



**STATE BANK OF PAKISTAN**  
SBP - BANKING SERVICES CORPORATION (BANK)  
KARACHI

**TENDER NOTICE FOR STATIONERY AND COMPUTER PRINTER'S PAPER**

IFB No. KH.Admn (GSU) / 4008 / Supply / 2017

Dated: November 17, 2017

1. State Bank of Pakistan, SBP-BSC Karachi invites sealed bids from eligible bidders for supply of Stationery Items & Multiple Computer Printer's Papers as per quantity and specifications given in the (BOQ) bidding documents.
2. Bidding will be conducted under National Competitive Bidding pursuant to 'Single stage - two envelope procedure' as per **Rule 36 (b)** of Public Procurement Rules 2004 (PPR 2004) and is open to all eligible Bidders as defined in the PPR 2004 for those meet the following minimum eligibility/qualification criteria:
  - a. Bidder should have documented track of completing at least two (02) similar assignments, during last two (02) years, involving the supply of stationary items of comparable size.
  - b. Annual Sales volume/Gross Turnover of the bidder firm should be at least two (02) million rupees in the last two (02) years
  - c. Bidder must have verifiable presence/support/branch office in Karachi to provide support services at door step.
  - d. Registered with Income Tax and Sales Tax Departments (both).
3. The Bidders are requested to give their best and final prices as no negotiations are expected. The rates quoted must remain valid for a period of **120 days** after opening of bids.
4. Interested eligible Bidders may obtain further information, if required and purchase the bidding documents on submission of a written application, upon payment of nonrefundable fee of **PKR 500/-** only through Bank Draft/Pay Order drawn in favor of SBP BSC (Bank) Karachi from the address given below from **9:00 am to 5:30 pm** after the publication of IFB till closing thereof. If the bidding documents are requested by post then non-refundable fee of **PKR 1000/-** will be charged. IFB is also uploaded for display on the websites <http://www.ppra.org.pk> and <http://www.sbp.org.pk>.
5. **Bid security amounting to 2% of the total bid amount for Package(s)**, must be accompanied with Financial Proposal. Late bids will be rejected. Bid submitted without Bid Money and/or unsigned Bid Form by authorized nominee of the bidder will be rejected. Bid with material deviation, exception, objection, conditionality, or multiple articles and quotes shall be rejected. Bidders can apply for any single or both packages. Incomplete bid for any single/both package(s) shall be rejected. The evaluation shall be made on the basis of lowest bid received for each package.
6. The bids, prepared in accordance with the instructions in the bidding documents, must reach at office of the undersigned on or before **Monday, 04 December 2017, 11:00 am**. Bids will be opened same day at **11:30 am**, at Meeting Room, 2nd Floor, Main Building, State Bank of Pakistan, I.I Chundrigar Road, Karachi Pakistan. This advertisement is available on PPRA and SBP websites at <http://www.ppra.org.pk> and <http://www.sbp.org.pk>.

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**Chief Manager**

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