



**STATE BANK OF PAKISTAN
SBP BANKING SERVICES CORPORATION (BANK) D.I.Khan**

Ref. No: Admn. Staff/ C-114-327

Date: 02/02/2015

TENDER NOTICE

Janitorial Cleaning Services for Maintenance of Office Building at SBP BSC D.I.Khan

1. Sealed Bids are invited from the registered firms/ contractors for the above mentioned Services. Firms/ Contractors with at least Three (03) years of janitorial cleaning services and engaged in providing similar services well established offices/Hospitals/ public or private enterprises and have successfully completed at least One similar job having floor area of 100,00 Sft or more during last five (05) years and meeting the minimum requirements shall be eligible to participate in bidding.
2. The amount of Earnest Money/ Bid Security for the above tender is 2% of the total bid amount (2% of total bid amount for 12 months) separately for each payable in the form as specified in the Bidding Documents in favour of State Bank of Pakistan Banking Services corporation (Bank) D.I.khan.
3. Tender Documents can be obtained from the office of the undersigned at SBP BSC (Bank), D.I.khan, Shami Road D.I.khan Cantt during office hours on working days not later than **19.02.2015** on payment of non-refundable tender fee of PKR 500/- (Five Hundred Rupees). If any clarification is required, query may be sent to the undersigned through registered courier, e-mail or fax, at least 10 days prior to the date fixed for submission of bids. All replies to the queries or addendum etc. shall be considered part of the bidding documents and should be signed and submitted along with the Bid.
4. Bidding will be conducted on National Competitive Bidding basis under the provision of Public Procurement Rule-36(b) single stage-two envelopes procedure of PPRA Rules-2004. Bids must be sealed in one outer envelope containing the Technical & Financial Bids in separate sealed inner envelopes, name of Bidder & Tender Description as per the details given in bidding documents shall have to be marked on each envelope. Bids should be dropped in the Tenders Drop Box kept in the office of the P.A to Chief Manager, SBP BSC (Bank) D.I.khan, by or before **20.02.2015 till 11:00 AM**. Technical Proposals shall be opened on the same day at **11:30 AM** in the presence of the Bidders or their authorized representatives who may like to attend the session.
5. Financial Bids of technically qualified bidders shall be opened in the presence of the Bidders or their authorized representatives who may like to attend the session, at the time & venue communicated to the technically qualified bidders in advance.
6. In case of any unforeseen reasons, unrest or force majeure on the bid submission/opening date, the tender shall be opened on the next working day at the same place and time.
7. The Bids shall remain valid for a minimum period of 120 days from the date fixed for submission of the Bids. No bidding document shall be sold on the date fixed for opening of the bids. Incomplete, conditional and bids without appropriate earnest money shall not be considered.
8. These tenders are only invitation to offer and Bank does not bind itself to accept the lowest or any bid as per PPRA rules. Further, personal canvassing, recommendation or unauthorized practices for getting the Contract, will also disqualify the bidders.
9. The Tender Notice is also available at PPRA's & State Bank of Pakistan Websites www.ppra.org.pk & www.sbp.org.pk.

Sd/-

(Arshad Ullah Khan)

Assistant Executive Engineer

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