



Invitation for Bids

IFB No. GSD (Proc-II)/ 835 /Courier Services /2016

February 16, 2016

General Services Department, SBP Banking Services Corporation, Head Office, Karachi invites sealed bids for *“Procurement of Services of a firm for providing Courier Services for Inland & Overseas destinations for State Bank of Pakistan, National Institute of Banking of Finance, Karachi and SBP Banking Services Corporation including its field offices across Pakistan”* for a period of 3 years as per details provided in the Bidding document. Bidding will be conducted under National Competitive Bidding pursuant to Rule-36(b) “Single stage two envelopes procedure” of Public Procurement Rules 2004 and is open to all the firms who completely meet the following minimum eligibility criteria:

- i. The bidders must be registered with Tax Authorities and appear on Active Taxpayers List (ATL) of FBR.
- ii. The bidders must have experience of at least 2 years of consistently providing courier services.
- iii. The bidders should have at least 2 (two) running contracts / accounts for providing courier services to organizations of comparable scale in public / private sector.
- iv. The bidders must have a nationwide distribution and collection network (head offices, branches / service centers) fully equipped with sufficient experienced staff, modern facilities and diversified fleet, aviation division facility.
- v. The bidders should have a reliable tracking system to confirm delivery & other mail management solutions.

Bidding documents containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bids, evaluation criteria, clarification / rejection of bids, performance guarantee etc. are available for the interested bidders from the address given below on submission of a written application upon payment of a nonrefundable fee of Rs.1500/- (Rupees fifteen hundred only) through Bank Draft/Pay Order drawn in favor of SBP BSC.

A Pre-Bid meeting will be held on February 29, 2016 at 11:00 am at Learning Resource Centre, State Bank of Pakistan, I.I. Chundrigar Road Karachi.

The bids, prepared in accordance with the instructions contained in the bidding documents, must reach at office of the undersigned on or before **Thursday, 10 March 2016, 11:00 am**. Bids will be opened same day at **11:30 am**, at Learning Resource Centre, State Bank of Pakistan, I.I Chundrigar Road, Karachi. This IFB is also available on the websites: www.sbp.org.pk & www.ppra.org.pk.

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