
IV. Coding the Monthly Foreign Exchange Return

In this section you will find description of the code lists. These code lists have been prepared keeping in view the type / nature of economic transactions, data requirements of various Departments of SBP; balance of payments; ministry of Finance; Ministry of Commerce; Privatization Commission; Board of Investment; IMF; etc.

94. *Code List No.1:* comprises Document Codes. Under the ITRS the ADs have to provide Document Codes for each type of Schedule. All the transactions under a document code for a particular currency of respective AD are added and matched to the particular summary statement. This is the basic code, any error in punching this code, mismatches the Summary.
95. *Code List No.2:* comprises Currency Codes. The monthly returns are prepared in respective currency of remittance. The code list covers all the currencies along with name of country. The BOP compilers use the monthly average rate to convert the flows under respective currencies to prepare the balance of payments in equivalent US Dollars / Pak Rupees. The end period average rate is used for the conversion of stocks i.e. nostro balances. Database verifies the summary totals with the schedules. Each form, schedule, and summary statement has the currency code, wrong punching in any of the statement mismatches the AD.
96. *Code List No.3:* comprises Country Codes. On summary statements the AD has to enter the country code of the respective currency e.g. for currency Japanese Yen the country code posted on summary statement will be for Japan. However, on schedules and forms the country code refers to the counterpart country for the particular transactions. The purpose is to provide country-wise balance of payments. Error in coding country code

will distort the picture. Further, bilateral and multilateral balance would also mismatch and result in an increase in errors and omissions in country-wise tables. Due care must be taken in coding country codes for each transaction.

97. *Code List No.4 & 6:* This code list is based on the Harmonized System of commodity description (HS Codes). The list is used to classify the commodity being exported or imported. HS are the similar codes adopted worldwide. This would facilitate the reconciliation of global trade in goods. The ADs are well aware of HS Codes and have been using the same codes on LCs issued by them since long. The adoption of HS will facilitate the ADs and reduce their burden of coding separately for SBP returns. The code list for HS (Code List No. 4 & 6) being a voluminous one is not included in the guide; the soft copy is available with the Statistics Department or may be downloaded from the SBP web (www.sbp.org.pk).
98. *Code List No. 5:* comprises Purpose, Description and Code to be used by ADs to classify each invisible or capital **receipts** carried out. The ADs are required to classify each transaction on the basis of intentions of the transactor (Purpose) on Schedule 'J'. The Purpose Code should be for the same intentions as mentioned on form R / IRV. The person responsible for coding the Schedule 'J' must be aware of the purpose of classification and nature of transaction.
99. *Code List No. 7:* comprises Purpose, Description and Code to be used by ADs to classify each invisible or capital **payment**. The ADs are required to classify each transaction on the basis of intentions of the transactor (Purpose) on Schedule 'E-3' and 'E-4'. The Purpose Code should be for the same intentions mentioned on form M / T-1.
100. *Code List No. 8:* comprises Department of Federal / Provincial / Public Sector Enterprises / Autonomous Enterprises etc. The codes are used for monitoring the **payments** of foreign exchange with respect to various

institutions/ organizations. This is helpful to plan the annual budget of foreign exchange. Controlling authorities of such institutions may reconcile their payouts with the help of ADs monthly reporting. ADs are required to take utmost care in coding the Department Code to fulfill the requirement.