

**STATE BANK OF PAKISTAN-BANKING SERVICES CORPORATION (BANK),**  
**HEAD OFFICE KARACHI**



**SBP BANKING SERVICES CORPORATION (BANK) HYDERABAD**

**Electrical Power Cables & Manual Changer Over**

at

**State Bank of Pakistan**

()

**December, 2014**



**STATE BANK OF PAKISTAN  
SBP BSC (BANK) HYDERABAD,  
TENDER NOTICE**

NO. / Engg/ 1891

/ PPRA (Tender) -2015

19-02-2015

Sealed Bids are invited from the eligible suppliers registered with Sales Tax & Income Tax Departments, for the supply /delivery / installation of electrical wire as per the list given in the Bidding Documents.

| Tender No. | Description   | Tender Cost | Due date & time of submission | Date & time of opening of bids |
|------------|---|-------------|-------------------------------|--------------------------------|
| 1          | PROVIDING & INSTALLATION OF 4 CORE UN-ARMOURED PVC CABLE ALONG WITH RELEVANT ITEMS AT SBP BSC HYDERABAD | Rs.500/-    | 16.03.2015<br>11.30 AM        | 17-03.2015<br>12.00<br>Noon    |

- Tender shall be submitted in accordance with the Schedule of Prices, Specifications and other provisions of the tender documents provided to the intended bidders. Bids shall be evaluated on the basis of evaluation criteria given in the Tender Documents.
- Bidding shall be conducted using the National Competitive Bidding Procedure specified in the PPRA Rules 2004 and is opened to all eligible bidders that meet the minimum qualification criteria mentioned in the tender documents.
- The rates quoted should be valid for a minimum period of **90 days** from the date of submission of Bid.
- Prescribed tender documents can be obtained from the Office of the under signed during office hours up to **16-03- 2015** at **Office of Chief Manager, Hyderabad** on payment as mentioned in the above schedule against Cash / Pay Order / Demand Draft (non-refundable) in favor of State Bank of Pakistan & on production of Request Letter on Company's Letter Head and copy of Sales Tax Certificate, Income Tax Certificate, and Company's Profile on any working day/timings.
- The earnest money should not be less than 2% of the quoted rates** in the shape of call at deposit, pay order certified cheque (**cash will not be accepted**) in favour of State Bank of Pakistan should be submitted with the tender.
- Incomplete, conditional and tenders without earnest money in the specified form/format shall be rejected.
- Tender should be dropped in tender box kept in the office of **Office of Chief Manager, Hyderabad** as per the detail mentioned in the above table.
- This tender is only an invitation to offer and the Bank does not bind itself to accept any tender and reserves the right to reject any / all tenders as per PPRA Rules.
- The Bank reserves the rights to increase/decrease/add/delete the quantity as per their requirement and availability of budget.
- In case the tender is not opened on the scheduled date due to any force de majeure then the same shall be opened on the next working day at the same time and place.
- Further, personal canvassing or recommendation or unauthorized practices for getting the contract will also disqualify the bidders.

Sd/-  
(Maqbool Ahmed Khan)  
CHIEF MANAGER  
☎ 022-9200605

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PROVIDING & INSTALLATION OF 4 CORE PVC CABLE AND MANUAL CHANGE OVER AT SBP  
BSC HYDERABAD**INDEX**

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A.

