whose behalf the return is made
- (b) Description of the Security in full including
particulars as to whether it is a bearer bond
registered or inscribed stock etc.
- (c) Nominal amount of the security.
- (d) Whether the Security is free or encumbered
and if the latter, full details of the nature of
the encumbrance including the amount
of loans or advances, if any, which have
been taken against the security and the
currency in which and the names and
address of the persons from whom they
have been taken.
- (e) Place in which and name of the person with
whom the security is deposited.
- (f) Full name and address of the person for
whose account the security is held (in case a
person other than the owner is making the
return.

(Full name and address)

.....
(Signature of owner or agent).

Place

Date.....

Stamp of the bank or stock-broker
through whom the return is lodged
with State Bank of Pakistan.

Note:- This return (original and duplicate both completed) may be submitted to the State Bank of Pakistan either direct at any of its offices or through any bank or recognized stock-broker. In the latter case the bank or broker will stamp the return with his name stamp. A separate form must be used for each security.

STATEMENT OF COMMISSION IN RESPECT OF PAYMENT
RECEIVED FROM PRINCIPALS

DURING THE HALF-YEAR ENDED
NAME OF THE INDENTOR/AGENT

Sl. No.	Name and address of the Importer	Name and address of foreign supplier	Nature of the goods indented	<u>Value of goods</u>		Rate of Commission	<u>Commission earned during half- year</u>		Name of the Authorized Dealer through whom received
				C & F or FOB			Repatriated	Yet to be Repatriated	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8-a)	(8-b)	(9)

Note: Encashment Certificates from the Authorized Dealers concerned should be attached in support of the amounts repatriated.

STAMP AND SIGNATURE

STATEMENT FOR THE HALF-YEAR ENDED
 NAME OF THE TOUR OPERATOR/TRAVEL AGENT
 ADDRESS

Sl. No.	Name and Address of foreign counter-parts/airlines on whose account tours operated	No. of tourists handled	Name of the airline and flight number on which arrived	Date of arrival	Date of Departure	Name of the hotel where stayed	Whether under the Agency Agreement or under special terms and conditions	Amount contracted	Amount and date of realisation.	Name and address of the Bank in Pakistan through which amount realized	For use in S.B.P.
											Initials of SBP officer in token of verification

Stamp & Signature

In case business conducted under special terms and conditions, the authenticated copies of the related correspondence through which the rates of tours have been finalized should be enclosed.

STATEMENT FOR THE HALF-YEAR ENDED
 NAME OF THE TRADE MARK AGENT/ATTORNEY
 ADDRESS

Sl. No.	Name and Address of foreign clients on whose account business undertaken	Registration No. of Patents/Designs/Trade Marks with the Patent Office/Trade Mark Registry	*whether under the standing arrangements or under special terms and conditions	Amount contracted		Amount and date of realization.	Name and address of the Bank in Pakistan through which amount realized	For use in S.B.P.
				Government fees	Own professional fees and other expenses			Initials of SBP officer in token of verification

Stamp & Signature

*In case business conducted under special terms and conditions, the authenticated copies of the related correspondence through which fees for registration of Patents/Designs/Trade Marks, etc., have been finalized should be enclosed.

STATEMENT S - I
(Foreign Currency)

(For SBP use only)

Statement of transactions for the period ended: _____

Authorized Dealer: _____

Currency: _____

Country: _____

PURCHASES	For State Bank's Use	Amount		
		Million	Th.	Units
1. Exports (Schedule 'A-1/A-2/A-3')	8880			
2. Receipts other than Exports covered by Form 'R' and IRV (Schedule 'J/o-3')	9991			
Sub-Total				
Exchange Transfers and Adjustments:-				
3. Purchases from overseas branches and correspondents for credit of the rupee equivalent to non-resident bank rupee account (Schedule 'H')	6010			
4. Purchases against sales of other foreign currencies (Schedule 'B')	6011			
5. Purchases from other Authorized Dealers and Branches in Pakistan maintaining a separate currency position (Schedule 'C')	6012			
6 Purchases from other Exchange Companies in Pakistan maintaining a separate currency position	6017			
7 Purchases from State Bank of Pakistan (Schedule 'D')	6013			
8 Branch transactions adjusted through this account (Schedule 'O')	6014			
9 Payments on account of others (For State Bank of Pakistan's use only)	6015			
TOTAL				
* Opening Balance (Cr.)				
Trade Nostro	6210			
Currency & Deposits Nostro	6211			
* Closing Balance (Dr.)				
Trade Nostro	6410			
Currency & Deposits Nostro	6411			
GRAND TOTAL				
S A L E S				
1. Imports (Schedule 'E-2/EL-2/EI-3')	0000			
2. Travel (Schedule 'E-3')	1001			
3. Miscellaneous (Schedule 'E-4/P-4')	1002			
Sub-Total				
Exchange Transfers and Adjustments:-				
4. Sales of foreign currencies to the debit of non-resident bank account**	2010			
5. Sales against purchases of foreign currencies (Schedule 'F')	2011			
6. Sales to other Authorized Dealers and Branches in Pakistan maintaining a separate currency position (Schedule 'G')	2012			
7. Sales to State Banks (Schedule 'D')	2013			
8. Branch transactions adjusted through this account (Schedule 'P')	2015			
9. Receipts on account of others (For State Bank of Pakistan's use only)	2014			
TOTAL				
* Opening Balance (Dr.)				
Trade Nostro	2210			
Currency & Deposits Nostro	2211			
* Closing Balance (Cr.)				
Trade Nostro	2410			
Currency & Deposits Nostro	2411			
GRAND TOTAL				

