



STATE BANK OF PAKISTAN

SBP Banking Services Corporation

Excellent Career Opportunity – Assistant Director

SBP Banking Services Corporation (SBP-BSC) is a wholly owned subsidiary of State Bank of Pakistan. As an operational arm of State Bank, SBP-BSC is engaged in managing currency and foreign exchange operations, providing banking services to the government/ financial institutions and general public, supporting development finance activities, implementing export finance scheme, performing agency functions like sale/ purchase of prize bonds, prize money draws, national saving instruments schemes etc. Having its Head Office at Karachi, SBP-BSC operates through a network of 16 Field Offices across the country. For further details, please visit our website www.sbp.org.pk/sbp_bsc

As a part of its ongoing organizational development program and to strengthen its human resource base, SBP-BSC invites applications from talented Pakistani/ AJK nationals possessing the required qualification and experience to join it at the middle management cadre as Assistant Director (OG-3).

The job provides excellent career and developmental opportunities for the right candidates. If you have the required qualification, zeal and enthusiasm to work for the national premier institution and fulfill the following eligibility criteria, you are strongly encouraged to apply.

Eligibility Criteria

#	Positions	Qualification & Experience	
		Qualification	Experience
1	Assistant Director, Banking/ Currency Management	Master degree or equivalent in Business Administration, Finance, Commerce, Accounting	Minimum 3 years in banking operations
2	Assistant Director, Financial Accounting	Master degree or equivalent in Business Administration, Finance, Commerce, Accounting; ACMA, ACCA, CA	Minimum 3 years in Accounting & Finance/ Audit. Experience requirement can be relaxed for candidates with CA qualification
3	Assistant Director, Foreign Exchange Operations	Master degree or equivalent in Business Administration, Finance, Commerce, Accounting	Minimum 3 years in Foreign Exchange Operations/ Trade Finance
4	Assistant Director, Development Finance (SMEs, Micro finance, Agriculture/ Rural Financing, Islamic Banking)	Master degree or equivalent in Business Administration, Finance, Economics	Minimum 3 years in Development Economics/ Development Finance
5	Assistant Director, Human Resources/ Training & Development	Masters degree or equivalent in Business Administration, HRM	Minimum 3 years in HRM/ Training/ Organizational Development/ Change Management

Degree/s must have been obtained from HEC recognized universities/ institutes or reputable foreign university/ies. Additional qualification such as diplomas/ certifications from accredited institutions in the relevant field will be an added advantage.

The candidates must have supervisory capabilities including a demonstrated/ verifiable track record of leading a team for achieving organizational objectives in reputed banks/ financial institutions or large public/ private sector organizations. Experience in implementation of BPR, Change Management, Organizational Development will be preferred.

Age

Maximum 35 years as on June 30, 2010. Employees of SBP and its subsidiaries, possessing requisite qualification and experience are eligible to apply irrespective of upper age limit.

Selection

Eligible/ short-listed candidates will be required take a comprehensive written test in i) Business Communication ii) General Knowledge iii) Subject Specific Knowledge. Candidates who qualify the written test will appear for Group Discussion/ Interview before a Selection Board. Successful candidates will be selected in order of merit subject to observance of provincial/ regional quotas as prescribed by the Government of Pakistan.

Training

The selected candidates will be imparted six weeks training at National Institute of Banking & Finance (NIBAF), Islamabad and at the Bank's Head Office, Karachi.

Compensation Package

The selected officers will be offered appointment at an attractive salary in the salary scale of OG-3. They will further be entitled to fringe benefits like medical facility for self, spouse and children, staff loans, telephone calls, Gratuity & Contributory Provident Fund.

Place of Posting

The selected officers can be posted in any department/ division at Head Office of SBP-BSC or at any of its 16 Field Offices across the country.

Application Procedure

Interested Pakistani and Azad Jammu & Kashmir (AJK) nationals meeting the above mentioned criteria may apply on the prescribed form available at the website www.sbp.org.pk/careers. The copies of application forms can also be obtained free of cost from SBP-BSC Field Offices across the country. **Duly filled in application form along with updated résumé MUST reach through email at recruitment.adbbsc@sbp.org.pk or by surface mail at the following address latest by 31st May, 2010:**

**Director
Personnel Management Department
State Bank of Pakistan
SBP Banking Services Corporation, Head Office
I.I. Chundrigar Road
Karachi**

Please mark the envelope with the position applied for.

Female candidates are encouraged to apply. Only short listed candidates will be contacted. Incomplete/ delayed applications will not be entertained.

Misinformation and any attempt to influence the selection process will be considered a definite disqualification for current as well as for all future recruitments in the Bank, even if the candidate is otherwise qualified.