**Bidders & Terms and Conditions:****Instructions to**

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1. Type of Contract: **Item Rate.**
2. Bids submission Schedule: **06-01.2015 till 11.30 AM.**  
Any Bid(s) received this time shall not be entertained and shall be returned unopened.
3. Bids Opening Venue/Schedule: **Office of Chief Manager, Hyderabad on 06-01.2015 @ 12:00 NOON.**
4. **Bids Validity:** **90 Days** from the date fixed for submission.
5. **Earnest Money: Not less than 2% of the total Bid Price** valid for **60** days from the Bids opening Date in the form of Call at Deposit, Payment Order or Certified Cheque (not cash) in favour of State Bank of Pakistan. This shall be returned to the unsuccessful bidders after award of the Purchase Order to the successful Bidder. To the successful bidder, it shall be returned after delivery of the materials.
6. Delivery Time: the work shall be completed in 60 days from the date of receipt of work order.
7. Mode of Payment: **100%** after delivery & acceptance of the materials.
8. This Invitation for Bids is open to all persons, firms or companies registered with Sales Tax & Income Tax Departments. Prospective bidders shall not have been blacklisted or in litigation with any government department, autonomous body or any other well established organization.
9. Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the Employer or any other organization. Firms owned wholly or partly by or having business interests with any officials responsible for procurement in whatsoever capacity cannot participate in the bidding process.
10. The Bidder shall bear all costs associated with the preparation and submission of his Bid, and the Employer will in no case be responsible or liable for those costs.
11. Bidders shall quote rates for all the materials contained in the list of BOQ whether quantity is mentioned or not against any item in the list. **Any Bid covering the fewer items of the list shall be declared non-responsive and rejected.**
12. If the bidders have any queries regarding any item in the list, the same shall be communicated to the Employer at least **05 days prior to the date** fixed for submission & opening of the Bids. The response to such queries shall be



communicated to all the firms who have taken the documents at their given addresses.

13. The quantity of the items can be increased or decreased or absolutely deleted from the list by the Employer while issuing a Purchase Order. This shall not affect the quoted prices of the Bidder and payment shall be made on the basis of quantities actually received at the Employer office within date specified in the Purchase Order.
14. Bids will be checked by the Employer for any arithmetic errors. Where there will be a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern. The amount stated in the Bid will be adjusted by the Employer accordingly and, with the concurrence of the Bidder, shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount, the **Bid will be rejected, and the Bid Security/ Earnest Money shall be forfeited.**
15. *The Employer will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question like pooling, or giving bribery/ prizes or any sum of money etc. to the persons responsible or engaged in procurement or to other prospective bidders; or the Employer will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract within its jurisdiction if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a contract.*
16. Sub-Contracting is not allowed under any circumstances.
17. The Supplier shall have to supply all the materials contained in the Purchase Order at the stores of the Employer within the premises of the SBP BSC (Bank), Hyderabad as per the directions of the Employer including all loading and un-loading expenses/efforts required.
18. No bottled/packed item shall be accepted by the Employer if the original seals/ caps are found damaged/ broken at whatsoever stage before arrival of the item(s) at the designated stores of the Employer and written taking over letter of the Employer.
19. The supplier shall have to submit and get written approval for samples for each item before bulk delivery to the Employer or before the issuance of Purchase Order by the



Employer. These approved samples shall remain in the custody of the Employer for checking of conformity during the bulk delivery and shall be considered a part of the quantities mentioned in the Purchase Order and the supplier shall provide the bulk supply after deduction/ adjustment of numbers of samples submitted against each sample.

20. **The brand names mentioned in the list of items is indicative of manufacturing Standard i.e. BS 6360, IEC 228, IEC 60811 etc. and for evaluation purpose. The supplier may be allowed to provide superior quality than that mentioned in the list of items if approved and agreed by the parties.**
21. For local items or the best quality items as per the sample approved or provided by the Employer shall have to be supplied by the supplier.
22. In case of failure to comply with the quality standards of the Employer, the supplier shall have to withdraw the rejected items at his own risk & cost.
23. Wherever applicable, no item with less than **06** months in expiry date shall be supplied.
24. No Price Adjustment shall be made for any variation in the market prices, taxes/ duties etc. or change in wages or the Law.
25. If any dispute arises between the parties (Contractor & the Employer), the matter shall be referred to the **Head Engineering will examine the matter** in detail and give the decision which will be final & binding upon the parties.
26. In case the quality of materials is found unsatisfactory, the supplier will have to withdraw the same without any additional cost to the employer/ Bank and provide the replacement within specified time.
27. The Employer reserves the right to recover any amount from the payable amounts to the supplier against any loss or damage incurred to the property, data, or persons of the Employer due to the supplier or his workers negligence.
28. In context of this contract, the supplier shall indemnify the Employer regarding all claims of compensations, insurances, wages, taxes, duties etc. in whatsoever form from any labour organization, government department, regulatory authority, court of law, or any other authority at any time during the execution of the Contract or after the execution of the contract.