(a) Total of currency must agree with those reported on Schedule 'M' attached to S-4 Statement

* Delete not applicable

Stamp and Signature of Authorized Dealer

STATEMENT S-4 (For S.B.P. use only)
(Rupee Account of Non-resident Bank Branches and Correspondents)

Statement of transactions for the period ended				
Authorized Dealer				
Currency				
Country				

DEBITS i.e. RECEIPTS	For State Bank's use	Amount		
		Million	Th.	Units
1. Exports (Schedules A-1, A-2, A-3)	8880			
2. Receipts covered by Form 'R' and IRV other than exports (Schedule 'J')	9991			
Sub-Total				
Exchange Transfers and Adjustments:-				
3. Debit against transfers to other Non-resident Accounts (Schedule 'L')	7010			
4. Debit against sales of foreign currencies (Schedule 'M')	7011			
5. Debit R.B.I. Account at S.B.P. (Schedule 'D')	7012			
6. Branch transactions adjusted through this Account (Schedule 'O')	7013			
7. Payments on account of other (For State Bank of Pakistan's use only)	7014			
TOTAL				
* Opening Balance (Dr.)	7210			
* Closing Balance (Cr.)	7410			
GRAND TOTAL				

CREDITS i.e. PAYMENTS				
1. Imports (Schedules E-2)	0000			
2. Travel (Schedule E-3)	1001			
3. (Miscellaneous (Schedule E-4)	1002			
Sub-Total				
Exchange Transfers and Adjustments:-				
4. Credit against transfers from other Non-resident Account (Schedule 'R')	3010			
5. Credit against purchases of foreign currencies**	3011			
6. Credit from R.B.I. Account at S.B.P. (Schedule 'D')	3012			
7. Branch transactions adjusted through this account (Schedule 'P')	3014			
8. Receipts on account of others (For State Bank of Pakistan's use only)	3013			
TOTAL				
* Opening Balance (Cr.)	3210			
* Closing Balance (Dr.)	3410			
GRAND TOTAL				

** Total must agree with the rupee amounts on Schedule 'H' attached to S-1 Statement.
* Delete not applicable.

Stamp and Signature of Authorized Dealer

STATEMENT S -6**(Foreign Currency Notes)****(For SBP use only)**

Statement for the period ended: _____

Authorized Dealer: _____

Currency: _____

Country: _____

PURCHASES	For State Bank's Use	Amount		
		Million	Th.	Units
1. Cash Exports (Schedule A-2)	8880			
2. From Public covered by Form R and IRV (Schedule 'J')	9991			
3. Purchases from banks in Pakistan (Schedule 'C' attached)	6012			
4 Purchases from Exchange Companies in Pakistan	6018			
5 Contra to Purchases from abroad	6016			
TOTAL				
6 Opening Balance (Cr.)				
Trade	6225			
Currency & Deposits	6226			
GRAND TOTAL				
S A L E S				
1. Sales to Public (Schedule 'E-3')	1001			
2. Sales to Banks in Pakistan (Schedule 'G')	2012			
3. Contra to Sales abroad	2016			
TOTAL				
4. Closing Balance (Cr.)				
Trade	2425			
Currency & Deposits	2426			
GRAND TOTAL				

SCHEDULE A-1/O-1
Export (Realized)

PERIOD:
AUTHORIZED DEALER:
CURRENCY:

Sr. No.	Sr. No. E Form	Unit	Quantity	Price per Unit	Amount			Code Number		Inco Terms	NTN
					Million	Th.	Units	Country	Commodity		
Total											

Checked By:
Coded By:

Stamp and Signature of Authorized Dealer

NAME OF AUTHORIZED DEALER.....

CURRENCY

EXPORT RECEIPTS: 'E' FORM NOT ATTACHED

Name and address of Exporter

'E' Form No.

Description of goods exported

Exported to

Amount

Date

.....
Stamp and Signature of the Authorized Dealer

SCHEDULE 'B'

**CURRENCY PURCHASED AGAINST SALE OF
OTHER FOREIGN CURRENCIES**

(For S.B.P. use only)

PERIOD _____

AUTHORIZED DEALER _____

CURRENCY PURCHASED _____

No.	Date of Purchase	Name of Country	Amount of Currencies Sold			*Amount Purchased			Codes	
			Currency	Million	Th.	Units	Million	Th.	Units	Country
										6011
Total										

*The total of this column will be listed against item No.4 of Purchase side of the relevant summary statement.

