



STATE BANK OF PAKISTAN
STATISTICS & DATA WAREHOUSE DEPARTMENT
I. I. CHUNDRIGAR ROAD
KARACHI

Ref No.DS.ITSD-2018-026690/18

December 06, 2018

The Presidents/Chief Executives of all
Authorized Dealers in Foreign Exchange

Dear Sir/Madam,

Monthly Foreign Exchange Returns - Acquisition of Form-E Data

Attention of the Authorized Dealers (ADs) is invited to FE Circular No. 01 dated January 12, 2018 on the subject. Keeping in view the difficulties faced by banks in availability of Form-E data as per specifications, it has been decided to phase out the implementation of Form-E data acquisition.

2. In the first phase, basic information of Form-E will be collected for limited variables from banks on a simplified, short format through SBP Data Acquisition Portal (DAP). These variables are readily available with banks at the time of shipment. In the second phase, long feed format as per FE Circular No. 01, dated January 12, 2018 will be implemented along with related changes in International Transactions Reporting System (ITRS). Instructions on the same will be issued separately.

3. Specifications of the short format is attached at annexure-I. Authorized Dealers are advised to start reporting of Form-E data on the short format by adhering to following instructions:

- a. Only shipped Form-E during the month are required to be reported by banks. The data file shall include all Form-E which have been prepared either through WeBOC or manually, clearly marking the issuing platform (WEBOC or MANUAL) as per attached data file specifications;
- b. Authorized Dealers will prepare data file in CSV format strictly as per annexed data file specifications;
- c. Head office shall upload one CSV file comprising data of all its constituent branches;
- d. Data on this format will be reported on monthly basis;
- e. Due date for submission of the data through DAP will be 4th of the month following the reference month;
- f. Banks will start reporting of data for the month of December 2018 by January 04, 2019 and regularly for every month afterwards;
- g. In addition to regular monthly reporting, one time data on the specified file format shall be submitted by December 15, 2018 for the following periods:
 - i. Monthly data of Form-E against which shipments were made during July, 2018 till November, 2018



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- ii. Data of Form-E against which export proceeds are fully or partially outstanding as on June 30, 2018
4. Authorized Dealers are advised to bring the above to the notice of all their constituents.
5. All other instructions on the subject shall remain unchanged.
6. In case of any clarification, please contact the following:
 - a) Mr. Muhammad Ali, Assistant Director, Tel: 021-32455349, email ali.siddiqui@sbp.org.pk.
 - b) Mr. Muhammad Shafi, Joint Director, Tel: 021-32454975, email: shafi.buneri@sbp.org.pk
 - c) Mr. Ghazanfar Aatzaz Amjad, Assistant Director, Tel: 021-32454978, email: ghazanfar.aatzaz@sbp.org.pk
 - d) Data Warehouse Support, Tel: 021-32454967, email: dwhsupport@sbp.org.pk

Yours truly,

(Azizullah Khattak)

Encl: [Annexure-1](#)