



STATE BANK OF PAKISTAN
SBP BANKING SERVICES CORPORATION (BANK)
HEAD OFFICE KARACHI.

Invitation for Bids (IFB).

IFB No: GSD (Proc)/ 862 /Support/IT Equipment/2015

Date: February 19, 2015.

1. The State Bank of Pakistan intends to maintain seamless functioning of its existing IT Equipment (PCs, Laptops, Printers and Scanners) installed at different locations of SBP, SBP-BSC and NIBAF across the country.
2. General Services Department, SBP BSC invites sealed bids (technical and financial proposals sealed in separate envelopes) from eligible Bidders for “**Maintenance & Support Services for IT Hardware & Software of SBP, SBP-BSC & NIBAF**” for a period of two (2) years as detailed in technical requirements of bidding documents.
3. Bidding will be conducted under National Competitive Bidding and ‘Single stage two envelope bidding procedure’ will be followed as per **Rule 36(b)** of Public Procurement Rules 2004 (PPR 2004) and is open to all eligible bidders as defined in the PPR 2004 who meet the following minimum eligibility/qualification criteria:
 - a. Bidder should have minimum of 10 (ten) years of experience in service, support and maintenance of similar IT equipment.
 - b. Bidder should have at least 3 (three) similar assignments, during last 5 (five) years of relevant functional/technical characteristics.
 - c. Bidder should have their own complete maintenance and service support facilities and verifiable presence/support/branch offices in Islamabad, Karachi and Lahore manned by experts.
 - d. Bidder should have Annual Sales volume/Gross Turnover of at least Rs 50 million in any of last 3 (three) years.
 - e. Bidder must be registered with Income Tax and Sales Tax Departments.
4. Bidders will quote for **COMPLETE REQUIREMENTS**, evaluation of bids and contract award will be done accordingly.
5. The Bidders are requested to give their best and final prices as no negotiations are expected. The rates quoted must remain valid for a period of one hundred twenty (**120**) days after opening of the bids.
6. Interested eligible Bidders may obtain further information, if required and purchase the bidding documents on submission of a written application to the address below upon payment of a non-refundable fee of **PKR. 1000/-** (Rupees one thousand only) through Bank Draft/Pay Order drawn in favor of SBP BSC (Bank) from the address given below from **9:00 am to 5:30 pm** after publication of IFB till closing thereof. If the bidding documents are requested by post then non-refundable fee of **PKR 1,500/-** (Rupees one thousand five hundred only) will be charged. IFB is also uploaded for display on the websites <http://www.ppra.org.pk> and <http://www.sbp.org.pk>.
7. Bid security of not less than **2% (two percent)** of the bid price must be accompanied by Financial Proposal in sealed envelope. Late bids will be rejected. Bids submitted without signed Bid Form by authorized representative of the bidder will be rejected. Bid with material deviation, exception, objection, conditionality, or reservation shall be rejected. Bid found without / insufficient bid security will also be rejected instantly at the time of opening of financial proposals.
8. Bids must be delivered to the address below on or before **Thursday, March 19, 2015 at 1100 Hours**. Bids will be opened in the presence of bidders’ representatives who choose to attend at **1130 Hours** same day at Learning Resource Centre, State Bank of Pakistan, I.I Chundrigar Road, Karachi –Pakistan.

Joint Director

Procurement Division

General Services Department

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