Stamp and Signature of Authorized Dealer

SCHEDULE 'C'

**CURRENCY PURCHASED FROM OTHER AUTHORIZED DEALERS
OR BRANCHES IN PAKISTAN MAINTAINING SEPARATE
CURRENCY POSITION**

(For S.B.P. use only)

PERIOD _____				
AUTHORIZED DEALER _____				
CURRENCY PURCHASED _____				
COUNTRY _____				

No.	Date	Authorized Dealer from whom the currency is purchased	Amount Purchased			Purpose
			Million.	Th.	Units	
						6012
Total*						

*This total will be listed against item No. 5 of the purchase side of the relevant summary statement.

Stamp and Signature of Authorized Dealer

SCHEDULE 'D'

**CURRENCY SOLD/PURCHASED TO/FROM
STATE BANK OF PAKISTAN**

(For S.B.P. use only)

PERIOD _____				
AUTHORIZED DEALER _____				
CURRENCY/PURCHASED/SOLD _____				
COUNTRY _____				

No.	Date	Amount			+ Purpose
		Million.	Th.	Units	
Total					

+ In case of purchase give purpose code 6103 and for sale code No. 2013.
* Delete not applicable.

Stamp and Signature of Authorized Dealer

SCHEDULE 'F'

**CURRENCY SOLD AGAINST PURCHASE OF
OTHER FOREIGN CURRENCIES**

(For S.B.P. use only)

PERIOD _____			
AUTHORIZED DEALER _____			
CURRENCY SOLD _____			

No.	Date of Sale	Name of Country	Currencies Purchased				Amount Sold			Codes	
			Currency	Million	Th.	Units	Million	Th.	Units	Country	Purpose
											2011
Total*											

* Grand total of this column will be listed against item '5' of Sale side of the relevant summary statement.

Stamp and Signature of Authorized Dealer

SCHEDULE 'G'

**CURRENCY SOLD TO OTHER AUTHORIZED DEALERS OR BRANCHES
IN PAKISTAN MAINTAINING SEPARATE CURRENCY POSITION**

(For S.B.P. use only)

PERIOD _____			
AUTHORIZED _____			
DEALER CURRENCY _____			
SOLD COUNTRY _____			

No.	Date	Authorized Dealer to whom currency is sold	Amount sold			Purpose
			Million	Th.	Units	
						2012
Total*						

*This total will be listed against item No. 6 on Sales side of the relevant summary statement.

Stamp and Signature of Authorized Dealer

SCHEDULE 'H'

**DETAILS OF PURCHASES OF FOREIGN CURRENCIES FROM OVERSEAS
BANK BRANCHES AND CORRESPONDENTS AGAINST CREDIT
TO NON-RESIDENT RUPEE ACCOUNT**

(For S.B.P. use only)

PERIOD _____

AUTHORIZED DEALER _____

CURRENCY PURCHASED _____

N.R. Rs.

1	9
---	---

Name and address of overseas bank/ correspondent to whose account the rupee equivalent is credited.	*Foreign Currency Amount			@ Country code	Purpose	** Rupee Amount			Purpose
	Million	Th.	Units			Million	Th.	Units	
					6010				3011
Total									

* Total of foreign currency will agree with the amount listed against item 3 of Purchase side of the relevant S-1 statement.

** Total of Rupee amount will be entered against item 5 of Sale side of S-4 statement.

@ Code number of the country from whom foreign currency is purchased should be given.

Stamp and Signature of Authorized Dealer

Foreign Exchange Regulation Act, 1947

**DECLARATION IN RESPECT OF RECEIPTS ABOVE USD 10,000/- FOR
PURPOSES OTHER THAN EXPORTS & FAMILY MAINTENANCE**

I/We advise having received foreign Exchange from:

(a) Name & Address of the Immediate Remitter: _____

(b) Residence Country of Immediate Remitter: _____

(c) Status of Immediate Remitter:

(Ultimate Controlling Parent (UCP)/ Head office, Branch,

Agent, Subsidiary, Associate, Individual etc.) _____

(d) Name of Ultimate Controlling Parent (UCP),
if different from (a): _____

(e) Residence Country of

Ultimate Controlling Parent (UCP): _____

for the purpose viz.: _____

purpose code (insert the relevant code from the Code Guide):

--	--	--	--	--	--	--	--

amounting to _____

(Name of currency and amount in figures and words)

Name of the Beneficiary: _____

Principal Business: _____

National Tax Number: _____

Address of the Beneficiary: _____

(Signature of the Beneficiary or his banker)

(Stamp & Signature of Authorized Dealer)

