



NATIONAL INSTITUTE OF BANKING & FINANCE

Invitation for Bids (IFB)

1. The National Institute of Banking & Finance, H-8/1 Islamabad intends to procure different kinds of furniture items for its Karachi & Lahore Campuses for which sealed bids are invited from manufacturers and tax registered (both NTN and GST) dealers/suppliers. The bidders must have compulsory showroom, branch outlet, office set up of desired magnitude in Rawalpindi/Islamabad. The successful bidder will be required to deliver the items at NIBAF Karachi & Lahore. The details of items are as under:

S.NO	Item Description	NIBAF Karachi	NIBAF Lahore	Total
1	Revolving Chairs for Training Hall	50	60	110
2	Revolving Chairs for Breakaway Room	0	08	08
3	Revolving Officer Chairs	0	04	04
4	Visitor Chairs	0	10	10
5	Cafeteria Chairs	60	100	160
6	Round Cafe Table	07	08	15
7	Rectangular Café Table	12	13	25
8	Round Glass Table for Breakaway Room	0	02	02
9	Table for Training Hall	20	0	20
10	Officer Tables	0	04	04

2. Bidding will be conducted using the National Competitive Bidding (Single Stage) procedure specified in the Public Procurement Rules 2004 (PPR 2004) and is open to all eligible Bidders as defined in the PPR2004 that meet the following minimum qualification criteria:
3. Bidders must have a documented track of completing at least 5- 7 similar assignments, during last 4 (four) years, of similar functional/technical characteristics and of a comparable scale. They should have adequate liquid assets and/or credit facilities, net of other contractual commitments.
4. Rates once quoted will not be revised. The bidders are requested to give their best prices. The rates quoted must remain valid for a period of 60 days after opening of tenders.
5. Bidder must quote for entire package. All bids must be accompanied by a bid security of 2% of the bid price and shall be issued in favor of National Institute of Banking & Finance. Bids not submitted on prescribed format, without bid security or received after prescribed time will be rejected.
7. Bidding Documents (Hard Copy) can be obtained upon submission of request letter on company's letter head, three work orders of similar scale and pay order of Rs.200/- in favour of National Institute of Banking & Finance-Islamabad. The last date for obtaining bidding documents is April 13, 2018. The contact person in the matter is Muhammad Fawad. 051-9269850-55
8. Bids must be delivered duly stamped /signed to the address below on or before April 17, 2018 11.00 A.M and will be opened the same day at 11.30 A.M in the presence of bidders' representatives who choose to attend.

Director Administration
National Institute of Banking & Finance
H-8/1 Pitras Bukhari Road-Islamabad