



STATE BANK OF PAKISTAN
SBP Banking Services Corporation (BANK)
BAHAWALPUR

TENDER NOTICE

**REQUIRING OF MISCELLANEOUS SERVICES THROUGH CONTRACTOR/
CONTRACTING FIRM AT SBP BSC (BANK), BAHAWALPUR**

State Bank of Pakistan, SBP BSC (Bank), Bahawalpur invites sealed quotations/Tenders from approved contractor/ contracting firms having experience of similar work registered with Sales & income tax department for supply of Miscellaneous Services as detailed below:-

Sl. No.	Type of work	Minimum No. of Persons	Nature of Duty	Duty Hours
1.	Messengers	03	For attending all the internal work of units they are posted to.	48 hours in a week
2.	Driver (Having valid L.T.V. License)	01	To drive Bank's Vehicles, its proper maintenance & record keeping.	48 hours in a week
3.	Dispatch Rider	01	To attend the work related to delivery of official dak to the local Departments/authorities within Bahawalpur City.	48 hours in a week
4.	Mali	01	To attend the work of gardening, beautification/maintenance of Lawns, trimming of plants/grass cutting and all other work relating to the job of Mali etc.	48 hours in a week

Tenderers are required to furnish the following information with their tenders, failing which their tenders will liable to be rejected:-

1. Organizational structure of the Contracting Firm (whether the firm is a proprietorship, partnership, or limited company)
2. Details of works of similar nature executed during the last five years with cost supported by documentary evidence.(photo copies to be attached)
3. The particulars of the staff for the said work.
4. Confirmation to the effect that Firm has not been blacklisted by any organization.

Interested eligible bidders may purchase a complete set of bidding documents containing detailed terms and conditions from the office of the Assistant Chief Manager, Staff Matters Unit SBP, BSC Bahawalpur on submission of written application (Company letter head) supported by copy of NTN and GST certificates and on payment of non refundable fee in the shape of Pay order, Demand draft/Call deposit of Rs.200/-(Rupees two hundred only) till 17th April, 2015 at 10:00 a.m. Copy of tender notice is also available on the website of PPRA (www.ppra.org.pk) and SBP (www.sbp.org.pk)

Sealed Quotations addressed to “The Assistant Chief Manager (SMU) State Bank of Pakistan SBP BSC (Bank) Shabbir Shaheed Road, Model Town-A, Bahawalpur” should reach this office on or before 17th April, 2015 up to 11.00 AM. The quotations shall be opened at 11.30 AM on same day in presence of contractor who like to be present at the occasion.

Sd/-

Chief Manager
State Bank of Pakistan
SBPBSC (Bank)
Bahawalpur