



Section I Invitation for Bids (IFB)

IFB No. GSD (Proc.) / 1758 / Library / 2014

March 19, 2014

1. The State Bank of Pakistan maintains a modern Library that provides knowledge support to various functions of the Bank and also caters to information and research requirements of local bankers, businessmen and the academia. It intends to digitize some of its collections of historical nature which comprises of over 300,000 printed pages for preservation & online promotion. Procurement Division, General Services Department (SBP BSC) on behalf of State Bank of Pakistan invites sealed bids from tax registered eligible Bidders for “**Procurement of Services for Digitization of SBP Library Resources**”
2. Bidding will be conducted under National Competitive Bidding pursuant to “Single stage two envelop procedures as per rule 36(b) of Public Procurement Rules 2004 (PPR 2004) and is open to all eligible Bidders as defined in the PPR-2004 who meet the following minimum qualification criteria:
 - i) *Bidders must be registered with Income Tax/Sales Tax authorities;*
 - ii) *Bidders must have implemented at least one Scanning or Digitization Project of similar size and nature during the past two years;*
 - iii) *Bidders should have verifiable expertise in Developing or Customizing applications using Apache cocoon, XML, XHTML, XSL, CSS, Java and other Dspace 4.0 (an open source institutional repository software, downloadable from: <http://www.dspace.org>) related technologies;*
 - iv) *Bidders should not have been blacklisted by any of the public or private sector organization;*
 - v) *Annual services volume / turn over (for scanning/digitization services) of the bidder firm should be at least Rs. 5 Million in any of last three years.*
3. The rates quoted must remain valid for a period of One hundred twenty (120) days after opening of tenders. Bid security of not less than 2% of the bid price must be accompanied by **Financial Proposal** in sealed envelope. Late bids will be rejected. Bids submitted without signed **Bid Form** by authorized nominee of the bidder will be rejected. Bid with material deviation, exception, objection, conditionality, or reservation shall be rejected. Bid found without earnest money will also be rejected instantly at the time of opening of financial proposals.
4. Interested eligible Bidders may obtain further information if required and purchase the bidding documents on submission of a written application, upon payment of nonrefundable fee of **Rs.1000/-** (Rupees one thousand only) through Bank Draft/Pay Order drawn in favor of SBP BSC (Bank), HOK from the address given below from **9:00 am to 5:30 pm** after the publication of Invitation for Bids till closing thereof. A non-refundable fee of **Rs.1500/-** (Rupees fifteen hundred only) will be charged if the bidding documents are requested by post. IFB is also uploaded for display on the websites <http://www.ppra.org.pk> and <http://www.sbp.org.pk>.
5. A Pre-Bid Meeting will be held on Tuesday, April 01, 2014 at 10:30 am in SBP’s Learning Resource Center, I.I Chundrigar Road, Karachi -Pakistan.
6. Bids must be delivered to the address below on or before **Tuesday, April 15, 2014 at 11:00 am**. Bids will be opened in the presence of bidders’ representatives who choose to attend at **11:30 am** same day at Learning Resource Centre, State Bank of Pakistan, I.I. Chundrigar Road, Karachi -Pakistan.

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