INWARD REMITTANCE VOUCHER

DETAILS OF ALL INWARD REMITTANCES FOR FAMILY MAINTENANCE AND OTHER RECEIPTS UP-TO USD 10,000/- FOR PURPOSES OTHER THAN EXPORTS

(For S.B.P. use only)

PERIOD					
AUTHORIZED DEALER					
CURRENCY					

(A.Ds' use)

COUNTRY					
PURPOSE					

Sl. No.	Amount			Sl. No.	Amount			Sl. No.	Amount		
	Million	Th.	Units		Million	Th.	Units		Million	Th.	Units
Total				Total				Total			

Stamp and Signature of Authorized Dealer

SCHEDULE 'K'

NAME OF AUTHORIZED DEALER

**NON-RESIDENT RUPEE ACCOUNTS OTHER THAN
BANK BRANCHES AND CORRESPONDENTS**

For the period ended

Opening Balance		Cr.	Rs.
		Dr.	Rs.
Total Credits	Rs.		
Total Debits	Rs.		
Balance at the end of the Period			
		Cr.	Rs.
		Dr.	Rs.

Date

Stamp and Signature of Authorized Dealer

SCHEDULE 'L'

**DETAILS OF DEBITS TO NON-RESIDENT RUPEE ACCOUNT OF BANKS'
BRANCHES AND CORRESPONDENTS COVERING TRANSFER
TO OTHER NON-RESIDENT BANK ACCOUNT**

(For S.B.P. use only)

PERIOD _____

AUTHORIZED DEALER _____

CURRENCY _____

Name and address of non-resident bank whose account with A.D. is debited	Name and address of bank whose account is credited	Name of AD with whom the account credited is kept	Amount Transferred			Country Code	Purpose
			Million	Th.	Units		
							7010
*Total							

* Total will be entered against item No. 3 of Purchase side of relevant S-4 statement.

Stamp and Signature of Authorized Dealer

SCHEDULE 'M'

**DETAIL OF SALE OF FOREIGN CURRENCIES TO OVERSEAS BANKS'
BRANCHES AND CORRESPONDENTS AGAINST DEBIT
TO NON-RESIDENT ACCOUNTS**

(For S.B.P. use only)

PERIOD _____

AUTHORIZED DEALER _____

Non-resident Rupees

1	9
---	---

 FOREIGN CURRENCY _____

Name and address of the bank branch and correspondent whose account is debited	*Rupee Amount			@ Country code	Purpose Code	** Foreign Currency Amount			Purpose
	Million	Th.	Units			Million	Th.	Units	
					7011				2010
Total									

- * Total of rupee amount will be entered against item 4 of Receipt side of S-4 statements.
- ** Foreign currency amount must agree with the amount listed against item 4 of Sale side of the relevant S-1 Statement.
- @ Code number of the country to whom foreign currency is sold should be given.

.....
Stamp and Signature of Authorized Dealer

SCHEDULE 'N'

BALANCE IN THE RUPEE ACCOUNT OF NON-RESIDENT BANKS

(For S.B.P. use only)

PERIOD _____

AUTHORIZED DEALER _____

CURRENCY _____

Name and address of bank	Amount			Type of balance (Credit/Debit)	For State Bank's use	
	Million	Th.	Units		Country	*Purpose
Total						

* In case of credit balance use purpose code 7410 and for debit balance use the Code No. 3410.

Stamp and Signature of Authorized Dealer

SCHEDULE 'O'

(For S.B.P. use only)

PERIOD _____

AUTHORIZED DEALER _____

CURRENCY _____

Branch	Date of Branch Transaction	Amount			Branch	Date of Branch Transaction	Amount		
		Million	Th.	Units			Million	Th.	Units
Total					Total				

Coded by:

Checked by:

Stamp and Signature of Authorized Dealer

SCHEDULE 'P'
PAYMENT ADVISED BY BRANCHES

(For S.B.P. use only)

PERIOD _____

AUTHORIZED DEALER _____

CURRENCY _____

Branch	Date of Branch Transaction	Amount			Branch	Date of Branch Transaction	Amount		
		Million	Th.	Units			Million	Th.	Units
Total					Total				

Coded by:

Checked by:

Stamp and Signature of Authorized Dealer

SCHEDULE 'R'

**DETAIL OF CREDITS TO NON-RESIDENT RUPEE ACCOUNT OF BANKS'
BRANCHES AND CORRESPONDENTS COVERING TRANSFER FROM
NON-RESIDENT BANK ACCOUNTS**

(For S.B.P. use only)

PERIOD _____

AUTHORIZED DEALER _____

CURRENCY _____

Name and address of non-resident bank whose account with A.D. is credited	Name and address of non-resident bank whose account is debited	Name of AD with whom the account is kept	Amount transferred			For S.B.P. only	
			Million	Th.	Units	Country	Purpose
							3010
*Total							

* Total will agree with the amount shown against item 4 of Payment side of relevant S-4 Statement.

