



**STATE BANK OF PAKISTAN**  
**Accounts Department**  
**Procurement Services Division**

Karachi, dated the 07<sup>th</sup> April, 2006  
No. AD.(Pro Div.)/ F-1(EDP)/(BNCM)-2006

**Request for Quotation (RFQ)**

**All Vendors**

1. You are invited to submit your sealed price quotation(s) for providing “Notes Counting & Vacuum Packer Machine” with specifications attached hereto as Annex-A, to be delivered at SBP Booth Allama Iqbal International Airport, Lahore.
2. Your quotation(s) should be addressed and submitted to:  
  
Joint Director-Procurement Division,  
Accounts Department,  
9th Floor, State Bank of Pakistan,  
I.I Chundrigar Road, Karachi -Pakistan  
Telephone No: 92-21-2455912 / 92-21-9213573 Facsimile: 92-21-9217234
3. Your quotation should be accompanied by adequate technical documentation and catalogue(s) and other printed material or pertinent information for the services quoted, including names and addresses of firms providing service facilities in the country.
4. The deadline for receipt of your quotation (s) by the Purchaser at the addressed indicated in Paragraph 2 is: 25th April 2006 (11.00 A.M) and will be opened the same day at 12.00P.M before the bidders who wish to attend.
5. Quotations by Telefax are not acceptable
6. Your quotation(s) should be submitted in accordance with the Terms and Conditions attached herewith at Annex-B
7. Please acknowledge receipt attached at annex-C.

Yours faithfully

(Muhammad Fawad Khan)  
Procurement Officer

## Annexure - A.

Item Description	Quantity	Delivery Site
<b>Bank Note counting Machine (Packets)</b> Chi Hua Model ch.263A 220Volt 50Hz	01	<b>SBP Booth            Allama Iqbal            Airport Lhr.</b>
<b>Bank Note Counting Machine (Open Notes)</b> De La Rue Model 8672301	01	-do-
<b>Vacuum Packer Machine.            Minipak- Torre Italy</b> Model MVS-50D Power Max. (K.W) = 1.8 Sealing Bar Length = 500 Chamber Dimensions (mm) = 663x553x242 Average Time / Cycle = 30-35 Vacuum Pump (m3) = 40 Machine Dimensions (mm) = 770x685x1019 Weight (Net / Gross = kg) = 185/200 Quality Standards = 98/37/CEE, 73/72/CEE, UL/963, 89/336/CEE, EN 60335-1, EN 292-1, EN 292-2 Capacity : The machine can pack ten bundles (100 packets at a time)	01	-do-

## Annexure - B.

### Terms & Conditions

1. The vendors are required to attach the relevant brochures explicitly mention in their Quotation Make / model, Brand, Country of Origin / Manufacturing country, technical specification etc. of their products
2. Quotations shall be in accordance with the specification.
3. Quoted price shall be in Pak Rupee and shall be inclusive of all applicable taxes.
4. A weight age of 60% would be given on conformity with specifications and 40% on quoted price
5. **Firms submitting the quotations shall meet the following criteria:**
  - a. The Vendor must have at least five years of experience in service providing similar to these mentioned above. Documentary evidence, interalia, Authorized Dealership Certificate, must be provided with the quotation.
  - b. Proof of registration with the Income Tax Department and Sales Tax Department should be enclosed with the quotation.
6. Quotations shall be valid for a period of 60 days after opening.
7. The supplier will deliver the items within six weeks after issuance of Purchase Order. However the vendor is required to deliver the ordered equipment as soon as possible within minimum allowable time.
8. Vendor should submit terms and conditions, if any.
9. All Government taxes shall be deducted as per law.
10. Suppliers are requested to give their best and final prices as no negotiations are expected.
11. Supplier engaged in corrupt or fraudulent practices (including collusion / pooling) will be declared ineligible, either indefinitely or for a stated period of time.
12. Results of bid award would be made known in a reasonable time, Bidders are instructed not to approach the Bank Authorities after opening of bids until the finalization of award.
13. The State Bank of Pakistan, reserves the right to accept or reject any offers or parts thereof without assigning any reason.

**FORM OF ACKNOWLEDGEMENT**

**For the attention of.....**

Procurement Division  
Accounts Department  
State Bank of Pakistan  
9<sup>th</sup> Floor I.I Chundrigar Road  
Karachi

Dear Sirs:

Request for Quotation Reference Number.....  
[title]

We acknowledge receipt of your letter inviting us to quote for the above work/supplies .

This letter confirms that

- 1\* (a) We have received all the Request for Quotation documents.
- (b) We have received all the Request for Quotation documents with the exception of  
.....
- 2. \* (a) We confirm that we will submit a quotation to reach you by the Date stipulated in the Request for Quotation letter
- (b) We will not submit a tender and your Request for Quotation documents are being returned to you by post.

\* Delete (a) or (b) as applicable. Our contact person for this Tender Invitation is:

Name : \_\_\_\_\_

Position : \_\_\_\_\_

Fax number: \_\_\_\_\_

Telephone number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Yours faithfully

Signed: \_\_\_\_\_

Name (print): \_\_\_\_\_

Position (print): \_\_\_\_\_

Company (print): \_\_\_\_\_

Date: \_\_\_\_\_