



STATE BANK OF PAKISTAN

SBP BANKING SERVICES CORPORATION (BANK)

POST BOX NO.427

MULTAN-6000

ENGINEERING
DIVISION

TELEGRAMS
PAKMONEY



TENDER NOTICE

ANNUAL SERVICE/MAINTENANCE CONTRACT-CASH HANDLING MACHINES INSTALLED AT SBPBSC, MULTAN

1. Sealed Bids are invited from the well reputed contractors/contracting firms or companies that have sufficient experience of the subject job with their complete profile containing details of two similar jobs presently being done and those carried out during the last three years with the cost supported by documentary evidence at the time of issuance of tender documents. Bidders can obtain tender documents from the Office of the Assistant Chief Manager, Engineering Division, SBPBSC, Mezzanine Floor, Multan latest by **14th March, 2016** by following the undernoted terms and conditions in true letter and spirit, failing which their tenders are liable to be rejected.
2. Bidding will be conducted under the provision of Public Procurement Rules-36(b) *single stage-two envelopes* procedure of PPRA Rules-2004. Bids should be sealed in one outer envelope containing the Technical & Financial Proposals in separate sealed inner envelopes, name of Bidder and Tender Description as per the details given in bidding documents shall have to be marked on each envelope. Bids should be dropped in the Tenders Box kept in the Office of the Deputy Chief Manager, State Bank of Pakistan, SBPBSC, 3rd Floor, Multan on or before **15th March, 2016 till 11:00 A.M.** Tenders/quotations will be opened on the same day at 11:30 A.M. in the presence of the Bidders or their authorized representatives who may like to attend the session.
3. A set of tender documents duly signed on each page and official seal on each page including annexure(s), if any, and supplementary information will be submitted by the bidders.
4. The bidders should submit bids with Earnest Money not less than 02% of the total cost of bid (12 months) in the form of Bank Draft / Payment Order drawn in the favor of State Bank of Pakistan, SBPBSC, Multan. Tenders/bids submitted without Earnest Money will not be entertained.
5. Bids not submitted on Bank's prescribed format/BOQ (Bill of Quantity/Description of work) will be rejected.
6. Bids submitted incomplete, conditional, rates quoted with options shall be rejected.

7. Bids must be filled in English/Urdu and all enclosed documents should also be in English/Urdu.
8. Bids are irrevocable and valid for acceptance for a period of one hundred and twenty (120) calendar days from the Tender opening date.
9. The Bidders offer must conform in all respects with the tender documents.
10. Documents submitted by Bidders in connection with the Bid for above named works will be treated as confidential and will not be returned.
11. Bidders will not be reimbursed for any expense of any kind whatsoever incurred in connection with preparation and submission of their Bids.
12. Unit rates should be mentioned both in words and figures in Pak Rupees.
13. The rates should be inclusive of all Taxes/Punjab Sales Tax (PST), overheads transportation, labour charges for handling and testing at the site etc.
14. If the bid does not meet specification and other requirement the same will be rejected even in case of lowest bidder.
15. The successful Bidders shall have to execute agreement with the State Bank of Pakistan, SBP BSC, Multan within 10 days after issuance of acceptance letter, in its standard form. After execution of the agreement, the work order for commencement of the work shall be issued.
16. The bidders should visit the site before submitting their tenders to determine the exact nature and quantum of work and site condition.
17. Any attempt to influence or receipt of recommendations from any outsider shall disqualify such bidder. This notice is only an invitation to offer quotations and the **Bank reserves the right to accept or reject any or all quotations at any time as per PPRA rules.**

Sd/-

DEPUTY CHIEF MANAGER (ADMN)

Dated: 22nd February, 2016

Tel: 061-9200629

Fax: 061-9200591