Stamp and Signature of Authorized Dealer

SCHEDULE LAC —NR

**IMPORTS AND OTHER INVISIBLE PAYMENTS UNDER LOAN/AIDS/CREDITS ETC.
(NON-REIMBURSABLE)**

PERIOD _____			
DESIGNATED BANK _____			
PARTICULARS OF LOAN/AID/GRANT _____			
CURRENCY _____			

Date of Triplicate Received	Exchange Control Forms	Amount in currency			Code													
		Million	Th.	Units	Country				Commodity Or Purpose				Deptt.					

Total

Coded by

Checked by

Stamp and Signature of Designated Bank.

STATEMENT—LAC—NR

(Loans/Aids/Credits/Grants - Non-reimbursable)

Particulars of loan Aid/Credit/Grant _____			
Period _____			
Designated Bank _____			
Currency _____			
Country _____			
Name of specific project/programme _____			

RECEIPTS	AMOUNT		
	Million	Th.	Units
1) Fresh allocations (of Aid/ Loans, if any)			
2) Opening Balance			
Total			
PAYMENTS			
1) Payments (Schedule NR)			
2) Closing Balance			
Total			

Stamp and Signature of Designated Bank

RECORD OF EXCHANGE POSITION

Name of the Foreign Currency
 Name and Address of Authorized Dealer
 Date

(To nearest unit)

<p>(1) Total Credit balances held abroad with Overseas Agents and Correspondents <u>as per Debit Balances in Local Books.</u> Cr.</p> <hr style="border-top: 1px dashed black;"/> <p>(2) Outward Bills purchased (temporary accounts).</p> <p>(3) Bills negotiated abroad charged to account and responded to but no sales shown in Exchange position.</p> <p>(4) Other sundry suspense accounts.</p> <p style="text-align: right;">Sub Total</p> <p>(5) Forward Purchases (i) From Public (ii) From State Bank (iii) From other Authorized Dealers:- (a) In Pakistan (b) Other Centers</p> <p>Position oversold</p> <p style="text-align: right;">Total</p>		<p>(1) Total Debit balances with Overseas Agents and Correspondents <u>as per Credit Balances in Local Books.</u> Dr.</p> <hr style="border-top: 1px dashed black;"/> <p>(2) Proceeds of Bills and Drafts awaiting remittance; sales booked, but not credited to account.</p> <p>(3) Foreign currency Bills, MTs and TTs payable.</p> <p>(4) Total customers foreign currency accounts.</p> <p>(5) Other sundry suspense accounts.</p> <p style="text-align: right;">Sub Total</p> <p>(6) Part of contra item (3) not covered with forward sale. (i) To Public (ii) To State Bank (iii) To other Authorized Dealers:- (a) In Pakistan (b) Other Centers</p> <p>Position overbought</p> <p style="text-align: right;">Total</p>	
---	--	---	--

**OUTSTANDING COMMITMENTS AGAINST CASH RESOURCES UNDER LETTERS
OF CREDIT/REGISTERED CONTRACTS UNDER SPECIFIC
ALLOCATION AS ON.....**

(Figures in round hundred rupees)

- | | |
|--|-----------------------------------|
| 1. Total amount of letters of credit and Contracts registered with us outstanding against cash licenses for import under Specific Allocation. | Rs. |
| 2. Total amount of letters of credit and Contracts registered with us outstanding against cash resources which were established without production of the Import licenses for import under Specific Allocation (Authorizations issued by State Bank of Pakistan) | Rs. |
| 3. Total amount of letters of credit and Contracts registered with us outstanding for import of oil (POL) | Rs. |
| 4. Total amount of letters of credit and Contracts registered with us outstanding for invisible payments under Specific Allocation | Rs. |
| 5. Balance available on Import Licenses/Authorizations registered with or issued by State Bank of Pakistan for which no letter of credit is opened or contract registered. | Rs. |
| 6. Balance available on Import Licenses/Authorizations registered with or issued by State Bank of Pakistan for which no letter of credit is opened or contract registered (pertaining to import of oil - POL) | Rs. |
| 7. Value for which goods have been shipped within the validity of Import Licenses etc. but the payment has not been made against the relative letters of credit/Contracts registered with us or otherwise | Rs. |
| 8. Total amount of remittances effected and endorsed on the Import Licenses/Authorizations registered with or issued by State Bank of Pakistan. | Rs. |
| 9. Total value of Import Licenses/Authorizations registered with or issued by State Bank of Pakistan. | Total <u>Rs.</u>
Rs. |

NOTE: Total of items No. 1 to 8 should be equal to item 9.

