

Request for Proposals (RFP)

RFP No. GSD (Proc.)/ 1760 / Audit- ACMFD /2014

March 19, 2014

State Bank of Pakistan, Banking Services Corporation (Bank) invites sealed proposals from tax registered reputable Audit firms to Conduct Audit of Foreign Funded Projects for Agriculture Credit & Microfinance Department, State Bank of Pakistan. Bidding will be conducted under National Competitive Bidding pursuant to Rule 36(b) "Single stage two envelope procedure" as per Public Procurement Rules 2004 and is open to all eligible Bidders as defined in the PPR- 2004 that meet the following minimum eligibility/qualification criteria.

Eligibility criteria

- i. The bidding firm should be registered with Tax authorities.
- ii. The bidding firm should be Chartered Accountant firm with documented track of at least 3 similar assignments of a comparable scale during the last three (3) years.
- iii. The bidding firm should be affiliated with an internationally renowned Chartered Accountancy firm.
- iv. The bidding firm should be of 'A' category as per the list of SBP's panel of Auditors.
- v. The bidding firm should have Team of Auditors with key competencies as follows:-

Team Leader	i) Fellow / Associate Chartered Accountant with at least 10 years of relevant experience ii) Documented evidence of writing Quality Analytical Reports
Supervisor	i) CA Finalist ii) At least 3 years of relevant experience with computer skill iii) Documented evidence of working on Quality Reports
Junior Auditor	i) CA Inter ii) At least 3 years of relevant experience with computer skill

The rates quoted must remain valid for a period of **120 (One hundred twenty)** days after opening of proposals. Bid security of not less than **2%** of the bid price must be accompanied by **Financial Proposal** in sealed envelope. Late bids will be rejected. Bids submitted without signed **Bid Form** by authorized nominee of the bidder will be rejected. Bid with material deviation, exception, objection, conditionality or reservation shall be rejected. Bid found without earnest money will also be rejected instantly at the time of opening of financial proposals. Bidders will submit bids for **COMPLETE REQUIREMENTS**.

Interested eligible Bidders may obtain further information if required and purchase the bidding documents on submission of a written application, upon payment of nonrefundable fee of **Rs.500/-** only through Bank Draft/Pay Order drawn in favor of SBP BSC (Bank) from the address given below from **9:00 am to 5:30 pm** after the publication of RFP till closing thereof. If the bidding documents are requested by post, a non-refundable fee of **Rs.700/-** will be charged. RFP is also uploaded for display on the websites <http://www.ppra.org.pk> and <http://www.sbp.org.pk>.

A pre-bid meeting will be held on **March 27, 2014** at 1100 hours at the Learning Resource Centre, State Bank of Pakistan, I.I. Chundrigar Road, Karachi.

Bids must be delivered to the address below on or before **Monday, April 7, 2014 at 11:00 am**. Bids will be opened in the presence of bidders' representatives who choose to attend at **11:30 am** same day at Learning Resource Centre, State Bank of Pakistan, I.I. Chundrigar Road, Karachi –Pakistan.

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