



Invitation for Bids (IFB)

IFB No. GSD (Proc)/ 4582 /Supply/VC SBP/2014

Date: July 22, 2014

State Bank of Pakistan (SBP BSC)

1. State Bank of Pakistan requires one Video Conferencing Systems to conduct official meetings and sessions.
2. General Services Department (SBP BSC) on behalf of SBP BSC invites sealed bids from eligible Bidders for **“Supply, Installation, Maintenance & Support of one (01) Video Conferencing System & Associated Equipment at SBP”** as per details mentioned in the “Technical Specification” in the Bidding Documents.
3. Bidding will be conducted under National Competitive Bidding pursuant to ‘Single stage two envelope procedure’ as per **Rule 36(b)** of Public Procurement Rules 2004 (PPR 2004) and is open to all eligible Bidders as defined in the PPR 2004 that meet the following minimum eligibility/qualification criteria:
 - a) *Bidders must be OEM or OEM’s Authorized Agent of Video Conferencing System for last three (03) years*
 - b) *Bidders must be authorized by OEM specifically for this procurement*
 - c) *Bidders must have Annual Sales Volume/Gross Turnover of at least Rs 25 million in any of last three (03) years*
 - d) *Bidders must have documented experience of deploying five (05) Video Conferencing Systems in Pakistan of the same OEM in last three (03) years*
 - e) *Bidders must have technical strength of at least three (03) OEM’s Certified/Trained Engineers on the Video Conferencing System.*
 - f) *Registered with Income Tax and Sales Tax Department.*
4. Technical brochure containing detail specifications of all the components must be provided with the bid. The bidder has to ensure that all the components used for the required supplies are genuine and original. Bids proposing substandard, low quality, refurbished or copy items will be rejected. Documentary evidence showing genuineness of brand name, model and country of origin of the product so offered should also be attached.
5. The Bidders are requested to give their best and final prices as no negotiations are expected. The rates quoted must remain valid for a period of **120 days** after opening of bids.
6. Interested eligible Bidders may obtain further information, if required and purchase the bidding documents on submission of a written application to the address below upon payment of a nonrefundable fee of **PKR 1000/-** only through bank draft/Pay Order drawn in favor of SBP BSC (Bank) from the address given below from **9:00 am to 1:30 pm** after publication of IFB till closing thereof. If the bidding documents are requested by post then non-refundable fee of **PKR 1,500/-** will be charged. IFB is also uploaded for display on the websites <http://www.ppra.org.pk> and <http://www.sbp.org.pk>.
7. Bid security of not less than **2%** of the bid price must be accompanied by Financial Proposal in sealed envelope. Bidders have to submit bids for **COMPLETE REQUIREMENTS**. Late bids will be rejected. Bids submitted without signed **Bid Form** by authorized nominee of the bidder will be rejected. Bid with material deviation, exception, objection, conditionality, or reservation shall be rejected. Bid found without / insufficient earnest money will also be rejected instantly at the time of opening of financial proposals.
8. Bids must be delivered to office of the undersigned on or before **Wednesday, August 13, 2014 at 11:00 am**. Bids will be opened in the presence of bidders’ representatives who choose to attend at **11:30 am** same day at Learning Resource Centre, State Bank of Pakistan, I.I Chundrigar Road, Karachi –Pakistan.

Joint Director

Procurement Division

General Services Department, State Bank of Pakistan – SBP BSC,
4th Floor, Subsidiary House, I.I Chundrigar Road, Karachi -Pakistan
Telephone No: (92-21) 32455948 & 32455485 Facsimile: 92-21-99218175
atif.raza@sbp.org.pk