29. The supplier shall be responsible for any loss or damage to the employer property, data, or persons etc. during or due to the operations carried out by the supplier under this contract.
30. The supplier and his staff, assigns or suppliers etc. shall have to strictly follow the rules & regulations of the Internal Bank Security Department.
31. The Supplier shall keep strictly confidential and not make use of any confidential information supplied by the Employer other than to perform this Contract, and shall impose the same obligations on its employees.
32. Bank/ employer reserve the right to reject any or all of the Bids as per PPRA rules.
33. Applicable taxes/ levies etc. shall be deducted at source from the supplier's payable amounts unless a certificate of exemption is provided by the supplier.
34. 10 % withholding of sindh sale tax will be deducted from bill. The bidder which participates in the bid for providing the services Installation of power cable must be  
(a) registered with the SRB under section 24 of the Sindh Sales Tax on Services Act,2011 (c) to charge and pay the SST in Sindh Government's account No .No-02348 in prescribed manner.



### **BID EVALUATION CRITERIA**

To qualify for the award of the contract, the supplier shall meet the following minimum qualifying criteria and provide the detail as required below:

|   |  |
|---|--|
| 1 | The firm must be registered in Sales and Tax department. Copy of certificate should be enclosed along with tender.   |
| 2 | The contractor must be the sole owner /OEM authorized distributor related to the Power Cables and Circuit Breakers   |
| 3 | Copy of at least 03 related assignments in the last 03 years indicating same or more amount of this bid. The copy must show the contact Nos. and address of the customers / clients  |
| 4 | The contractor should submit the details of make/maker, country of origin, for Cable/wires material use for aforementioned job. .  |
| 5 | Firms should have liquidated assets of more than PKR 250,000/- (attach copy of 3-months Bank Statement).   |
| 6 | The contractors shall submit the completion certificates from the client/firm on the letter head.  |
| 7 | The contractor must provide along with tender an affidavit (on stamp paper) that they have not been black listed, not in any kind of litigation and non performance of work by any Government/Semi-Government organization/any organization and State Bank Of Pakistan (SBP) in company history. |
| 8 | The work will be awarded to the contractor who fulfil all the prescribed requirements of the tender and also declared as "lowest evaluated responsive bidder".   |

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B.

Schedules to Bid-FINANCIAL BIDSummary of Prices

| S No. | Particulars | Amount<br>(Rs.) |
|-------|-------------|-----------------|
| 01    | Total (Rs.) |                 |

(Rupees

only)

Date:Signatures of the Bidder

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**BILL OF QUANTITIES**

1.

**PREAMBLE**

- i. The items mentioned in List of Items consist of furnishing all labour, equipments, applicable taxes, duties, loading/un-loading, prices of materials and transportation to the Employer's stores complete in all respects.
- ii. Unit rate is to be entered against each item in the List of Items whether quantities are entered or not. If no rate is quoted against any item, the Bid shall be declared non-responsive and rejected.
- iii. Sub-total/Total amounts shall also be referred in words.
- iv. Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern, and the line total will be corrected accordingly.
- v. Each cutting should be signed by the authorized person.

| <b>PROVIDING &amp; INSTALLATION OF 4 CORE PVC CABLE AND MANUAL CHANGE OVER AT SBP BSC HYDERABAD.</b> |  |             |            |             |                     |
|--|--|-------------|------------|-------------|---------------------|
| <b>ELECTRICAL WORKS</b>  |  |             |            |             |                     |
| <b>No.</b>   | <b>DESCRIPTION</b>   | <b>UNIT</b> | <b>QTY</b> | <b>RATE</b> | <b>AMOUNT (RS.)</b> |
|  | <b><u>L.T. Power Cables</u></b>  |             |            |             |                     |
| <b>1</b>   | Supply at site, installation, laying, termination, testing and commissioning of 4 core cable 240 mm <sup>sq</sup> PVC insulated non armoured copper conductor cable of Pakistan Cables or approved Equivalent with in PVC underground pipe from 217 KVA DG set to existing DR site mobile connection point including all the material required for completing the job. | RFT         | 140        |             |                     |
| <b>2</b>   | Excavation of trench maximum 1'-6" deep from actual CC flooring, back-filling and making of CC flooring 1:2:4 ratio from 217 KVA DG set to existing DR site mobile connection point and making good the damages caused complete as required and as per   | RFT         | 95         |             |                     |

