



BIDDING DOCUMENTS  
FOR

**DISPOSAL OF OLD UNSERVICEABLE AND OUT OF ORDER  
ENGINEERING ITEMS AT SCRAPYARD OF SBP BSC NORTH  
NAZIMABAD & ENGINEERING STORE, MAIN BANK BUILDING  
COMPLEX, I.I. CHUNDRIGAR ROAD, KARACHI**

April, 2023





## **INSTRUCTIONS TO BIDDERS & TERMS AND CONDITIONS:**

1. The quantities mentioned in B.O.Q are approximate; the successful bidder shall have to deposit the 2<sup>nd</sup> installment of the payable amount according to the actual quantities measured/counted/weighed at the site.
2. Quotation Opening Date/Time : As per Disposal / Tender Notice
3. Quotation Opening Venue/Schedule : As per Disposal / Tender Notice
4. **Bid Security**  
The amount of Bid Security shall be **PKR 30,000/-** The Bid Security shall be in favor of 'SBP Banking Services Corporation' in the form of: either Payment Order/Bank Draft or an unconditional Bank Guarantee enforceable in Pakistan
5. The Bidders are strongly encouraged to visit the site to get first-hand information regarding the condition, make etc. of the items and their quantum before submitting the quotation
6. Completion Time:**30 Days** from the date of receiving of Work Order
7. If the bidders have any queries regarding any item in the BOQ, the same shall be communicated to the Employer at least 07 days prior to the dated fixed for submission & opening of the quotation.
8. Bids shall be opened on the date, time and venue as mentioned above in the presence of bidders or their authorized representative who may like to be present.
9. **Arithmetic Errors**  
Bids will be checked by the Employer for any arithmetic errors. Where there will be a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the figure, unit rate or total, resulting in higher total amount will govern. The amount stated in the Bid will be adjusted by the Employer accordingly.
10. The Employer will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question like pooling or giving bribe/prizes or any sum of money to the persons responsible or engaged in procurement or to other prospective period of time, to be awarded a contract within its jurisdiction if it at any time
11. **Price Adjustment**  
No Price Adjustment shall be made for any variation in the market prices, taxes/ duties or change in wages or the Law.
12. **Mode of Payment:**  
Successful Bidder shall have to submit the payments as per the following schedule.
  - a) 100% quoted amount within 03 days after approval of the quotations.
  - b) Amount payable as per the actual quantities, before picking up and taking away, the materials from the Bank Premises.
13. **Dispute Resolution**  
If any dispute arises between the parties (Contractor & the Bank), the matter shall be referred to the Director Engineering who will examine the matter in detail and give the decision, which will be final & binding upon the parties.
14. The Bank reserves the right to recover any amount from the payable amounts to the Contractor against any losses or damages incurred to the property, data, or persons of the Bank due to the contractor or his representative.
15. **Indemnification**  
In context of this contract, the Contractor shall indemnify the Bank regarding all claims of compensations, insurances, wages, taxes, duties etc. in whatsoever form from any labour organization, government department, regulatory authority, court of law, or any other authority at any time during the execution of the Contract or after the execution of the contract.





16. The Contractor shall be responsible for any loss or damage to the Bank property, data, or persons etc. during or due to the operations carried out by the Contractor under this contract.
17. The Contractor and his staff, assigns or suppliers etc. shall have to strictly follow the rules & regulations of the Internal Bank Security Department.
18. **Confidentiality**  
The Contractor shall keep strictly confidential and not make use of any confidential information supplied by the Bank other than to perform this Contract, and shall impose the same obligations on its employees.
19. The successful bidder shall have to arrange the weighing scale properly calibrated for weighing the items mentioned in KGs in the BOQ.
20. Bank/ Bank reserve the right to reject any or all of the Bids as per PPRA rules.
21. **Grievance**  
Any bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances to Grievance Redressal Committee (GRC) as below within seven days of announcement of the technical evaluation report and five days after issuance of final evaluation report.

Chairman (Grievance Redressal Committee)  
SBP Banking Services Corporation  
1<sup>st</sup> Floor, HRMD, BSC House,  
I.I. Chundrigar Road,  
Karachi - Pakistan

**Undertaking by the Bidder:**

I \_\_\_\_\_ had visited the site and have fully understood the scope of work & specifications. All the above Terms & Conditions are acceptable to us. We are not blacklisted by the Bank or any other organization. We also undertake that this quotation has been prepared without any collusion/pooling, or by adopting and unauthorized practice.

