



## SBP Banking Services Corporation

### INVITATION TO BIDS

Invitation No. **GSD (PROC-III)/ 58207 / Paper and Envelopes / 2023-24**  
Date: **30 October 2023**

1. This Invitation to Bids follows the Procurement Advertisement (PA) No. **GSD (PROC-III)/ 58207 / Paper and Envelopes / 2023-24** for the procurement of **Supply of Paper and Envelopes at SBP Banking Services Corporation**.
2. The SBP Banking Services Corporation has reserved the funds for the procurement planned during the financial year 2023-24. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for the procurement.
3. SBP Banking Services Corporation now invites sealed bids from eligible Suppliers to acquire papers and envelopes that meet the following eligibility criteria:
  - a. Bidder must be an original manufacturer / supplier of paper products in Pakistan;
  - b. Bidder must show proof of offered supplies to minimum three (03) customers in Pakistan during last 3 years;
  - c. Bidder must have Annual Sales Volume/Gross Turnover of at least One (01) million rupees for Package I and at least fifteen (15) million rupees for Package II or both packages during any of last three (03) financial years;
  - d. Bidder must be registered with Income and Sales Tax Department and must appear on Active Taxpayer List of FBR.
  - e. Bidder must not have been blacklisted or be in breach of performance with SBP or any Organization(s).
4. The bidding shall be conducted in line with the Single Stage One Envelope Procedure of the Public Procurement Rules 2004 and any Regulations, Regulatory Guides, Procurement Guidelines or Instructions issued by the Public Procurement Regulatory Authority (from time to time) and is open to all potential bidders.
5. All bids must be accompanied by a Bid Securing Declaration in the format provided in the Bidding Documents.
6. This Invitation to Bids / Bidding Documents is also available on the websites: <http://www.ppra.org.pk> and <http://www.sbp.org.pk>.
7. The original bid along with one (01) copy, properly filled in, and enclosed in sealed envelope(s), must be delivered at the office of the undersigned on or before **Monday, November 20, 2023, 11:00 AM**. The bids will be opened same day at **11:30 AM** in public and in the presence of bidders' representatives who choose to attend the opening at the **Meeting Room, General Services Department 4th Floor BSC House, State Bank of Pakistan Banking Services Corporation, I.I Chundrigar Road, Karachi – Pakistan**.

#### **Joint Director**

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