STAMP & SIGNATURE OF AUTHORIZED DEALER

Date

**OUTSTANDING COMMITMENTS AGAINST CASH RESOURCES UNDER LETTERS OF
CREDIT/REGISTERED CONTRACTS UNDER PRIVATE SECTOR IMPORTS
AS ON.....**

(Figures in round hundred rupees)

1. Total amount of letters of credit and Contracts registered with us outstanding against cash licenses.	Rs.
2. Total amount of letters of credit and Contracts registered with us outstanding for payment of freight for the goods to be imported under AID/LOAN/BARTER Agreements.	Rs.
3. Total amount of letters of credit and Contracts registered with us outstanding for import of oil (POL)	Rs.
4. Total amount of letters of credit and Contracts registered with us outstanding for invisible payments authorized by State Bank of Pakistan.	Rs.
5. Balance available on Import Licenses/Authorizations registered with or issued by State Bank of Pakistan for which no letter of credit is opened or contract registered.	Rs.
6. Balance available on Import Licenses/Authorizations registered with or issued by State Bank of Pakistan for which no letter of credit is opened or contract registered (pertaining to import of oil) (POL)	Rs.
7. Value for which goods have been shipped within the validity of Import Licenses/Contracts etc. but the payment has not been made against the relative letters of credit/Contracts registered with us or otherwise.	Rs.
8. Total amount of remittances effected and endorsed on the Import Licenses/Authorizations registered with or issued by State Bank of Pakistan.	Rs.
	Total Rs.
9. Total value of Import Licenses/Authorizations registered with or issued by State Bank of Pakistan.	Rs.

NOTE: Total of items No. 1 to 8 should be equal to item 9.

STAMP & SIGNATURE OF AUTHORIZED DEALER

Date

**MONTHWISE MATURITY OF THE LETTERS OF CREDIT AND CONTRACTS
REGISTERED WITH ADS OUTSTANDING UNDER SPECIFIC
ALLOCATION AS ON.....**

(Figures in round hundred rupees)

Sl. No.	Amount of letters of credit and Contracts registered with us outstanding against cash licencs for import under Specific Allocation.	Amount of letters of credit and Contracts registered with us outstanding against cash resources which were established/registered without production of Import Licences for Import under Specific Allocation (Authorizations issued by State Bank of Pakistan.	Amount of letters of credit and Contracts registered with us outstanding for import of oil (POL).	Amount of letters of credit and Contracts registered with us outstanding for invisible payments under Specific Allocation.	Total

Total: _____

Date

STAMP & SIGNATURE OF THE AUTHORIZED DEALER

**MONTHWISE MATURITY OF THE LETTERS OF CREDIT AND CONTRACTS REGISTERED
WITH ADs OUTSTANDING UNDER PRIVATE SECTOR IMPORTS
AS ON.....**

(Figures in round hundred rupees)

Sl. No.	Amount of letters of credit and Contracts registered with us outstanding against Private Sector Import Allocation.	Amount of letters of credit and Contracts registered with us outstanding for payment of freight for the goods to be imported under Aid/Loan/ Barter Agreement	Amount of letters of credit and Contracts registered with us outstanding for import of oil (POL)	Amount of letters of credit and Contracts registered with us outstanding for invisible payments authorized by State	

Total:

Date

STAMP & SIGNATURE OF THE AUTHORIZED DEALER

ANNUAL RETURN OF BLOCKED ACCOUNTS OF PERSONS, FIRMS ETC.

1. Name and address of the Authorized Dealer
2. For the year ended 3. Country

Sl. No.	Name of the account holder, last known address and nationality (if known)	Balance at the end of last year	Total new credits during the year	Total funds debited in respect of purchases of securities under approval of State Bank	Total funds dealt with in other ways under approval of the State Bank	Balance at the end of the year	Remarks

N.B. Where funds are invested in approved securities particulars thereof should be furnished separately in the accompanying form.

.....
STAMP AND SIGNATURE OF AUTHORIZED DEALER

ANNUAL STATEMENTS SHOWING PARTICULARS OF SECURITIES HELD IN BLOCKED ACCOUNTS

1. Name and address of the Authorized Dealer
2. For the year ended 3. Country

Sl. No.	Full name and address of the owner	Full description of securities (state also whether bonds or stocks, preference or ordinary shares, debentures etc., No. of shares and face value of each share).	Total face value of the Securities	Person in whose name the securities are held if other than owner	The name of the bank with whom they are deposited for custody	If the securities are pledged against any loans, full particulars should be stated

N.B. Securities purchased out of funds in blocked account should be shown separately.

