

STATE BANK OF PAKISTAN
SBP BANKING SERVICES CORPORATION (BANK) Rawalpindi

ENGG./2112/HVAC
November 17, 2015

TENDER NOTICE
OPERATION, MAINTENANCE AND SERVICING OF CENTRAL HVAC SYSTEM, SPLIT TYPE AC
UNITS AND WATER COOLERS/DISPENSERS

1. Sealed Bids are invited from the registered firms/ contractors for the above mentioned Services. Contractors enlisted with Pak. P.W.D., Provincial P.W.D.s, M.E.S., State Bank of Pakistan or any multinational / well reputed organizations doing the similar work are eligible to apply.
2. Bidders are required to furnish details of contracts for services of similar nature presently in hand and executed during the last five years with cost, supported by documentary evidences with phone numbers/ addresses of contact persons to verify the satisfactory performance.
3. The amount of Earnest Money/ Bid Security for the above tender is 2% of the total bid amount (2% of total bid amount for 12 months) payable in the form as specified in the Bidding Documents in favor of SBP BSC (Bank), Rawalpindi.
4. Tender Documents can be obtained from Engineering Unit, Room#34, 2nd Floor, at SBP BSC (Bank), Mall Road Rawalpindi during office hours on working days not later than **10.12.2015** on payment of non-refundable tender fee of PKR.300/- (Three Hundred Rupees), through cash or Bank Draft/Pay Order drawn in favor of SBP BSC (Bank), Rawalpindi, with written request/application on company letter head. If the bidding documents are requested by post then non-refundable fee of PKR 500/- will be charged.
5. If any clarification is required, query may be sent to the undersigned through registered courier, e-mail or fax, at least **10** days prior to the date fixed for submission of bids. All replies to the queries or addendum etc. shall be considered part of the bidding documents and should be signed and submitted along with the Bid.
6. Bidding will be conducted under the provision of Public Procurement Rules-36(b) *single stage-two envelope* procedure of PPRA-2004. The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal. the envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion. Bids should be dropped in the Tenders Drop Box kept in the office of the PA to Chief Manager, SBP, BSC (BANK), RAWALPINDI, by or before **11.12.2015 till 11:00AM**. Bid shall be opened on the same day at 11:30AM in the presence of the Bidders or their authorized representatives who may like to attend the session.

Dy. Chief Manager (Administration)

Phone: 051-9270756
Fax No: 051-9270758