Date: \_\_\_\_\_

**Bidder's Signature**

<b>Name &amp; CNIC No. of the Contractor</b>	<b>DESCRIPTION</b>
Company / Business Name	
NTN Number	
Sales Tax Number / Provincial Services Tax	
Phone No. / Cell No.	
Fax No.	
Email ID	
Business Address	

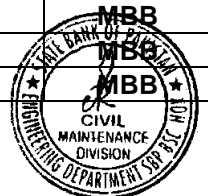
**SBP BSC (Bank)  
Signature**

**Contractor's Stamp &**





Sr. No.	DESCRIPTION OF MATERIAL	UNIT	QTY	UNIT RATE (RS.)	TOTAL AMOUNT (RS.)	LOCATION
1	Old GI Ducting/ Metal	Kg	500			NN/MBB*
2	Old MS Pipe/ MS Scrap	Kg	500			NN/MBB
3	Old GI Cladding/ Scrap	Kg	100			NN/MBB
4	Old GI Rolling Shutter 8 ft. x 10 ft.	No.	4			MBB
5	Old Plastic Blower of Wall Mounted Fan Coil Unit	No.	20			NN/MBB
6	Unserviceable Rockwool Insulation	Kg	100			NN/MBB
7	Unserviceable Belts of Motors	No.	50			NN/MBB
8	Unserviceable Valves	No.	20			NN/MBB
9	Empty Paint Gallons	No.	30			NN/MBB
10	Unserviceable Big Blower	No.	1			MBB
11	Unserviceable PVC PCB Cards	No.	20			MBB
12	Fan Coil Unit Coil 02 TR Wall Mounted	No.	10			NN/MBB
13	AC Evaporator Coil 8-TR	No.	5			NN/MBB
14	AC Condenser Coil 8-TR	No.	5			NN/MBB
15	AC Evaporator Coil 4-TR	No.	10			NN/MBB
16	AC Condenser Coil 4-TR	No.	10			NN/MBB
17	AC Evaporator Coil 2-TR	No.	20			NN/MBB
18	AC Condenser Coil 2-TR	No.	20			NN/MBB
19	AC Evaporator Coil 1.5-TR	No.	10			NN/MBB
20	AC Condenser Coil 1.5-TR	No.	10			NN/MBB
21	Compressor 4-TR	No.	15			NN/MBB
22	Compressor 2-TR	No.	25			NN/MBB
23	Compressor 1.5-TR	No.	10			NN/MBB
24	Compressor 8-TR	No.	10			NN/MBB
25	Condenser 1.5-TR Outdoor	No.	1			MBB
26	Cooling Coil 4-TR Indoor	No.	8			MBB
27	Empty Oil Cans 10 liter	No.	80			MBB
28	Empty Oil Cans 20 liter	No.	15			MBB
29	Used Engine Oil	Liters	2500			MBB
30	Oil & Fuel Filters	No.	15			MBB
31	Empty Old MS Panels	No.	3			MBB
32	MS Grill Electrical Distribution Room 8 ft. x 10 ft.	No.	1			MBB
33	Faulty Bracket Fans	No.	17			MBB
34	Faulty Pedestal Fans	No.	7			MBB
35	Faulty Ceiling Fans with Wings	No.	10			MBB
36	Faulty Exhaust Fans	No.	35			MBB
37	Tube lights 4 ft.	No.	500			MBB
38	Energy Savers (fused)	No.	20			MBB
39	Round Shaped LED Downlights (fused)	No.	25			MBB
40	Tube Light Fixtures 2 ft. x 4 ft.	No.	20			MBB
41	Tube Light Fixtures 2 ft. x 2 ft.	No.	20			MBB
42	Hand Dryer (faulty)	No.	6			MBB
43	LED Bulbs (fused)	No.	200			MBB
44	Empty Old DBs	No.	5			MBB
45	Three Phase Breakers MCCBs	No.	5			MBB
46	Copper Bus Bars	Kg	300			MBB
47	Wooden Flush Door 3.5 ft. x 7 ft.	No.	2			MBB
48	Flower Pots Fiber	No.	30			MBB
49	Wooden Sheets	No.	10			MBB
50	Aluminum Framing (False Ceiling)	No.	250			MBB
51	GI Frame 2' - 6" x 7' x 0"	No.	2			MBB
52	Dampa False Ceiling Sheet 2 ft. x 2 ft.	No.	70			MBB





Sr. No.	DESCRIPTION OF MATERIAL	UNIT	QTY	UNIT RATE (RS.)	TOTAL AMOUNT (RS.)	LOCATION
53	MS I-Girder 4" x 10" 12 ft. long	No.	1			MBB
54	Iron Sheet 5' x 4' size	No.	7			MBB
55	Plastic Spray Pump (10 liters water capacity), 2 feet size	No.	02			MBB
56	Electric Choke 40 Watts	No.	50			MBB
57	CPVC Pipe 12" dia.	ft.	40			MBB
58	Sludge Pump 3" dia.	No.	01			MBB
59	PVC Pipes (broken mix ) one Lot	Lot (approx. 50 kg)	01			MBB
60	G.I Pipes (broken mix) different sizes (One Lot)	Lot (approx. 150 kg)	01			MBB
61	Boring Pump, (double nali), 2 HP	No.	2			MBB
62	Submersible Pump 2 HP (Water Bore)	No.	2			MBB
63	Battery 250 Watts	No.	1			MBB
64	UPS Batteries 12 watts	No.	25			MBB
65	Copper Piping	Kg	100			MBB
66	Circuit Breaker 1200 Watts (heavy duty)	No.	6			MBB
<b>Grand Total (Rs.)</b>						

**Amount in Words** \_\_\_\_\_

NN = State Bank of Pakistan, Banking Service Corporation, North Nazimabad, Karachi  
MBB = State Bank of Pakistan, I.I Chundrigar Road Karachi

**SBP BSC (Bank)  
Stamp & Signature**

**Contractor's**