Date

.....
STAMP AND SIGNATURE OF AUTHORIZED DEALER

Name of the Authorized Dealer _____

Statement for Remittances by Hajj Group Organizers (HGOs) for Hajj Season _____

Dated: _____

S. No	Name & Address of HGO	Total Hajj Quota	Date of Transaction	Name & Address of Beneficiary	Mode of Remittance (FDD/TT/SWIFT)	Transaction Amount & Currency	Amount Transferred/ Remitted previously	Total Remittances (in Saudi Riyal) (7 + 8 = 9)	Total Remittances (in equivalent USD)	Remarks (if any)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)

 Authorized Signature
 (Name and Designation with Seal)

NAME OF THE AUTHORIZED DEALER _____

EXCHANGE GAIN ON REPATRIATION OF ADVANCE PAYMENT(S) ON BEHALF OF HAJJ GROUP ORGANIZERS

(In terms of FE Circular Letter No.07 dated February 24, 2017)

For the Month _____

Year _____

S.No.	Name & Address of HGO	NTN/CNIC	Advance Payment Amount (in USD)	Rate of Conversion applied at the time of remittance(s)	Amount in PKR	Date of Advance Payment	Hajj Season/ Year	Outstanding Advance Payment Amount (in USD)
1	2	3	4	5	6	7	8	9

Amount repatriated (in USD)	Date of Repatriation	Conversion rate	Amount in PKR	Amount of Exchange Gain	RTGS Advice No.	Date of RTGS	Remarks (if any)
10	11	12	13	14	15	16	17

 Authorized Signature
 (Name and Designation with Seal)

Name of the Authorized Dealer _____
Remittances by Authorized Dealers on behalf of Umrah Organizers
 For the Month of _____

Name of Umrah Organizer: _____

Registration/License No.: _____

Dated _____

Sr. No.	Name & City of Pilgrim	CNIC/ Passport No. of Pilgrim	Detail of Umrah Package (Amount in PKR)	Date of departure of pilgrim	Name & Address of Vendor/ Services Provider (Beneficiary)	Type of Service (Accommodation Transportation, Visa fee/charges etc.)	Date & Number of Invoice/ Contract	Outward Remittance (in eq. USD)	Date and Number of Form "M"	Amount repatriated (in Eqvl. USD) if any.	Remarks
			Economy <input type="checkbox"/> / Executive <input type="checkbox"/> With ticket <input type="checkbox"/> / Without ticket <input type="checkbox"/> No. of Days _____					Remittance <input type="checkbox"/> Advance <input type="checkbox"/> Remittance			
1	2	3	4	5	6	7	8	9	10	11	12
Total											

I/we declare/undertake that the information provided in this annexure is true to the best of my/our knowledge and belief and I/we assume full responsibility for any omissions/errors therein.

 Authorized Signature(s)
 of Umrah Organizer

 Checked and Verified by
 Authorized Dealer

NAME OF THE AUTHORIZED DEALER _____

EXCHANGE GAIN ON REPATRIATION OF ADVANCE PAYMENT(S) ON BEHALF OF UMRAH ORGANIZERS

(In terms of FE Circular No.07 dated June 13, 2017)

For the Month _____
Year _____

S.No.	Name & Address of HGO	NTN/CNIC	Advance Payment Amount (in USD)	Rate of Conversion applied at the time of remittance	Amount in PKR	Date of Advance Payment	Umrah Season/ Year	Outstanding Advance Payment Amount (in USD)
1	2	3	4	5	6	7	8	9

Amount repatriated (in USD)	Date of Repatriation	Conversion rate	Amount in PKR	Amount of Exchange Gain	RTGS Advice No.	Date of RTGS	Remarks (if any)
10	11	12	13	14	15	16	17

Authorized Signature
(Name and Designation with Seal)

NAME OF THE AUTHORIZED DEALER _____

PENALTY ON EXPORT LOANS UNDER FE-25 SCHEME

(In terms of FE Circular No.05 dated May 10, 2017)

For the Month _____
Year _____

S.No.	Name & Address of Exporter	NTN/CNIC	Amount of Loan (in USD)	Date of Disbursement	Loan Tenor	Date of Maturity	Reason for non/delayed settlement	Outstanding Amount in USD
1	2	3	4	5	6	7	8	9

Rate of Conversion at the time of settlement	Outstanding Amount in PKR	No. of days loan delayed	Date of Adjustment	Amount of Penalty	RTGS Advice No.	Date of RTGS	Remarks (if any)
10	11	12	13	14	15	16	17

Authorized Signature
(Name and Designation with Seal)

Detail of Foreign Private Loan to be Registered

Name of Authorized Dealer _____

Sr. No.	Loan Type (Intercompany/Project/Non Related/bank borrowing)	Reg. No.	AD	Currency	Borrower NTN	Borrower Name	Lender Name	Loan Amount	Maturity (Long/Short)	Reg. with EPD	EPD Reg.No.	Signing Date	Loan Maturity Date	Interest Rate	Other Fees/Expenses
1															
2															
3															
4															
5															
6															
7															
8															
9															
10															

Note:

Loan Registration number

Bank	AD-code	Loan-Code
------	---------	-----------

Lender Detail

Name of Authorized Dealer _____

Sr. No.	Company Name	Effective Date	Type of Business	Ownership by Management	Ownership by Share holding	Origin country	Residence Country
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Repayment Details

Foreign Private Loans for (Month & Year)

Name of Authorized Dealer _____

Amount in Original Currency

Sr. No.	Loan Registration No.	Instalment No.	Due Date	Currency	Principal	Interest	Other Fees/Expenses	Status *
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

* Paid, Not Paid, Rescheduled, Arrear etc.

