



IFB No. GSD (Proc.)/ 5433 /Guards-IBSD/2014

September 17, 2014

General Services Department, State Bank of Pakistan, SBP BSC (HOK) invites sealed bids for “*Engagement of Security Firm/s for providing services of Security Guards /Lady Searchers for SBP BSC Head Office, Karachi & its field offices situated in Punjab, Sindh, Khyber Pakhtun Khwa and Balochistan including Islamabad & AJK*” as per details provided in the Bidding documents initially for a period of two years & further extendable for one year on the same terms & conditions subject to satisfactory services and mutual consent of both parties.

2. Bidding will be conducted under National Competitive Bidding pursuant to “Single stage two envelopes procedure” as per Rule 36(b) of Public Procurement Rules 2004 and is open to those firms who completely meet the following minimum eligibility criteria:

- i. The bidders must be registered with Tax Authorities
- ii. The bidders must have valid Clearance / Registration Certificate from Ministry of Interior, Provincial Home Department/s and Pakistan Banker’s Association (PBA).
- iii. The bidders should confirm that they are able to provide Security Guards /Lady Searchers for SBP BSC / its field offices at their quoted Provinces / Regions. No. of requisite Security staff is 150 which may increase up to maximum of 200 during currency of the contract.
- iv. The bidders should provide documented evidence of completing 3 similar assignments of providing at least 50 Security Guards in any one instance.
- v. The bidders should have minimum 5 (five) years experience of providing services of Security Guards preferably to financial or comparable institutions.
- vi. The bidders should possess valid Group Term, Life & Disability Insurance and coverage for Health Facilities for their Security staff from reputed Insurance Company and also be registered with EOBI /SESSI /relevant authorities;
- vii. The bidders must be compliant of all prevailing laws / Statutes of Pakistan,

3. Bidders can submit bid for one, more or all Provinces / Regions, evaluation of bids and contract/s will be awarded accordingly.

4. The rates quoted must remain valid for a period of One hundred twenty (120) days after opening of bids. Bid Security of not less than 2% of the bid price must be accompanied by **Financial Proposal** in sealed envelope. Late bids will be rejected. Bids submitted without signed **Bid Form** by authorized nominee of the bidder will be rejected. Bid with material deviation, exception, objection, conditionality or reservation shall be rejected. Bid found without /insufficient bid security will also be rejected instantly at the time of opening of financial proposals.

5. Interested eligible Bidders may obtain further information if required and purchase the bidding documents on submission of a written application, upon payment of a nonrefundable fee of **Rs.1,000/-** (Rupees one thousand only) through Pay Order /Bank Draft drawn in favor of SBP BSC from the address given below from **9:00 am to 5:30 pm** after the publication of Invitation for Bids till closing thereof. A non-refundable fee of Rs.1,500/- (Rupees fifteen hundred only) will be charged if the bidding documents are requested by post. This IFB is also uploaded for display on the websites: <http://www.ppra.org.pk> and <http://www.sbp.org.pk>.

6. A Pre-Bid meeting will be held on September 29, 2014 at 11:00 am at Learning Resource Centre, State Bank of Pakistan, I.I. Chundrigar Road, Karachi.

7. Bids must be delivered to the address below on or before **October 13, 2014 at 11:00 am**. Bids will be opened in presence of the bidders' representatives who choose to attend at **11:30 am** same day at Learning Resource Centre, State Bank of Pakistan, I.I. Chundrigar Road, Karachi.

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