



STATE BANK OF PAKISTAN
BANKING SERVICES CORPORATION (BANK)
GENERAL SERVICES UNIT, KARACHI

No. KH. Admin/(GSU)/ 5620 /2015

Dated: October 30, 2015

TENDER NOTICE

Janitorial, Cleaning and Maintenance Services at SBP-BSC Karachi Office

Sealed Bids are invited from the registered firms/ contractors for the above mentioned services. Firms/contractors registered with Federal Board of Revenue (FBR) for Income Tax & General Sales Tax and also registered with Employees' Old Age Benefit Institution (E.O.B.I) and Sindh Employees' Social Security Institution (SESSI) as an employer and having at least Five (05) years of janitorial services experience for providing similar services to five star hotels, large hospitals, well established public or private enterprises or multinational organizations and have successfully completed at least two similar jobs having floor area of 100,000 Sq. Ft or more during last five (05) years shall be eligible to participate in bidding.

The amount of Earnest Money/ Bid Security for the above tender is 2% of the total bid amount payable in the form as specified in the Bidding Documents in favour of State Bank of Pakistan. Tender Documents can be obtained from the office of the Assistant Chief Manager, General Services Unit, 2nd Floor, Main Building, State Bank of Pakistan, I. I. Chundrigar Road, Karachi during office hours on working days not later than last date of submission of bids on payment of non-refundable tender fee of PKR 1,000/- (One thousand Rupees) with written request/application on company letter head and evidence of registration with FBR, E.O.B.I & SESSI.

Bidding will be conducted on National Competitive Bidding basis under the provisions of **Public Procurement Rule-36(b) Single Stage-Two Envelope Procedure** of PPRA Rules-2004. Bids must be sealed in one outer envelope containing the Technical & Financial Bids in separate sealed inner envelopes, name of Bidder & Tender Description as per the details given in bidding documents shall have to be marked on each envelope. Bids should be dropped in the Tenders Drop Box kept in the office of the P.A to DCM (Admin), 2nd Floor, Main Building, State Bank of Pakistan, I. I. Chundrigar Road, Karachi, by or before **December 08, 2015 till 3:00 PM**. Technical Proposals shall be opened on the same day at 3:30 PM in the presence of the bidders or their authorized representatives who may like to attend the session.

Financial Bids of technically qualified bidders shall be opened in the presence of the bidders or their authorized representatives who may like to attend the session, at the time & venue communicated to the technically qualified bidders in advance. In case of any unforeseen reasons, unrest or force majeure on the bid submission/opening date, the tender shall be opened on the next working day at the same place and time. The bids shall remain valid for a minimum period of **120 days** from the date fixed for submission of the Bids. No bidding document shall be sold on the date fixed for opening of the bids. Incomplete, conditional and bids without appropriate earnest money shall not be considered. These tenders are only invitation to offer and Bank does not bind itself to accept these tenders as per PPRA Rules. Further, personal canvassing, recommendation or unauthorized practices for getting the contract will also disqualify the bidders. The Tender Notice is also available at PPRA's & State Bank of Pakistan Websites www.ppra.org.pk & www.sbp.org.pk.

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