LIST OF DIGITAL SERVICE PROVIDER COMPANIES

Sr. No.	Name of Company
1	Adobe
2	Affinity
3	Airtable
4	Alibaba Group
5	Amazon
6	Apple
7	AppLovin
8	Asana
9	Atlassian
10	Box
11	Calendly
12	Coursera
13	Digital Ocean
14	DocSend
15	DocuSign
16	Dropbox
17	Expensify
18	Facebook
19	Figma
20	FreshBooks
21	Front
22	GoDaddy
23	Google
24	Hootsuite
25	Hubspot
26	IBM
27	Instagram
28	Intercom
29	InVision
30	LinkedIn Corporation
31	Mailchimp

Sr. No.	Name of Company
32	Marketo
33	Mendix
34	Microsoft Corporation
35	Optimizely
36	Oracle Corporation
37	Pilot
38	Pipe Drive
39	Poynt
40	Intuit/ QuickBooks
41	Red Hat/ OpenShift
42	Sketch
43	Salesforce
44	SAP SE / SAP
45	SEMrush
46	Shopify
47	Slack Technologies/Slack
48	Squarespace
49	Tencent
50	Trello
51	Twilio
52	Twitter
53	Udacity
54	Udemy
55	VMware
56	WhatsApp
57	WordPress
58	Xero
59	YouTube
60	Zapier
61	Zendesk
62	Zoom/ Video Communications

Bank's Name & Logo			
Proceeds Realization Certificate (PRC)			
		e-PRC No. (Unique ID e.g ABL-2021-123456)	
		Date of e-PRC:	
Remitter's Detail		Beneficiary's Detail	
Name	*****	Name	*****
NICOP/ Passport No./ CNIC/ POC/ Entity Registration No./ Any other Unique ID	*****	NICOP/ CNIC/ POC/ Passport No./ NTN	*****
IBAN/ Bank Account No.(if applicable)	*****	IBAN/ Bank Account No.	*****
Name of Remitting (originating) Financial Institution	*****	Name of the Bank:	*****
Name of Country	*****		
Country Code (as per ITRS)	*****		
This is to certify that we have received remittance by the order of the above mentioned Remitter and have paid the equivalent Pak Rupees to the Beneficiary, as per the detail given as below:			
Transaction Detail			
Date of Realization of Proceeds	*****		
Amount of Remittance (in FCY)*	*****		
Rate of Conversion*	*****		
Amount of Remittance (in PKR)	*****		
Purpose of Remittance	*****		
Purpose Code (as per ITRS)	*****		
Transaction Reference No.	*****		
<p>i. The above transaction has been/ will be reported to SBP/ SBP-BSC in Schedule _____ of ITRS for the period: month ----- year -----.</p> <p>ii. The authorized officers of the verifying agency may verify the authenticity of this remittance on our Bank's portal at</p>			
<p><i>Note: This is a system-generated document. No signature is required.</i></p>			

*N/A in case the payment is received (1) either through Vostro account of the remitting financial institution and the rate of conversion has been applied by the remitting institution abroad, or (2) through Roshan Digital Account.

Statement of Proceeds Realization Certificates (S-PRC)

Bank's Name & Logo

For the Financial Year

S-PRC No. (Unique ID e.g ABL-2021-123456)

S-PRC Date:

Beneficiary's Detail:

Name	*****
NICOP/ CNIC/ Passport #/ POC/ Passport No./ NTN	*****
IBAN or Account No. (if applicable)	*****
Name of the Bank	*****

This is to certify that we have received remittance(s) in favor of above mentioned beneficiary, and have paid the equivalent Pak Rupees to Beneficiary, as per the detail given as below:

Detail of Transactions

S #	Remitter Name	NICOP/ CNIC/ POC/ Passport #/ Entity Registration No./ Any other Unique ID No.	IBAN or Account No. (wherever applicable)	Name of Remitting (originating) Financial Institution	Remitter Country	Country Code (as per ITRS)	e- PRC No.	Date of PRC	Date of Proceeds Realization	Amount of Remittance (in FCY)*	Rate of Conversion*	Amount of Remittance (in PKR)	Purpose of Remittance	Purpose Code (as per ITRS)	Remarks (if any)

- i. The above transactions have been/ will be reported to SBP/ SBP-BSC in Schedule _____ of ITRS for the respective months.
ii. The authorized officers of the verifying agency may verify the authenticity of the aforementioned remittance(s) on our Bank's portal at

* N/A in case the payment is received (1) either through Vostro account of the remitting financial institution and the rate of conversion has been applied by the remitting institution abroad, or (2) through Roshan Digital Account.

Note: This is a system-generated document. No signature is required.