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|              |  |     |    |  |  |
|--------------|--|-----|----|--|--|
|              | direction of Engineer-in-charge  |     |    |  |  |
| 3            | Supply, installation, laying and termination of PVC pipe <b>4 inch dia</b>   | RFT | 95 |  |  |
| 4            | Supply, installation, and termination of 4 pole adjustable MCCB 300 to 400A, 36 KA, Make ABB, Schneider , Terasaki or approved equivalent.   | No  | 1  |  |  |
| 5            | MCCB Box made of MS sheet 16 SWG, IP 45 degreased and de-rusted, finished, with electro- static powder coating of 80 micron thickness in approved colour with hinged door, flexible earthing strap, swift moveable lockable handle, catcher, earthing bar , neutral strip, danger sheet with suitable handle for housing at least two MCCBs of above capacity. | No  | 1  |  |  |
| <b>Total</b> |  |     |    |  |  |

Rupees .....

**Note:**

- 1- The brand names/ makes mentioned in the above table are for evaluation purpose, the supplier can supply superior quality items duly approved by the Employer at his quoted rates. Approved equivalent means the items approved by the Employer with same or superior specifications.
- 2- The Supplier shall have to provide the documentary evidence for the make and specifications of the items as and when asked by the Employer before or during the delivery.

**Undertaking by the Bidder:**

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I ..... had visited the site and have fully understood the scope of services & specifications. The quoted rates are inclusive of all labour charges, Transportation charges, applicable taxes/ duties, overheads, profit etc. I/ we have sufficient resources to supply the above materials. All the above Terms & Conditions are acceptable to us unconditionally. We also confirm that our firm is not blacklisted by SBP BSC (Bank) or any other Employer and we are not in litigation with any Government Department or other organization.

**Dated:** .....

**Signatures of the Contractor**

|                            |       |                 |  |
|----------------------------|-------|-----------------|--|
| <b>Name &amp; CNIC No.</b> |       |                 |  |
| <b>Designation</b>         |       |                 |  |
| <b>Firm Name</b>           |       |                 |  |
| <b>NTN No.</b>             |       |                 |  |
| <b>GST No.</b>             |       |                 |  |
| <b>Phone No.</b>           |       | <b>Fax No.</b>  |  |
| <b>Cell No.</b>            |       | <b>Email ID</b> |  |
| <b>Business Address:</b>   | ..... |                 |  |

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**C.**

**Standard Forms**

- 1- Letter of Acceptance
- 2- Purchase Order

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**Standard Form 1: Letter of Acceptance**  
*[On letterhead paper of the Employer]*

[date]

To: *[name and address of the Supplier]*

This is to notify you that your Bid dated [date] for providing & installation of 4 core un-armoured PVC cable and Manual Change Over at the Contract Price of [amount in Pak. Rupees numbers and words] (as corrected and modified in accordance with the Clause-15 of the Terms & Conditions) is hereby accepted by us.

You are hereby instructed to produce the samples of the materials in accordance with the Terms & Conditions.

The final Purchase Order shall be issued after approval of the samples by the Employer.

Authorized Signature:.....

Name and Title of Signatory: .....

Name of Agency: .....



**Standard Form2: Purchase Order**  
[On letterhead paper of the Employer]

[date]

To: [name and address of the Supplier]

With reference to your Bid submitted vide your letter No..... Dated: .....  
and our Letter of Acceptance, Letter No. .... Dated:  
..... and subsequent approval of the samples granted vide our  
letter No: ..... Date:  
..... You are hereby requested for providing &  
installation of 4 core un-armoured PVC cable and Manual Change Over located within the  
premises of SBP BSC (Bank) Hyderabad as per the List of Items enclosed with this Purchase  
Order. The final date of completion of delivery process shall be  
.....

You are directed to contact Mr. .... for  
further information regarding the delivery and handing over of the materials.

Please note that any deviation of quality from the approved brands and samples shall be  
considered a serious breach of the Contract and result in cancellation of the Purchase Order  
and forfeiture of the Bid Security including the blacklisting of your firm by the Bank.

Authorized Signature:.....

Name and Title of Signatory: .....

Name of Agency: .....

**Encl: List of Items**

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