

Request for Proposals (RFP)

RFP No. GSD (Proc.)/ 4456 /Video Clip/2014

July 16 , 2014

Procurement Division, General Services Department (SBP BSC) on behalf of State Bank of Pakistan invites sealed proposals from eligible bidders for ***“Procurement of Services of a Firm / Agency for Developing Video on Banknote Security Features for State Bank of Pakistan”***.

Bidding will be conducted under National Competitive Bidding pursuant to Rule 36(b) “Single stage two envelope procedure” as per Public Procurement Rules 2004 and is open to all eligible Bidders as defined in the PPR- 2004 that meet the following minimum eligibility/qualification criteria.

- i. The bidding firm should be registered with Tax authorities.
- ii. The bidding firm should have minimum experience of 2 years in producing videos.
- iii. The firm should have developed at least 2 (Two High Definition (HD) videos for reputed companies/ Government institutions / organizations.

The rates quoted must remain valid for a period of **90** (Ninety) days after opening of proposals. Bid security of not less than **2%** of the bid price must be accompanied by **Financial Proposal** in sealed envelope. Late bids will be rejected. Bids submitted without signed **Bid Form** by authorized nominee of the bidder will be rejected. Bid with material deviation, exception, objection, conditionality or reservation shall be rejected. Bid found without earnest money will also be rejected instantly at the time of opening of financial proposals. Bidders will submit bids for **COMPLETE REQUIREMENTS**.

Interested eligible Bidders may obtain further information if required and purchase the bidding documents on submission of a written application, upon payment of nonrefundable fee of **Rs.500/-** only through Bank Draft/Pay Order drawn in favor of SBP BSC, HOK from the address given below from **9:00 am to 5:30 pm** after the publication of RFP till closing thereof. If the bidding documents are requested by post, a non-refundable fee of **Rs.700/-** will be charged. RFP is uploaded for display on the websites <http://www.ppra.org.pk> and <http://www.sbp.org.pk>.

Bids must be delivered to the address below on or before **Tuesday, August 12, 2014 at 11:00 am**. Bids will be opened in the presence of bidders’ representatives who choose to attend at **11:30 am** same day at Learning Resource Centre, State Bank of Pakistan, I.I. Chundrigar Road, Karachi.

Deputy Director

Procurement Division-II

General Services Department

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