



SBP Banking Services Corporation

INVITATION TO BIDS

Invitation No. GSD (PROC-III)/ 015029 / OCR Machines / 2022-23

Date: 15 March 2023

1. This Invitation to Bids follows the Procurement Advertisement (PA) No. *GSD (PROC-III)/ 015029 / OCR Machines / 2022-23* for the procurement of “**Supply, Installation, Testing, Commissioning and Maintenance of Optical Character Recognition (OCR) Machines at SBP Banking Services Corporation**”.
2. The SBP Banking Services Corporation has reserved the funds for the procurement planned during the financial year 2022-23. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for the procurement.
3. SBP Banking Services Corporation now invites sealed bids from eligible Suppliers to acquire Optical Character Recognition (OCR) Solution/machines that meet the following eligibility criteria:
 - a. Bidder must be Original Equipment Manufacturer (OEM) or OEM's Authorized Agent or Supplier of the offered Optical Character Recognition (OCR) Machines;
 - b. Bidder must have Annual Sales volume/Gross Turnover of at least PKR. 4 million in any of the last 03 (three) years;
 - c. Bidder should have at least 1 (one) technicians/resources to carry out the repair and maintenance of supplied equipment(s);
 - d. Bidder must be registered with Income and Sales Tax Department and must appear on Active Taxpayer List of FBR;
 - e. Bidder must not have been blacklisted or be in breach of performance with SBP or any Organization(s).
4. The Bidding shall be conducted in line with the Single Stage Two Envelope Procedure of the Public Procurement Rules 2004 (PPR-2004) and any Regulations, Regulatory Guides, Procurement Guidelines or Instructions issued by the Authority (from time to time) and is open to all potential bidders.
5. All bids must be accompanied by a Bid Security in an acceptable form amounting to **PKR 26,800/-**.
6. This Invitation to Bids / Bidding Documents is also available on the websites: <http://www.ppra.org.pk> and <http://www.sbp.org.pk>.
7. The original bid along with one (01) copy, properly filled in, and enclosed in sealed envelope(s), must be delivered at the office of the undersigned on or before **Monday, April 10, 2023, 11:00 AM**. The bids (technical part of the bids) will be opened same day at **11:30 AM** in public and in the presence of bidders' representatives who choose to attend the opening at the **Meeting Room, General Services Department 4th Floor BSC House, SBP Banking Services Corporation, I.I Chundrigar Road, Karachi – Pakistan**.

Joint Director

Procurement Division III, General Services Department, SBP Banking Services Corporation (SBP BSC)

4th Floor BSC House, I.I Chundrigar Road, Karachi

Phone: (92-21)–3245415 & 32455472, Facsimile :(92-21)-99221176

Email: gsd.proc-iii@sbp.org.pk, Website: www.sbp.org.pk