



STATE BANK OF PAKISTAN
SBP BANKING SERVICES CORPORATION, LAHORE
Administration Division (GSU)

IFB No: Admn(GSU-Sty) / 8338 / 2015

Dated: 28-10-2015

INVITATION FOR BIDS FOR SUPPLY OF TONER & RIBBON CARTRIDGES

1. State Bank of Pakistan, SBP-BSC, Lahore invites sealed bids from eligible bidders for supply of **Computer's Printer Laser Toner Cartridges & Ribbon Cartridges**, as per quantity and specifications given in the bidding documents.
2. Bidding will be conducted under National Competitive Bidding pursuant to 'Single stage - single envelope procedure' as per Rule 36(a) of Public Procurement Rules 2004 (PPR 2004) and is open to all eligible Bidders as defined in the PPR Rules 2004 who meet the following minimum eligibility/qualification criteria:
 - i. Bidder must be a manufacturer/partner of manufacturer/direct authorized agent/supplier on behalf of the original manufacturer of required goods in Pakistan. Agent should be in possession of a valid OEM's (Original Equipment Manufacturer's) Authorization Certificate for one (01) years. (copy of Certificate showing validity date may be attached)
 - ii. Bidder should have documented track of completing at least three (03) similar assignments, during last two (02) years, involving the supply and provision of technical support of a comparable scale (copy of relevant documents may be produced)
 - iii. Annual Sales volume/Gross Turnover of the bidder firm should be at least 02 million rupees in the last two (02) years (copy of relevant documents may be produced).
 - iv. Bidder must have verifiable presence/support/branch office in Lahore to provide support services at door step.
 - v. Registered with Income Tax and Sales Tax Departments (both) (copy of relevant documents may be produced).
- The bidders who do not meet any of the above conditions will be primarily disqualified from the bidding process.*
3. The Bidders are requested to give their best and final prices as no negotiations are expected. The rates quoted must remain valid for a period of 90 days after opening of bids.
4. Interested eligible Bidders may obtain bidding documents (BOQs, specifications and terms & conditions) free of cost on submission of a request signed by authorized representative of the Bidder, from Stationary Management Unit 5th Floor SBP-BSC Lahore from **9:00 am to 5:00 pm** after the publication of IFB till closing thereof. IFB is also uploaded for display on the websites <http://www.ppra.org.pk> and <http://www.sbp.org.pk>.
5. All Bids must be accompanied by a bid security of 2% in the shape of Bank Draft/Pay Order of the bid value favoring State Bank of Pakistan, SBP-BSC Lahore.
6. Conditional, incomplete Bids and Bids without earnest money of 2% will not be considered.
7. Bids not meeting the requirements as per Bid Evaluation Criteria (BEC) shall be rejected and such bidders shall be declared disqualified.
8. Sealed Tenders/Bids should be dropped in the Tender Box kept at the office of the **Currency Officer 3rd Floor, SBP-BSC, 56, Sharah-e-Quaid-e-Azam, Lahore** on/or before **11:00 a.m. 16th November, 2015**. Bids shall be opened on the same date at **11:30 a.m** in the presence of Bidders or their authorized representatives (who may like to attend).

CHIEF MANAGER

State Bank of Pakistan
SBP-BSC, Lahore

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